## Work-Budget 2002

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### Income

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| 3012  | Participation fees | 42000 |
| 3013  | Organizers fee | 60000 |
| 3210  | Membership fees | 36000 |
| 3250  | Sponsors & advertisements | 100000 |
| 3510  | Sales | 0 |
| 3860  | Material approval income | 210000 |
| 3899  | Other incomes | 1000 |
| **TOTAL** | | 469000 | Estimated result | 8000 |
Helsinki, Finland 18th October 2001

To:
IFF Member Federations

Copy:
IFF

World Floorball Championships 2002
18.5.-25.5. in Helsinki, Finland

Information letter II

Dear Floorball Friends,

Since the last letter all the participating nations have received either during the World Floorball Championships in Riga, Latvia or just after the championships, a lot of things has happened. The fourth World Championships for Men, is only about seven months away and there are a number of things that we would like to inform you about.

As the organiser of the WFC we are somewhat worried about the fact that to our knowledge only a few teams have up to this date made their bookings for board & lodging. We would like to stress that it is of the up most importance to make the reservations as soon as possible. In this letter we will focus on the following topics:

1) WFC preparations up-date
2) Board & lodging
3) Proposal for practice schedule during the tournament
4) Form for team accreditation
5) Rules for Doping-tests
6) Other questions

In this package you will find information on the WFC organizing committee, information about board & lodging and the final match timetable for the WFC. All information will also be published on the WFC web-site www.salibandy.net and You can always try to find more information from there. If You have any questions, please don’t hesitate to contact us.

The next information package will come in the end of January, in which we will try to finalize the individual programme of each team. The fourth and final info package will be sent out in the beginning of May. Upon arrival in Helsinki all teams will receive a “Participants manual” with all important information.

Please return the Team accreditation form no later than the 16th of November 2001.

With regards
Finnish Floorball Federation

John Liljelund
WFC2002, secretary general
INFORMATION LETTER II REGARDING THE WFC 2002

General information & WFC preparations up-date

The preparations of the WFC2002 is preceding very well. We are inside the time frame set up by the organising committee. We will by January be able to tell all participating teams the name and contact information of Your attaché during the championships. We believe that we together with Your help can make the WFC 2002 the best and finest floorball championships.

We would like You to read this information letter trough very carefully and return directly with any questions You might have. We would also like to ask You to fill out the Team accreditation form, which will help us to proceed with our preparations.

In the initial plans, we planned to let each of the teams in the B-series a possibility to play one game at the main arena. Now we have built the match schedule so that a total of 12 B-series games will be played on the main arena. The B-group semi-finals and final will be played on the bigger arena.

Ticket sales

The ticket sales is going really well and the A-series final will at the moment be seen by 4.700 spectators. The organising committee strongly believes that the final will be played before an full audience.

New office address

The WFC2002-office has moved from the Finnish Federation office and has now been established at the new address:

World Floorball Championships 2002
Hakamäenkuja 2
00310 Helsinki
Finland

The mail address is still wfc2002@salibandy.net
Fax. + 358 9 477 03410

WFC2002 office staff

Starting from the first of November the WFC2002 office staff will consist of the following persons:

John Liljelund general secretary +358 9 477 03417 or +358 50 587 0007
Markku Huoponen information officer(starting 1.12.2001) +358 9 477 03413
Noora Karme assistant (team contact, volunteers etc.) +358 9 477 03414
Mervi Leppämäki assistant (Hartwall Arena, marketing etc.) +358 9 477 03418

You can reach the office staff on their mail addresses: firstname.lastname@salibandy.net

We would very much like that the teams would keep in touch with the WFC-office, so that we can help You in any possible way.
If a participating team is thinking of coming to Finland in advance to the Championships and would like to train and play training games against local clubs please feel free to contact the WFC Office to discuss the issue.

**Match schedule**

As the Finnish Floorball Federation and the organising committee promised in the previous information letter, we have now finalized the match schedule (appendix 1) and it has been approved by the IFF Central Board. There will be a total number of 24 participating teams taking part in the fourth World Floorball Championship.

The basic programme will look like this:

**A-series**
- Group matches: 18.- 21.5.
- Quarter finals: 22.- 23.5.
- Semi finals: 24.5.
- Final games: 25.5.

**B-series**
- Group matches: 18.- 21.5.
- Quarter finals: 22.5.
- Semi finals: 23.5.
- Final games: 24.5.

This means that the tournament ends for some teams on Thursday 23rd in the B-series and for the rest on Friday 24th. On Saturday the 25th there will only be played three games.

**Preliminary training schedule**

According to the agreement with IFF and the IFF’s Organisers Regulations (III Administration, § 3.) the organising committee will arrange for a possibility to train starting on Friday the 17th of May and ending in respect to the ending of the games of each team.

The training venue will be a separate sports hall around one kilometre from the Hartwall Areena. We have still to confirm from the IFF that we can use a training venue with or without the same material as on the playing venue. This is due to the fact that we will only receive one playing floor from the IFF material sponsor Gerfloor.

All teams will have the possibility to train ones before their first match in the Hartwall Areena on either Friday 17th or Saturday 18th of May.

We have made a preliminary practice schedule (appendix 2.) which we will ask you to comment upon. We would also like you to tell us in advance how much more training time You will require outside the time provided and paid by us and on which days You would like to train before the tournament starts. You can include this information on the Team accreditation form.
Board & Lodging information

As we told the participants at the Presidential meeting in Riga, Latvia and informed you in the first information letter, Springtime in Helsinki is a high season if one looks from the view of the Accommodation industries. Therefore we had included the Accommodation information already in this stage. The organisation committee has negotiated with the Scandic Hotel chain and have produced a special price list for the Championships.

The Organisation Committee strongly proposes for the nations, that will take part in the WFC 2002, to make their bookings as soon as possible to secure the accommodation in Helsinki. As up till now only a few participating teams have, to our knowledge booked their accommodation.

We would like to ask all participating teams to book their accommodation as a soon as possible and also inform the organiser if You already have done so. This information should be included on the Team accreditation sheet.

We have built together with our partners the following proposal for Board & lodging in Helsinki, with different price classes:

- Category Hostel: Stadion Hostel, Eurohostel and Hostel Erottajanpuisto
- Category Economic: Hotel Grand Marina
- Category Standard: Hotel Marski, Hotel Simonkenttä, Hotel Continental
- Category Business: Hotel Strand

All the bookings for Your stay and meals will be done directly with the hotel or hostel in question and You will find the information in the enclosure. In the enclosure You will also find information about meal prices at the hotels.

We have together with the accommodation suppliers, we have built the following timetable to secure accommodation for all:

Phase 1: Nations to book accommodation by 31.10.2001

Phase 2: Nations can make corrections in their booking by 31.11.2001. The participating Nations must deliver a contact person to the chosen hotel by the 31.11.2001.

Phase 3: The participating teams will in writing inform about the exact number of rooms and meals to the Hotel/Hostel by the 15.03.2002.

Phase 4: The Hotel will send the preliminary bill, which shall be paid by the 17.04.2002 to secure Your booking.

If the teams will not book inside this time, the organiser can’t guarantee that there will be enough accommodation inside the area in which we will transport the teams.

Meals at the Arena

We will together with the Arena build a option for all participating teams to have one or two meals at the Hartwall Arena during the tournament at their own cost. If you would be interested to eat at the Arena instead than at Your hotel include this on your Team accreditation form. You will receive more about this option in next information letter.
Transportation information

The organisation committee will, according to the agreement with IFF, organise for the transportation of Your team in the following way:

1) From/to the Helsinki Airport or Helsinki Railway station or Helsinki harbour to Your accommodation
2) We will organise the transportation from/to the hotel to the training venue, if Your accommodation is located inside the Helsinki urban area.
3) We will organise the transportation from/to the hotel to the Hartwall Areena for Your own games, if Your accommodation is located inside the Helsinki urban area.

The responsibility for the organiser to transport the teams starts two days before the first match of the team and seizes the day after the last match of each team.

We would like You to include on the team accreditation sheet, how much in advance you would like to be at Your match. In our preliminary plans, we have set a standard that each team will arrive to the venue 1h 30 min before the match.

In connection to the inquiry that we will make about Your demands for training, we will also ask for Your transportation needs.

We will present each participating team with a proposal for Your programme during the WFC some two months before the championships. You will then have possibilities to comment on this proposal. After this trainings, transportation or other items during the championships can not be changed, without the cost related to be charged from the Nation in question.

Costs paid by participants

According to the IFF regulations the participating federations pays all the costs related to the board and lodging and insurance of their own team in Finland. The participating federations also pays for the travel to/from their home country to Helsinki Airport/Railway station or harbour.

Other costs directly related to the WFC 2002, like transportation to trainings, games, training venues during the championships, will be covered by the organiser according to the IFF Organizers Regulations and the contract between IFF and the Finnish Floorball Federation.

If a participating team chooses to live outside the Helsinki urban area, where all the proposed hotels and hostels are located, the team will have to pay for their own transportation, but the organiser can still help to arrange the transportation.

Team accreditation sheet

We have made a Team accreditation sheet based on the experiences of Finnish national teams participating in World Championships. Since we will organise a tournament with 24 teams and since we would like to do the best possible work done, we need to get as much information from the participating teams as early as possible.

We have asked You to fill this Team accreditation sheet and return it to the WFC2002 office no later than the 16th of November 2001. If Your team has any
questions that they would like to ask please include this on the sheet and we will get back to You.

If there are questions that still are open, that we ask for please tell us when You will know the answer to this question and return the form.

Only by returning the form we can help You in the best possible way.

Doping tests

We would like to inform all the participating teams of the WFC 2002 that according to the IIF Organisers Regulation there will be at least one doping tests per participating team.

We will send out more information about the doping tests and the procedures later.

Lodging Offer

Category Hostel:

1. Stadion Hostel
   Category: Hostel +
   Address: Pohjoinen Stadiontie 3b, 00250 Helsinki
   Phone: +358 9 477 8480
   Fax: +358 9 477 84811
   E-mail: stadion@hostel.inet.fi
   Contact person: Leena Rautavaara
   Description: 15 Minutes walking dist. from Hartwall Areena
                150 beds in 22 rooms (1-4 beds or 5-12 beds per room)
                Sheets available, sleeping bags not allowed
   Price: Year 2001 prices, but probably the same in 2002
          FIM 180/pers. single room incl. bed linen and breakfast
          FIM 135/pers. double room incl. breakf.
          FIM 130/pers. trippel room incl. breakf.
          FIM 125/pers. Four bed room incl. breakf.
          FIM 110/pers. 5-12 bed room incl. breakf.
          Bed linen to rent for 25 FIM/person (one time payment)
   Meals: Lunch and dinner available for groups (advance booking)
   Other: Laundry room, A sauna in connection with the swimming stadium,
          open air pools in the summer, Two TV lounges, Lockers for rent;
          luggage room free of charge; in room lockers, Internet available,
          Free parking, Safe storage for bikes and Youth hostel cards for
          sale at the reception.
   More info: www.stadionhostel.com

2. Eurohostel
   Category: Hostel +
   Address: Linnankatu 9, 00160 Helsinki
   Phone: +358 9 622 0470
   Fax: +358 9 655 044
   Contact person: Pauliina Halenius
   E-mail: pauliina.halenius@eurohostel.fi
3. Hostel Erottajanpuisto

Category: Hostel
Adress: Uudenmaankatu 9, 00120 Helsinki
Phone: +358 9 642 169
Fax: +358 9 680 2757
Contact person: Katriina Papumäki
E-mail: -

Description: Situated in down-town Helsinki. 7 km from the Areena. Good public transportations. In total 52 beds. 1-7 person rooms. Bed linen included.

Price: Group rates for all rooms
FIM 150/pers. incl breakfast

Meals: Lunch FIM 40-50/person
Dinner FIM 65-75/person
Snack FIM 30-40/person.

Other: Showers and toilets are in the hall.
TV in every room.

More info: www.eurohostel.fi

Category Economy

4. Scandic Grand Marina

Category: ***+
Adresses: Katajanokanlaituri 7, 00160 Helsinki
Web: www.scandic.com
E-mail: grandmarina@scandic-hotels.com
Phone: +358 9 16 661
Fax: +358 9 664 764
Contact person: -

Description: Situated in down-town Helsinki harbour. 8 km from the Areena. Good public transportations. 462 beds, all with cable TV and minibar.

Price: FIM 650/EUR 108 per pers. in a single room incl. breakfast,
FIM 366/EUR 62 per pers. in a double room incl. breakf.
FIM 298/EUR 50 per pers. in a trippel room incl. breakf.
FIM 258/EUR 44 per pers. in a 4-beds room incl. breakf.

Meals: Lunch FIM 72/EUR 12 per person
Dinner FIM 72/EUR 12 per person

Other: see folder
Category Standard

5. Scandic Hotel Marski
Category: ****+
Adresses: Mannerheimintie 10, 00100 Helsinki
Web: www.scandic.com
E-mail: marski@scandic-hotels.com
Phone: +358 9 680 61
Fax: +358 9 642 377
Contact person: xxxx
Description: Situated in the middle of down-town Helsinki. 5 km from the Areena. Good public transportations.
289 beds, all with cable TV and minibar.
Price: FIM 750/EUR 126 per pers. in a single room incl. breakfast,
       FIM 375/EUR 63 per pers. in a double room incl. breakf.
Meals: Lunch FIM 72/EUR 12 per person
       Dinner FIM 83/EUR 12 per person
Other: see folder

6. Scandic Hotel Simokenttä
Category: ****
Adresses: Simonkatu 9, 00100 Helsinki
Web: www.scandic.com
E-mail: simonkentta@scandic-hotels.com
Phone: +358 9 68 380
Fax: +358 9 68 38 111
Contact person: xxxx
Description: Situated in the middle of down-town Helsinki. 5 km from the Areena. Good public transportations.
360 beds, all with cable TV and minibar.
Price: FIM 750/EUR 126 per pers. in a single room incl. breakfast,
       FIM 375/EUR 63 per pers. in a double room incl. breakf.
Meals: Lunch FIM 72/EUR 12 per person
       Dinner FIM 72/EUR 12 per person
Other: see folder

7. Scandic Hotel Continental
Category: ****+
Adresses: Mannerheimintie 46, 00260 Helsinki
Web: www.scandic.com
E-mail: continentalhelsinki@scandic-hotels.com
Phone: +358 9 405 51
Fax: +358 9 4055 3255
Contact person: xxxx
Description: Situated in the outskirts of down-town Helsinki. 4 km from the Areena. Good public transportations.
512 beds, all with cable TV and minibar.
Price: FIM 750/EUR 126 per pers. in a single room incl. breakfast,
       FIM 405/EUR 68 per pers. in a double room incl. breakf.
       FIM 324/EUR 55 per peers. in a trippel room incl. breakf.
Meals: Lunch FIM 72/EUR 12 per person
       Dinner FIM 83/EUR 14 per person
Other: see folder
Category Business

8. Strand Inter-Continental
Category: *****
Adresses: Johan Stenbergin ranta 4, 00530 Helsinki
Web: www.scandic.com
E-mail: strand@interconti.com
Phone: +358 9 393 51
Fax: +358 9 3935 3255
Contact person: xxxx
Description: Situated on the east side of down-town Helsinki. 6 km from the Areena. Good public transportations.
200 beds, all with cable TV and minibar.
Price: FIM 990/ EUR 166 per pers. in a single room incl. breakfast,
FIM 495/ EUR 83 per pers. in a dubbel room incl. breakf.
Meals: Lunch FIM 160/ EUR 27 per person
Dinner FIM 195/ EUR 33 per person
Other: see folder
APPLICATION FOR PROVISIONAL MEMBERSHIP OF
THE INTERNATIONAL FLOORBALL FEDERATION.

Dear Madam/Sir and Member of the Central Board,

The Malaysian Floorball Association (Persatuan Floorball Malaysia) wish to apply for Provisional Membership of the International Floorball Federation in accordance with directions as set out in Article 12.1 of the Statutes of the IFF.

The official contact details for the Malaysian Floorball Association are as follows:

Malaysian Floorball Federation
C/o
No. 23, Jalan U1/20, Seksyen U1
Kawasan Perindustrian Hicom Glenmarie
40150 Shah Alam,
Selangor,
MALAYSIA

Phone: 603-50310188
Fax: 603: 50310177
E-mail: Floorball_mas@hotmail.com

Yours sincerely,

Khoo Lay See
Deputy President of MFA
PERMULAIAN

Sebagai mana yang dikenal oleh seksyen 6 Akta Pertubuhan 1966, kami dengan ini membuat permohonan untuk mendaftarkan pertubuhan yang butir-butirnya diberi di bawah ini.

2. Butir-butir mengenai pertubuhan itu ialah:

   (1) nama ....................................................... PERSATUAN FLOORBALL MALAYSIA

   (2) alamat —

   (a) tempat urusan ................................. No. 23, Jalan U1/20, Sekyen U1, Kowasan Perindustrian Hicom Glenmarie, 40150 Shah Alam, Selangor

   (b) alamat pos .......................... Seperti diatas

   (3) penubuhan pertubuhan (Sila sertakan dua salinan minit mesyuarat penubuhan pertubuhan itu) (Huraiän 3)——

   (a) tarikh ditubuhkan ................................. 1hb. Ogos 2001

   (b) bilangan orang yang menghadiri mesyuarat penubuhan pertubuhan itu ............................... Sepuluh (10) orang

   (4) bilangan anggota dalam daftar anggota pada masa ini ........................................ Tiga puluh (30) orang

   (5) (a) adakah pertubuhan ini pernah didaftarkan sebelum ini di bawah Akta Pertubuhan 1966? .............. Tidak pernah

   (b) nombor pendaftaran dahulu (jika ada) .................................................................

   (6) adakah pertubuhan ini menggunakan apa-apa bendera, lambang, lencana atau warna atau apa-apa tanda lain (Huraiän 4)?
(7) jumlah wang —
(a) yang telah diterima semenjak ditubuhkan ......................................................... RM300.00
(b) yang telah dibelanjak semenjak ditubuhkan ......................................................... TIADA
(c) yang berbaki dalam tangan pada masa ini ................................................................. RM300.00
(d) yang berbaki dalam bank ......................................................................................... TIADA

dan nama bank .............................................................................................................. Belum Ada

(8) adakah pertubuhan menggunakan apa-apa —
(a) buku yuran? .............................................................................................................. Belum Ada
(b) buku tunai? ............................................................................................................... Belum Ada
(c) buku resit? ................................................................................................................. Ada

(9) tahun kewangan pertubuhan bermula pada ............................................................. 1hb Ogos 2001
........................................................................................................................................ tiap-tiap tahun.

(10) butir-butir mengenai harta tak alih yang dipunyai dan/atau yang dipajak — kecil oleh pertubuhan adalah seperti berikut:

<table>
<thead>
<tr>
<th>Tempat</th>
<th>No. Hakmilik</th>
<th>Maksud digunakan (Huraian 5)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>TIADA</td>
</tr>
</tbody>
</table>

(Sertakan dua salinan fotostat dokumen hakmilik harta tak alih yang dipunyai oleh pertubuhan)

3. Enam salinan senarai pemegang-pemegang jawatan pertubuhan yang mengandungi butir-butir berikut adalah dikemukakan bersama-sama ini:

Nama (termasuk apa-apa nama lain, jika ada), dan di dalam huruf China jika berkenaan, nombor kad pengenalan pendaftaran negara, tarikh lahir, tempa lahir dan pekerjaan pemegang-pemegang jawatan, nama dan alamat majikan pemegang-pemegang jawatan dan alamat rumah pemegang-pemegang jawatan serta jawatan yang dipegang oleh mereka (Huraian 6).

4. Enam salinan diperakui perlembagaan/kaedah-kaedah* pertubuhan di dalam Bahasa Malaysia/Bahasa Inggeris* adalah dikemukakan bersama-sama ini (Huraian 7).

5. Kami memperakui bahawa pada sepanjang pengetahuan dan kepercayaan kami maklumat yang diberi di dalam permohonan ini adalah benar dan betul pada tiap-tiap butir.
Bertarikh pada .................................................. 8 haribulan .................. Ogos .................. 2001

Kami,

(TandaTangan) .......................................................... [Signature]

(Nama) ............................................................................. Kho Lai See

(Jawatan) ........................................................................... Timbalan Presiden

(TandaTangan) .......................................................... [Signature]

(Nama) ............................................................................. I. Vikneswaran Iswarapatham

(Jawatan) ............................................................................. Setiausaha

*Potong yang mana tidak berkemana.*

HURAIAN

(Hurai ini adalah dianakaut dan sebagai panduan sempena mengisikam borang ini. Jika pertolongan atau bantuan dikehendaki selanjutnya mesti hadiah daripada Pendaftar Pertubuhan atau daripada mana-mana Penolong Pendaftar.)

1.厦门Salinan borang ini adalah dikehendaki dan tiap-tiap salinan mesti dilata dan ganti oleh mana-mana dua orang pemegang pemegang jawatan utama pertubuhan itu. Pemegang-pemegang jawatan utama lala yang dipertua, pengurut, timbalan yang dipertua, timbalan pengurut, nabi yang dipertua, nabi pengurut, setiausaha dan bendahari.

2. Jika ruang yang dipercantik dalam borang ini tidak mencukupi, maka maklumat yang dikehendaki itu hendaklah diberi dalam kertas-kertas tambahan yang hendaklah dikenakan bersama borang ini. Tiap-tiap kertas tambahan mesti dilata dan ditandatangani oleh orang-orang yang menandatangani borang ini.

3. Mini menyusun pertubuhan mesti dilata dan ganti oleh mana-mana dua orang pemegang jawatan utama pertubuhan.

4. Enam salinan facsimile bendera, lambang, lencah atau sertifikat atau lat-lain tanda bertara dan enam salinan makna tanda kerata bendera, lambang, lencah atau sertifikat atau lat-lain tanda bendahara diisikan. Tiap-tiap salinan mesti dilata dan ditandatangani oleh dua orang pemegang jawatan utama pertubuhan.

5. Suatu hurai ini ringkas hendaklah diletak tentang maksud barta itu digunakan, misalnya "rumah keluah", "padang permainan". Jika pertubuhan itu tidak mempunyai harta tak alih, maka bahagian ini dalam borang ini hendaklah ditulis "TIADA".


7. Tiap-tiap makalah persembahan, atau keadaan keadaan itu mesti dilaporkan betul oleh dua orang pemegang jawatan utama pertubuhan dengan menandatangai tanda undangan mereka di muka surat ahir tiap-tiap makalah persembahan atau keadaan keadaan itu. Nama dan jawatan yang dipegang oleh pemegang pemegang jawatan yang berkemana hendaklah ditulis atau ditulis dengan teks dalam huruf cetak dalam sebab sebab di bawah tanda undangan mereka.

LIMING, A.J.
BOAND OF THE MALAYSIAN FLOORBALL FEDERATION

THE BOARD – 1st August 2001

President
Associate Professor Dr. Johari Mohd Saad
Sports Centre,
University Malaya,
Kuala Lumpur, Malaysia.

Deputy President
Khoo Lay See
No. 23 Jln. U1/20, Seksyen U1,
Kaw. Perindustrian Hicom Glenmarie,
40150 Shah Alam,
Selangor, Malaysia.

Secretary
I. Vikneswaran Iswarapatham
106, Jln. 6/29,
46000 Petaling Jaya,
Selangor, Malaysia.

Treasurer
Suresh Subramaniam
Fernandez & Selvarajah
12B-1 2nd Floor Jln. Yong Shook Lin,
46200 Petaling Jaya,
Selangor, Malaysia.

Director of Coaching
Teoh Heng Teong
Sports Centre,
University Malaya,
Kuala Lumpur, Malaysia.
Members

- Narayananiswa Mayavu
- Mazurah Mahamed (Women Section Head)
- Vilasini Govendan
- Deneish S. Easan
- Mohd. Farheyd Abdullah
- P. Kuhan