Appendix 1
Helsinki, June 5th, 2006

IFF Central Board meeting 3/2006
25.05.2006

Place: Quality Hotel Nacka, Sweden

Participants:
- Tomas Eriksson, President
- Renato Orlando, Vice President
- Tomas Jonsson, Treasurer
- Thomas Gilardi
- Per Jansson
- Risto Kauppinen
- Peter Lindström
- Martin Vaculik
- Stefan Kratz, Head of Technical Department
- Merita Bruun, Assistant
- John Liljelund, Secretary General

Minutes

§ 1. Opening of the meeting
Mr. Eriksson greeted all welcome and opened the meeting at 09.00.

§ 2. Approval of the agenda
The agenda was scrutinized, completed with four new appendixes (Appex 2: Financial report; Appex 13: Canadian application for Ordinary membership; Appex 14: RACC proposal for qualification system for the WFC 2007 and Appex 15: ISF Bulletin) and approved.

§ 3. Minutes from the CB meeting 02/2006 in Nacka, Sweden (31.03.2006) (Appendix 1)
The minutes from the last meeting were scrutinized, approved and put ad acta.

§ 4. Economy

a) Preliminary financial report 25.05.2006 Appendix 2
Mr. Jonsson presented the preliminary financial report, per 25.05.2006.

Proposal: To approve the report.

b) Information on IFF claims – status May 25th, 2006 Appendix 3
Mr. Liljelund presented the IFF claims per 25.05.2006. Malaysia is the only ordinary member association which has not paid its membership fee for 2005 and 2006. He informed that he discussed the matter with the Malaysian Association’s general secretary Mr. Suresh and that the Malaysian federation has build a payment plan in order to settle the debts before the last of April 2007 (Appendix 16). Based on this report the CB discussed if Malaysia will, according to the regulations, lose its voting status at the General Assembly. Mr. Liljelund proposed that the Malaysians should be able to vote during the GA, since they have sent in their payment plan.
The Singaporeans have now paid their debts concerning the membership fees, but not the fees related to the WFC 2005. Mr. Liljelund informed that he also spoke with Mr. Sani Mohd. Salim, about these debts. Also Latvia has informed that they have paid all their debts.

Mr. Eriksson underlined the necessity of a clear communications with the Member Association, but feels a bit worried about the situation of the Singaporeans who still are in the same situation as during the last meeting and have not yet come back with a proposal for a payment plan.

Based on these reports the CB discussed if any member federations, which, based of non-payment of their membership fees will loose their voting status at the General Assembly. Mr. Liljelund proposed that all ordinary member federations should have their voting power at the General Assembly. The voting roll shall therefore stay as proposed for the General Assembly.

Proposal: To approve the report.

The CB decided to approve the financial reports and to approve the proposed voting roll.

§ 5. World Championships

a) WFC Men 2006

Mr. Orlando gave a report on the progress of the 6th Men’s WFC, now being played in Sweden. Mr. Orlando thanked the SIBF for organising a very good championship; he was of the opinion that the WFC 2006 has been a good event. There were some minor problems, mainly due to the lack of communication from the local organiser with the IFF, but nothing which would really affect the participating countries. Mr. Orlando informed, that the LOC general secretary Mr. Kalte proposed in future to have a meeting with IFF and the organiser just before the start of the championship, in order to overcome certain problems.

Mr. Orlando reported on the issue about an Australian player who was not on the first or final official list. The Australian association however sent another list to the organiser with a copy to the office in which said player was included, but had failed to inform the IFF accordingly.

Mr. Orlando reported about a German player’s match penalty. There was a protest against the red card which was not accepted in view of the fact that it was a decision of fact, which cannot be disputed. Finally the player got a suspension of two matches.

Mr. Liljelund informed that the organisation in Skåne has worked very well and performed really excellently in moving the whole arena from Helsingborg to Malmö within 13 hours, with just small technical problems. Mr. Liljelund was of the opinion that the organiser’s internal communication could have been better. He also thought that the ticketing and accreditation system could have been more fluent, especially since it did not speak to each other. It is important that the accreditations help people to know each other.

Mr. Orlando informed about the daily reports and was of the opinion that this has been a good way of gathering information, thus being a guideline for the LOC to improve if necessary.

Mr. Jansson informed that there have been a total of 35,000 unique users on the Organiser website on a daily basis.
Mr. Liljelund reported on the TV productions from the WFC 2006. He thought that the communication between the IFF and SVT has been really good. Also the Swiss TV has after some consideration decided to take pictures from the matches. During the championship the Norwegian TV NRK informed that they would like to televise the Norwegian matches against Sweden and Denmark. The rights fee was cleared with the Norwegian Bandy Federation. Mr. Jansson has also had discussions with EBU which will put out the news flash to Asia. Eurosport 2 will also broadcast to Asia.

Mr. Eriksson stressed out that the development is going in the right direction.

Mr. Liljelund mentioned that the host broadcaster SVT is producing 8 games which will be televised according to the following:

- 21.05. Denmark – Sweden: SVT, Eurosport 2
- 22.05. Czech Rep – Finland: YLE, Eurosport 2
- 25.05. Sweden – Switzerland: SVT, Eurosport 2
- Finland – Latvia: YLE, Eurosport 2
- 27.05. Semi-final 1: SVT, YLE, Eurosport 2
- Semi-final 2: YLE, Eurosport 2, *)
- 28.05. Bronze match: YLE, CT*, ST*, Eurosport 2
- Final: SVT, YLE, CT*, ST*, Eurosport 2

The broadcasting of the Czech and Swiss TV is still open depending on which match they play in the semi finals and final matches.

Mr. Liljelund reported on the filming rights during the WFC. The teams are only allowed to film their own matches. This has been working quite well with only some minor problems.

Mr. Liljelund reported on the license agreement made with Eurosport for the WFC 2006. The IFF has sold the rights for 500 € and the production for 6.000 € for the eight matches. Eurosport has the rights for all other countries free-to-air, except Sweden, Finland, Switzerland and Czech Republic. **Appendix 5.**

Mr. Kratz gave a report from the WFC 2006 C-division in Spain. Basically everything went well on the spot. There was some argument in the beginning of the tournament about the IFF’s information flow. The organiser had more volunteers than the last time, so the tournament proceeded well and generally it was a good competition except the information from the organiser, the website etc. **Appendix 4 a and b**

**Proposal:** To approve the reports.

**The CB decided** to approve the reports.

**b) WFC U19 Women 2006 Germany**

Mr. Orlando reported that the DUB has held its General Assembly which he attended and that a totally new Central Board was elected. The General Assembly was rather somehow unprofessional and the DUB criticised the IFF for not paying the development money. Mr. Orlando clearly pointed out to the German Federation the reason for stopping the payment, i.e. for not fulfilling the requirements and that if the development of Germany is just depending on
on the IFF support, there will be problems. The newly elected DUB has confirmed that the U19 WFC will be organised by the local organisation in Sachsen.

The DUB representatives will make a presentation to the IFF General Assembly.

Proposal: To approve the report

The CB decided to approve the report.

c) Upcoming Events

Due to the large number of registration (23) to the WFC 2007 the RACC proposes that qualification will be played for the WFC 2007. He presented a RACC proposal relying on 20 teams participating in the WFC 2007 which is in line with the proposal of the RACC workshop held in Helsinki, which the CB agreed and decided upon. The proposal of the RACC is that there should be a qualification tournament to determine the 4 countries taking part in the final round. Canada being a non-European country shall be invited directly and the remaining six teams shall play a qualification tournament, three in each group (Group 1: Estonia, Poland, Slovakia and Group 2: Austria, Italy and Slovenia) with the winner going through plus the best second ranked team. Both tournaments shall be played at the same weekend.

Proposal: To approve the proposal of the RACC

The CB decided to approve the RACC proposal and the IFF will inform the participants during the General Assembly.

§ 6. European Cup

a) EC 2007

Mr. Jansson reported on the preparations of the European Cup 2007 in Sweden. There is a bidding process running out by the 31st of May in Sweden, where the districts can bid for the organisation of the EC. Mr. Jansson reported that the cities with the participating Swedish teams are Warberg, Stockholm and Umeå. The Swedish Federation will inform IFF of the city for the European Cup as soon as it has decided upon.

Mr. Liljelund informed that he has prepared a first proposal for an agreement, in line with the new requirements of our sponsors and Infront, which will be finalized during July.

The last day to register is the May 31st 2006.

Proposal: To approve the report.

The CB decided to approve the report.

b) European Cup Qualifications 2006

Mr. Kratz informed about the preparations for the ECQ and the WFC in Frederikshavn and the respective inspection report. Mr. Kratz informed that everything is under control. Appendix 6

Proposal: To approve the report

The CB decided to approve the report.
§ 7. Committees and Function reports

a) ExCo reports

Mr. Eriksson reported on the Sport Accord and the GAISF General Assembly held in Korea, and the meetings IFF attended during the week. Appendix 7

The IFF representatives met with the Korean federation who are thinking about organising a Floorball tournament: IFF and KFF also met with the Seoul Olympics Sport Promotion Foundation.

Mr. Eriksson informed that there was also a meeting with Ms. Dominguez, secretary general of GAISF, about the WADA and the information flow which will be strengthened in the future. Concerning the WADA issue there was also a meeting held with WADA Regional Director Mr. Jean-Pierre Moser about the relations between WADA and IFF.

Mr. Eriksson also reported on the meeting with ARISF President Mr. Fransoo who informed of the status of the process for receiving the IOC recognition. All ARISF members are to be evaluated. There will be a meeting with the IOC Sports Department, which is important for the future recognition. Mr. Eriksson stressed that the next IOC evaluation will be in 2008. The IFF will stick to the political Road Map which has been established before.

Mr. Eriksson reported that there was a good meeting on the GAISF General Assembly. The main decision of the GA was the change of the Statutes of the GAISF.

Mr. Orlando also reported that there had been very good informal discussions with for example IOC members Dennis Oswald, Rene Fasel and also IOC President Mr. Rogge.

Proposal: To approve the report.

The CB decided to approve the reports.

Mr. Liljelund explained the case of the Belgian Floorball Federation and the process flow:

By a letter sent to the CB on the 16th of February the Belgian Floorball Federation is asking the IFF CB to review the decision of the IFF AC and take their appeal argumentation into consideration in the case were the Belgian Floorball Federation withdrew from the WFC 2006 C-division., Appendix 8 a

The IFF ExCo decided to sanction BFF with a fine of 10.000 CHF and to suspend the BFF for the next two World Men’s championships in accordance with the IFF Juridical Regulations. This was informed to BFF on the 13th of February, with the remark that a possible appeal and the deposit had to be paid within 21 full days, i.e. the 6th of March, 2006. Appendix 8 b

On the 6th of March, the BFF sent an e-mail where they informed, that they are appealing against the decision of the IFF ExCo and also informed that the deposit of 1.000 CHF was paid. Appendix 8 c

However the office could not find any proof of this from the real-time IFF account. The IFF office reminded the BFF on the 9th of March, that the deposit was not paid and stressed that it had to be paid by the 13th of March, until noon.
The IFF Office had not received by fax or any other means the receipt of payment until 12.00 on the 13th of March and Mr. Liljelund informed the IFF AC Chairman Mr. Granqvist about it who made the following judgement.

“The IFF Appeal Committee chairman Mr. Granqvist finds after discussions with the IFF general secretary Mr. Liljelund, that there is no case to handle for the Appeal Committee, in the issue regarding the possible appeal from the Belgian Floorball Federation. This due to the fact that there is no payment of the deposit made by the BFF, despite of a number of reminders, until the 13.03. at 12.00 CET, which was set as the deadline by the Appeal Committee? The case is therefore closed.” This was informed to the BFF on the 14th of March.

The BFF responded on the 14th of March and stated that the fax had been sent on the 13th of March, but it had never reached the Office in Helsinki. Mr. Liljelund informed Mr. Granqvist about what had happened and Mr. Granqvist stated that the case is closed. The BFF did not give any other proof of this payment.

When the IFF received a Letter from the BFF, on the 21.04. the matter was once again put forward to the Appeal Committee, which refused to take it under consideration and therefore the matter is now for the CB to decide.

Proposal: To discuss the matter and decide upon it.

Mr. Eriksson stated that the Belgian Federation has made a clear mistake, when they withdraw from the C-division and he proposed that the IFF CB would lower the sanction

Mr. Orlando thinks that the BFF has perhaps, due to lack of knowledge, put the issue on their website during the ongoing process, which is not custom. Mr. Orlando proposed to reduce the sanction from 10.000 CHF and the suspension from participation of two consecutive Men’s WFC to a sanction of a 5.000 CHF fine and a suspension in the next Men’s WFC based on the plea for mercy sent in by the BFF.

The CB decided to accept the plea of mercy from the Belgian federation and to reduce the sanction of 10.000 CHF and the suspension from participation of two consecutive Men’s WFC to a sanction of a 5.000 CHF fine and a suspension in the next Men’s WFC based on the plea for mercy.

b) Contacts to International Sports Organisations

Mr. Liljelund reported on the progress with the FISU in signing of the Collaboration Convention between FISU and IFF, which is a document stating the nature of the collaboration and organising of the FISU World University Championships in Floorball. The President and the General Secretary will sign the convention. Appendix 9

Proposal: To approve the report and the signing of the FISU convention.

The CB decided to approve the report and to sign the FISU convention.

c) EMSA

Mr. Liljelund reported that the issue of the EMSA games in Malmö 2008 where discussed during the reception of the city of Malmö.
d) WADA

Mr. Liljelund informed about the invoices of 7,000 USD and the 2,000 UDS which are now yearly due, sent by WADA to all non-olympic Federations, for the control of the Anti-Doping Regulations and membership fees from WADA and of the possibility of getting the fees back from the IOC.

Mr. Liljelund reported on the positive response the IFF has received from WADA concerning our proposal for the new Anti-Doping Regulation, which will be discussed later in the meeting. 

Appendix 10

Proposal: To approve the report.

The CB decided to approve the report.

e) RACC

Mr. Orlando proposed the new IFF Anti-Doping Regulations which have been prepared by the Office, in line with the WADA model rules and the IOF, IHF and IIHF rules. Appendix 11

Mr. Orlando thanked Ms. Bruun and the Office for the very good job made in the preparation of the IFF Anti-Doping Regulation. Ms. Bruun explained the system for building the proposal and the different issues that needs to be amended in the process.

Proposal: To approve the new Anti-Doping Regulations, that will be in force from the 1st of July, 2006.

The CB decided to adopt the new IFF Anti-Doping Regulation.

Mr. Orlando explained that during the process of the renovation of the Competition and Organising Regulations, there has been growing a debate about the number of tickets included free of charge for the participating nations and the nations attending the IFF General Assembly and the Presidential Meeting at the seniors WFC. In order to have this issue settled before the new regulations are in force, the RACC and the Office will elaborate a proposal which should be discussed in the September CB-meeting.

The CB decided to approve the report and to return to the issue in its next meeting.

f) RC

Mr. Gilardi reported that the work is running well in the ongoing tournament. The transportation has been very good organised from the organiser.

Mr. Gilardi informed that in the C-division there were three referee pairs and one referee observer and the system with one experienced referee couple and two inexperienced worked very well.

There was also a positive experience in the U19 tournament in Poland with two new quite good polish referee pairs. Unfortunately there was no observation for the referees in the four nations tournament in the Czech Republic.

Proposal: To approve the report

The CB decided to approve the report.
g) Development function

Mr. Orlando reported on the status of the planned Development Programme Seminars in 2006 and 2007. Based of the experience made the development programmes must absolutely be upheld. Mr. Liljelund informed that the seminars in Poland will be organised in Wolsztyn 5.-8.10 and in Singapore from 14. – 17.12 in the Woodlands Sport School. Also Canada is very interested in organising a seminar during April 2007. The Office is still negotiating with the Netherlands and Canada to organise a seminar still during 2006 or in the spring of 2007.

Mr. Orlando stressed that we now have to be very active to get the system rolling.

Mr. Liljelund informed about the discussion with Sani Mohd Salim and the Development program in Singapore. He stressed that it is very important to keep the costs low for the participants.

Proposal: To approve the report.

The CB decided to approve the report.

Mr. Liljelund proposed the changes to the IFF Material Regulation. There were only minor changes in the regulations, which the CB discussed already in its previous meeting.

Appendix 12

Proposal: To approve the Material regulation, that will be in force starting from 1st of July.

The CB decided to approve the Material regulation.

h) Marketing function

Mr. Jansson informed about the status of the sponsor agreement with Exel and mentioned that Mr. Liljelund has got all the points acceptable for both parties. The contract is now signed, which is a big step forward in the IFF marketing strategy. Exel is now an Official Floorball Material Provider for 2006 – 2010 (goals, sticks, balls, goalie equipment) of IFF with exclusivity and this will increase the value of the commitment of Exel. This agreement makes it possible to have the same look in all the IFF Championships.

Mr. Kauppinen asked what equipment is exactly included and was informed of all the equipment that is included in the agreement.

Upon request from Mr. Gilardi about the duration of the contract, those present were informed that it has been concluded until the 2010.

There were also some discussions about the new agreements with Exel and Gerflor and the content of the agreements.

Mr. Liljelund informed that now the possibility exists to also have a Floorball material start up kit for new associations.

Mr. Liljelund informed that there will be a press conference revealing this sponsorship deal on Friday 26th at 16.00. Mr. Eriksson thanked Mr. Jansson and Mr. Liljelund for a good work done.
Mr. Jansson informed that we are still negotiating with Puma, but there were problems since our contact is Puma Nordic. We have given Puma a window until the 1st of September for the offer as an Official Apparel Provider.

Mr. Jansson informed about the negotiations with Infront Sports and the proposed agreement, which was reached until 2010. IFF will give Infront the marketing and sales rights for the IFF commercial rights, excluding the IFF present sponsors and their fields. Infront has agreed to give an insurance as a sign-on-fee. The agreement will be ready for signature in the end of the week. This agreement will be very important since the IFF then having a partner in Sales-marketing which can increase the marketing tremendously.

Mr. Kauppinen felt that this is a great step forward, but wanted to hear more of the effect for the organiser in the new agreement. Mr. Jansson explained in what way the agreement is built on.

Mr. Jansson informed that the IFF will provide most of the marketing sales to the organiser for the future Championships and therefore there will be fewer burdens on the organiser. The agreement will also make the organising more profitable for the organiser. Mr. Jansson continued by informing that the national association may still have their own sponsor for the teams.

Proposal: To approve the reports.

The CB decided to approve reports and the Exel agreement.

§ 8. IFF Office

Nothing to report.

§ 9. Member Federations

a) Members under suspension

The Georgian Floorball Association is under suspension starting February 1st 2006. Mr. Liljelund informed that he has been contacted by Mr. Amaglobeli who wanted to participate in the IFF GA, but that he later informed not being able to get visas.

b) New Member Applications

Mr. Liljelund informed that the Japan Floorball Association and the Canadian Unihockey Floorball Federation has applied for ordinary membership of the IFF – Appendix 13 a and b

Proposal: To include the JFA and CUFF applications to the agenda of the General Assembly.

The CB decided to include the applications to the General Assembly.
§ 10. IFF General Assembly, to be held on the 26th of May, 2006 in Stockholm.

Mr. Liljelund and Ms. Bruun reported on the preparations for the IFF General Assembly. Until the 15th of May a total of 29 member associations have registered for the GA. Mr. Liljelund proposed that there will be new issues included in the GA Agenda: Development program, Anti-Doping Regulations, IFF Web, ISF. Exel has also proposed to attend and present the new agreement at the end of the IFF GA. Mr. Liljelund will rewrite the agenda and include the new points.

The CB decided to approve the report.

§ 11. Next CB meeting

Mr. Eriksson informed that the next CB meeting, which is the constitution meeting after the General Assembly, will be held at the quality Hotel Nacka in Stockholm in Sweden, taking place on the 27th of May, 2006 starting at 8:30.

§ 12. Closing of the meeting

Mr. Eriksson thanked everyone for an effective cooperation and closed the meeting at 12.00.

John Liljelund
Secretary General

Tomas Eriksson
President
Appendix 2

Helsinki, June 5th, 2006

IFF Central Board meeting 4/2006
27.05.2006

Place: Quality Hotel Nacka, Sweden

Schedule: Saturday May 27th,
CB Constitution meeting 8.30

Participants:
Tomas Eriksson
Mona Aagaard
Tomas Jonsson
Per Jansson
Risto Kauppinen
Renato Orlando
Filip Suman

Stefan Kratz
Merita Bruun
John Liljelund

Head of Technical Department
Assistant
Secretary General

Minutes

§ 1. Opening of the meeting

Mr. Eriksson greeted all welcome and congratulated the newly elected IFF Central Board and especially Mrs. Mona Aagaard and Mr. Filip Suman being elected as new members at the General Assembly. Mr Eriksson thanked Mr. Renato Orlando and the Office for the smooth running of the General Assembly and opened the meeting at 08.30.

§ 2. Approval of the agenda

Mr. Eriksson proposed to approve the agenda, which was presented to the meeting. The agenda was scrutinized, completed and approved.

§ 3. Constitution of the CB

Mr. Eriksson informed about the way the IFF Central Board has worked in the past, with four to five meetings during the year. Mr. Eriksson also expressed that the IFF has had an ExCo since 2002, which is having approximately three meeting yearly.

Mr. Eriksson informed that according to the IFF Statutes (Art. 37) the CB shall among itself appoint a Vice President and a Treasurer.

Mr. Eriksson proposes to appoint Mr. Renato Orlando as Vice President and Mr. Tomas Jonsson as treasurer, who both have worked very well in the past.

The CB decided to appoint Mr. Renato Orlando as IFF vice president and Mr. Tomas Jonsson as Treasurer.
§ 4. Constitution of the Executive Committee (ExCo)

Mr. Eriksson gave a short introduction on how the ExCo has been working and the deviation of tasks between the Central Board and the ExCo. The task of the ExCo is to act as a trouble shooter and preparing for the CB meetings.

Mr. Renato Orlando also explained that the ExCo was formed in order to act quickly and also to have transparency in the organisation.

Mr. Per Jansson pointed out that any decision of the ExCo can be overruled by the CB.

Mr. Eriksson proposed to constitute the IFF ExCo with Mr. Tomas Eriksson as chairman, and Mr. Renato Orlando and Mr. John Liljelund as members. Mr. Liljelund will also act as the secretary of the ExCo.

The CB decided to constitute the ExCo according to the proposal.

§ 5. Appointment of Secretary General and the Office

Mr. Eriksson thanked the Finnish Federation and its president Mr. Matti Ahde for the assistant given and for the resources provided for the IFF Office in Helsinki. Mr. Eriksson informed that in accordance with the agreement made between the IFF and the SSBL (Finnish Floorball Federation) concerning the employment of the IFF General Secretary Mr. Liljelund, IFF must, if it so desires to terminate the contract, inform in writing the SSBL latest on the 30th of June about it.

Mr. Eriksson proposed to re-elect Mr. Liljelund as IFF General Secretary for the upcoming two year period 2007-2008 and to keep the IFF Office in Helsinki for the two coming years.

The CB decided to re-elect Mr. John Liljelund as Secretary General and to keep the Office in Helsinki for the period 2007 – 2008.

§ 6. Right to sign for the IFF and right to use the IFF bank account

Mr. Liljelund proposes that the right to sign in the name of the IFF shall be given to the President Mr. Tomas Eriksson single-handedly, and to the vice president Mr. Renato Orlando and the Treasurer Mr. Tomas Jonsson always two persons together in any possible combination.

Mr. Eriksson proposes that the IFF general secretary Mr. Liljelund has the right to sign the name of IFF together in combination with the President, vice president or the treasurer.

The Treasurer Mr. Jonsson proposes that Mr. Tomas Eriksson, Mr. Stefan Kratz and Mr. John Liljelund shall have the right to use the IFF bank account 559200-11 at Credit Suisse, CH-8700 Küsnacht, Switzerland. Furthermore Mr. Liljelund shall have an IFF credit card, issued by the Credit Suisse.

Proposal: To approve the proposals.

The CB decided to approve the proposal.
Constitution of the Committees and Functions

Mr. Eriksson informed that the IFF CB has so far had the following committees during the last two year period: the Rules and Competition Committee (RACC) and the Referee Committee (RC) and the following functions: Development function, Marketing function, and Material function. Mr. Eriksson explained that the need has been to have more rapid and flexible operations, so therefore there needs to be functions run by a politician and supported by an officer.

Mr. Eriksson asked the new members, what kind of tasks they would like to take in the future.

Mrs. Mona Aagaard informed that she is interested to join a committee as a member, in order to learn and gain knowledge.

Mr. Filip Suman expressed that it is important that the committees are functional and had no special wish.

Mr. Eriksson said that the CB shall in this meeting constitute these committees and functions and elect the chairman for the different committees and functions and that the constitution of the members to these committees and functions shall be done at the next CB meeting, based on the proposals of the member-associations and the committee/function chairman.

Mr. Eriksson proposed that the Development function would be chaired by Mr. Renato Orlando and that Mr. Jansson would chair the Marketing function. Mr. Liljelund would act as the officer for these two functions. Mr. Eriksson proposed that Mr. Liljelund would head Material function and the Development Board.

Mr. Kaupinen asked that, before deciding the chairs of each committee and function, it would be good to have the whole picture.

Mr. Eriksson stated that, in order to use Mr. Orlando more in the political and development work, he would no longer act as the RACC chairman.

Mr. Orlando said that any Central Board member could be chairing the RACC. He also stated that he would be glad to act as a mentor for the new RACC chairman if so wished and that the new chairman will have his full support.

Mr. Suman stated that, when the General Assembly elected a CB consisting of six members, it means that all CB members would have to take an active roll. Mr. Suman also stated that he first had thought to learn during the first years in the CB.

Mr. Jansson stated that the RACC is a very important factor in the process in organising a tournament, RACC is not the customer of the tournament, but the servant to the tournament. Mr. Jansson stated that this spirit has to be held also in the future, keeping in mind the IFF rules and regulations in the tournament focusing on solutions.

Mr. Kaupinen feels that Mr. Suman is the right person for the RACC chair.

Mr. Jansson proposes that Mr. Gilardi would continue to lead the Referee committee, but that there should be one person in the CB acting as the linkman to the RC.

Mr. Orlando supports the proposal of Mr. Jansson. Mr. Eriksson has also discussed the issue with Mr. Gilardi about the way the RC has been working. Mr. Eriksson proposed that the RC shall also have a workshop where they draw the guidelines for their work and make proposals to the CB how to act.
Mr. Suman agrees that Mr. Gilardi is a good technical man, but he feels that if the chairman of the RC is not from the CB, then the committee is put on a lower level than the other committees and functions.

Mr. Jansson feels that it is important that the Referee sector feels that they are looked over. Mr. Jansson volunteered to be the linkman between the CB and the RC.

Mr. Suman asked if it would be the right procedure to ask the Association about the Chairman of the RC.

Mr. Eriksson and Mr. Orlando expressed that it is for the CB, elected by the General Assembly, to decide upon the issues delegated to it, without asking the Associations.

Mr. Eriksson proposed that Mr. Gilardi would carry on chairman of the RC.

Mr. Kauppinen thinks that the referee sector is a bit different from the other functions, it is important that the committee works with the problems and questions of the refereeing. He feels that the CB has to give tasks and deadlines for the reporting and plans and their own guidelines. Mr. Kauppinen would like that Mr. Gilardi would continue as the RC Chairman.

Mrs. Aagaard felt that it could be a good step forward to have a RC chairman outside the CB, since the RC is working for the referees solely and the efforts of the CB are of a wider range.

Mr. Eriksson concludes that the proposal is that the RACC will be headed by Mr. Filip Suman, RC by Mr. Thomas Gilardi, Development function by Mr. Renato Orlando, Marketing function by Mr. Jansson and the Material function by Mr. John Liljelund.

Mr. Jansson feels that there needs to be a function for Information and Press for the future. Mr. Eriksson proposed that Mrs. Mona Aagaard and the general secretary Mr. Liljelund will make proposal for the next meeting.

Mr. Liljelund proposed that the new committees and functions related to the new Anti-Doping Regulation; the Medical Committee, the Independent Anti-Doping Review panel and the Anti-Doping Administrator will be prepared and proposed by the Office to the CB at its next meeting.

Mr. Eriksson further proposed that the Office shall ask for nominations from the ordinary member associations, until the 15th of August for the committees/functions members. Mr. Orlando proposed that the Office shall prepare a Nomination Form for the members of committees to be appointed.

The CB decided to constitute the IFF Committees and the Functions as following:

- **RACC:** Filip Suman
- **RC:** Thomas Gilardi, with liaison in CB Per Jansson
- **Development:** Renato Orlando
- **Marketing:** Per Jansson
- **Material:** John Liljelund

and to ask the ordinary member associations for nominations until the 15th of August, including the Floorball/Sports CV of the proposed persons. The CB will discuss the issue of the Anti-Doping Regulation in the next meeting.
§ 8. Any other business
There where no other business to discuss.

§ 9. Next meeting
The next CB meeting will be held on Friday the 8th of September, in Helsinki.

§ 10. Closing of the meeting
Mr. Eriksson thanked everyone for an effective meeting and closed the meeting at 10.15.

John Liljelund
Secretary General

Tomas Eriksson
President

#### Costs

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*Outcome of the material appr. system:*

### Prel. Balance sheet 01.09.2006

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CLAIMS IN EUROS
TransWorld Sports (TV-rights WFC 2006) 500
NBF (TV-rights WFC 2006) 500
InFront (Sponsoring 2006) 25000
TOTAL 26000 EUR
### WFC 2006

**TV transmission and spectators**

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**News**

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| Avg | 373000 | 00:28:22 | SVT | 458000 | 00:00:00 | 218000 | 00:00:00 | 1049000 | 00:00:00 | 348000 | 00:32:20 |
| | 348000 | 00:15:29 | TV4 | 145000 | 00:02:15 | TV 4 | 559000 | 00:17:44 |
### WOMEN'S U19 WFC GERMANY 06-12.11.2006

#### Appendix 5

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### Partelandhalle Naunhof

#### Monday 06.11
- 10:00 Sweden - Hungary
- 12:30 Russia - Czech Republic
- 15:00 Latvia - Poland

#### Monday 06.11
- 17:30 Slovakia - Germany
- 20:00 Finland - Norway

#### Tuesday 07.11
- 10:00 Poland - Russia
- 15:00 Hungary - Latvia
- 20:00 Czech Republic - Sweden

#### Tuesday 07.11
- 12:30 Russia - Czech Republic
- 17:30 Switzerland - Finland

#### Wednesday 08.11
- 12:30 Hungary - Poland
- 15:00 Latvia - Czech Republic
- 20:00 Sweden - Russia

#### Wednesday 08.11
- 10:00 Poland - Russia
- 17:30 Latvia - Czech Republic
- 20:00 Sweden - Russia

#### Thursday 09.11
- 10:00 Czech Republic - Hungary
- 15:00 Russia - Latvia
- 17:30 Poland - Sweden

#### Thursday 09.11
- 12:30 Germany - Finland
- 20:00 Switzerland - Norway

#### Friday 10.11
- 10:00 Hungary - Russia
- 12:30 Czech Republic - Poland
- 15:00 Sweden - Latvia

#### Friday 10.11
- 17:30 Slovakia - Switzerland
- 20:00 Norway - Germany

### Grube-Halle Leipzig

#### Saturday 11.11
- 13:00 5th group A - 5th group B - 9th place*
- 16:00 1st group A - 2nd group B - Semifinal 1
- 19:00 1st group B - 2nd group A - Semifinal 2

#### Sunday 12.11
- 08:00 4th group B - 4th group A - 7th place*
- 11:00 3rd group A - 3rd group B - 5th place*
- 14:00 Loser semifinal - Loser semifinal - 3rd place
- 17:00 Winner semifinal - Winner semifinal - Final

**Closing Ceremony**

*if Germany plays any of the placing matches it shall be played on Sunday 12.11 at 11:00
Preparation meeting with the organisers of the U19 WFC in Naunhof/Leipzig, Germany and DUB, August 25th, 2006

Participants:

- Ralf Kuhene, LOC Chairman
- Jens Streuble, LOC
- Karl du Roi, DUB General Secretary
- Michael Lachenmaier, DUB Vice President
- John Liljelund, IFF

Report on present issues

The meeting was originally organised to make a check with the organiser that all fundamental issues are under control, such as teams, venues, transports and marketing. The following issues were discussed:

1) IFF Hotel
   - The hotel is the Hotel Carolinenhof, Bahnhofstrasse 32, situated 1 km from the Parthelandhalle in Naunhof, where the group matches are played. The distance to Leipzig/GrubeHalle is 29 km. (Single room 74 €/pers and double room 59 €/pers.)
   - DUB will organise the transportation to/from the arena, based on a fixed timetable, which the organiser will present to the Jury, Referees/Ref. Management and IFF before the start of the tournament.
   - IFF is to pay for our rooms (Referees, Ref. Management and IFF Persons) on sight, DUB pays the Jury. IFF will then invoice the associations with referees for their accommodation after the event.
   - There has been reserved 3 single rooms for the Jury, 5 double rooms for the referees and a total of 7 single rooms for the IFF persons (TE, JL, SK, Ref. Management).
   - If more persons will need accommodation the final date to inform the organiser is by the end of August.
   - The names of the Jury, Referees, Referee Management is needed by the end of September.
   - The organiser will check the possibility to eat at the hotel after the last match of the day (approx. 22.30) for the referees, Jury and Ref. Management, if the kitchen is open in the IFF Hotel. The organiser will inform IFF.

2) Jury, Referees, Referee Management and IFF persons
   - IFF will order the flight tickets for the Jury and invoice the organiser for them.
   - For the organiser it is equal to transport from either Berlin, Leipzig or Dresden
   - IFF needs to inform by the end of September of the travelling plans of the IFF persons. – There are meeting rooms for the referees at the hotel and a meeting room for the Jury in the arena.
   - The organiser will inform the IFF how the persons are being picked up upon arrival to Germany.
   - The referees daily allowance and the food will be paid by their respective federations for the referees. The organiser is responsible for the food money to the Jury of an equivalent of 20 €. This should be paid upon arrival to the members of the Jury.
   - The meeting rooms for the referees are OK, 1st meeting 5/11 21:00, meetings 6-11/11 23:00, 12/11 21:30.

3) Technical meeting 5.11. at 18.30 in the Parthelandhalle
   - The time of the technical meeting is postponed with 30 minutes to be nearer to the Opening Ceremony, which also is at the Parthelandhalle.
   - The second technical meeting is to be held on the 10/11 at 22:30 (TM2) at the Naunhof Parthelandhalle.
   - DUB will make a plan for the transportation of the participants to the Technical meetings.
   - There will be a beamer for the Technical meetings.
   - The organiser will make a light version of the Team Manual, for the participating teams, the Jury, Referees, Referee Management and the IFF.
IFF - Office Report

4) Match venues and training venues
- The trainings will be held at the Parthelandhalle before the start of the tournament and in the Mittelschule Naunhof during the group matches and in the Grube halle Leipzig before the semi finals.
- Training schedule is not yet ready, due to the lack of information from the participating teams. OK by the organiser.
- The organiser will ask for the daily programs of the teams during September, in order to be able to finalise the training schedule.
- The rinks used in the Matches is an approved and marked IFF rink.
- The organiser will use their own goal cages for the tournament. The organiser is to inform if the goals have got the IFF labels.
- It was noted that there needs to be at least 5 persons at the match secretariat, with two persons for the penalty benches.
- IFF will deliver , until the end of October 500 Vanilla Exel ball for the tournament to the address of the Local Organiser. The flooring in Naunhof is grey and we will play on Gerflor in Leipzig.
- There is an IFF Office equipped with two Internet connections both in Naunhof and Leipzig.

5) Teams
- Once again the organiser has encountered a number of problems with the participating teams. This time Hungary, Norway and Slovakia has not given any information about their accommodation and travel plans. Also the information of the Finnish Team was lost somewhere.
- The organiser and DUB is to send a reminder to the teams in question and give them two weeks of time to give the needed information.
- IFF will also write to the countries and ask for an explanation and the needed information.

6) Official Programme
- The organiser is planning to have a team get together directly after the Opening Ceremony. There are no other Official Programme planned.
- The Opening Ceremony will be held at the Naunhof Parthelandhalle at 20.00 on the 5.11. at 20.00. The organiser I hoping that each team will participate with One leader and 5 players. The organiser will inform the teams about this well in advance. Mr. Eriksson is to give a short 3 minute speech at the opening ceremony.
- The organiser will make a proposal of the ceremonies for the best player of the match, line-ups and all star team and inform the teams. The organiser will present a proposal of the Medal Ceremony to the IFF prior to the start of the tournament.

7) Tickets
- According to the agreement IFF has the right to 60 VIP and 90 ordinary tickets. IFF will inform how many tickets we are using by the 15th of October.
- There will be no Team tickets - the teams will have a team accreditation. Tickets to the participating federations will be given at the technical meeting (2 VIP + 3 ordinary).
- IFF will receive our tickets upon arrival from the organiser.
- The Accreditation system: Teams are impersonal and the Officials are personalised. IFF to give the names of the persons who might come to the WFC by end of September.

8) Gerflor Flooring
- The biggest open question is the Gerflor Flooring for the Grube Halle in Leipzig.
- IFF is discussing with Gerflor. The options are either to transport the Donation Court from Malmö or buy a new one.
- IFF to bear all costs - transportation and installation plus the tapes etc.
- However we need help from the organiser with the installation and the removal with a minimum of six persons.
- The flooring is to be installed in Leipzig on Friday 10th at 15.00 h and removal at 20.00 on Sunday 12th. Delivery address: Grube-Halle Universität Leipzig, Campus Jahnallee.
- DUB has to find a storage for the flooring… Only to be used in Leipzig, storage would be best in the hall.
- Delivery during the beginning of the WFC and off directly after the final…
- Gerflor needs to inform the price and the timetable of the local partner.
- DuRoi to check with the German customs, what is needed to bring the flooring to Germany.
Report on present issues cont.

9) Marketing issues
- There are no competing companies to the IFF Sponsors (Exel, Gerflor and Puma?). The organiser has delivered the list of local sponsors.
- IFF will ask if Exel wants to come and use their exhibition area in either Nauhof or Leipzig.
- IFF ads - Puma, Exel and Gerflor: We need to send 1+1 set of IFF rink and 2+1 floor commercials. The organiser wants to have them on the 15th of October. IFF will use a total of 8 signs on the rink and 4 signs on the floor.
- Match program - IFF ads: A4 size - The organiser wants the material by the CDR/EPS by end of September (4 pages)
- Opening words from Tomas Eriksson, by the end of September
- IFF has transfer ads to DUB free of charge: all second line and 6 pieces of the rink

10) Other Issues
- Doping tests - at least one player per team will be conducted by an official test institute.
- The organiser will ask the regional TV if it is possible to buy and transmit any production.
- The teams can videofilm in the venues. The organiser needs to inform the participating nations about this.
- The organiser will take an insurance (health) for the IFF persons. IFF to inform the names by the end of September...
- The Team guides will be arranged only upon arrival of the teams.
- For Press it is best to contact the organiser, concerning accreditation and the accommodation.
- IFF Office to send the Match records in beginning of October.

Upcoming meetings and issues
The organiser is asking for a rebate for the organising fee due to the growth from 8 teams to 11. The IFF Central Board needs to discuss the issue.

Issues that need to be discussed or decided upon or taken action upon

Actions:
- IFF to send the names of the Jury, Referees, Referee Management by the end of September (SK).
- IFF needs to inform by the end of September of the travelling plans of the IFF persons (SK)
- The organiser will inform the IFF how the persons are being picked up upon arrival to Germany (LOC).
- DUB will make a plan for the transportation of the participants to the Technical meetings (LOC).
- IFF will deliver , until the end of October 500 Vanilla Exel ball for the tournament (SK)
- The organiser and DUB is to send a reminder to the teams in question and give them two weeks of time to give the needed information (LOC)
- IFF will inform how many tickets we are using by the 15th of October (Pt)
- IFF to give the names of the persons who might come to the WFC by end of September (SK)
- IFF ads - Puma, Exel and Gerflor: We need to send 1+1 set of IFF rink and 2+1 floor commercials. The organiser want to have them on the 15th of October. (MB+Pi)
- Match program - IFF ads: A4 size - The organiser wants the material by the CDR/EPS by end of September (MB+Pi)
- Opening words from Tomas Eriksson, by the end of September (TE)

New ideas, etc…
Nothing to report.
To IFFCompetition Office
Mr. Stefan Kratz
17121 Solna
Sweden

Leoben, 2006–08-16

Dear Sirs,

the Austrian Floorball Association applies for organising the qualification round for the WFC 2007.

We plan to organise it in the city of Kapfenberg and propose following schedule:

Friday, 2007-02-09: 19:00  Austria – Slowenia
Saturday, 2007-02-10: 16:00  Slowenia – Italy
Sunday, 2007-02-11: 13:00  Austria - Italy

The details concerning the application you find attached.

Best regards,

Werner Daves
Chairman, AFA
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<tr>
<th>Name, Adresse</th>
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<th>Fax: +43 3862</th>
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Subject: Female WFC 2007 qualification

Dear Sirs,

we are happy to submit you the requested information to organize the qualification phase to the Female World Floorball Championship involving Austria, Italy and Slovenia.

The qualification round would be held in Bolzano, situated in the north of Italy, on 9-11 February 2007.

In attachment you can find the requested information in a presentation highlighting our proposal. We look forward to investigate jointly this possibility further.

I would like to point out that the feasibility of having local sponsors covering the amount mentioned in the financial plan is under investigation. In case the outcome of the investigation is negative we will have to retire our proposal and this would be communicated to IFF within August 31, in due time before the CB meeting.

Yours sincerely,

Jorgen Olshov
President
F.I.U.F.
Polish Floorball Federation confirm own proposal to organize a qualification to the WFC 2007 in period 09 - 11.02.2007 in one of this places:

1. Hrubieszów – 300 km from Warsaw
   
   Accommodation for one referee pair and two IFF person – hotel
   
   Accomodation for guesting teams (Estonia, Slovakia) – pension 25 € per participant per day / 1 person (including: bed, breakfast, lunch and dinner)
   
   Arena 40 m x 20 m (Tarket) – 300 spectators

2. Wolsztyn – 400 km from Warsaw
   
   20 km from airport (Babimost) fly form and to Warsaw
   
   Accommodation for one referee pair and two IFF person – hotel “Pałac Wolsztyn”
   
   Accomodation for guesting teams (Estonia, Slovakia) – hotel “Kaukaska” 30 € per participant per day / 1 person (including: bed, breakfast, lunch and dinner)
   
   Arena 40 m x 20 m (Tarket) – 600 spectators

As a organizer we carry costs as follows:

1. Arena – for matches and practices follows:
   
   09.02.2007 (Friday) 19.00 Match 1
   10.02.2007 (Saturday) 16.00 Match 2
   11.02.2007 (Sunday) 13.00 Match 3

2. 1 practice hour / 1 day / 1 team

3. Board and lodgings (hotel and food) – for one pair referee and two IFF person

4. Transport to and from the country for one referee pair and two IFF person

5. Domestic transport for one referee pair and two IFF person

6. Domestic transport for guesting teams
PLAY OFF

Latvijas Avize (1st A) - FC Vestegnen (2nd B) 7 - 2 Qualifying Final 1
Nizhegorodets (1st B) - Jõgeva SK Tähe (2nd A) 8 - 5 Qualifying Final 2
HKL-MJM Petrzalka - TVZ Wikings 12 - 6 Match for 5th place
London Vikings - Amsterdam FB Agents 9 - 4 Match for 7th place
FBC Bozen - Dunai Krokdilok 3 - 11 Match for 9th place

Latvijas Avize and Nizhegorodets qualified to the EC Final round.

GROUP PLAY

Group A
Amsterdam FB Agents (NED)
HKL-MJM Petrzalka (SVK)
Latvijas Avize (LAT)
FBC Bozen (ITA)
Jõgeva SK Tähe (EST)

Amsterdam FB Agents - HKL-MJM Petrzalka 4 - 11
Latvijas Avize - FBC Bozen 14 - 3
Jõgeva SK Tähe - Amsterdam FB Agents 12 - 3
HKL-MJM Petrzalka - Latvijas Avize 4 - 16
FBC Bozen - Jõgeva SK Tähe 2 - 8
Amsterdam FB Agents - Latvijas Avize 1 - 17
Jõgeva SK Tähe - HKL-MJM Petrzalka 11 - 5
FBC Bozen - Amsterdam FB Agents 9 - 13
Latvijas Avize - Jõgeva SK Tähe 10 - 3
HKL-MJM Petrzalka - FBC Bozen 17 - 3

Latvijas Avize 4400 5 7 - 1 1 8
Jõgeva SK Tähe 4301 3 4 - 2 0 6
HKL-MJM Petrzalka 4202 3 7 - 3 4 4
Amsterdam FB Agents 4103 2 1 - 4 9 2
FBC Bozen 4004 1 7 - 5 2 0

Group B
FC Vestegnen (DEN)
Dunai Krokdilok (HUN)
TVZ Wikings (AUT)
Nizhegorodets (RUS)
IBN Brussels (BEL)
London Vikings (GB)

FC Vestegnen - London Vikings 11 - 4
IBN Brussels - Dunai Krokdilok 5 - 5
TVZ Wikings - Nizhegorodets 5 - 6
Dunai Krokdilok - FC Vestegnen 4 - 9
London Vikings - TVZ Wikings 7 - 9
Nizhegorodets - IBN Brussels 17 - 1
FC Vestegnen - IBN Brussels 9 - 5
London Vikings - Nizhegorodets 4 - 11
TVZ Wikings - Dunai Krokdilok 2 - 4
Nizhegorodets - FC Vestegnen 9 - 3
IBN Brussels - TVZ Wikings 4 - 8
Dunai Krokdilok - London Vikings 7 - 8
FC Vestegnen - TVZ Wikings 6 - 4
Dunai Krokdilok - Nizhegorodets 2 - 12
London Vikings - IBN Brussels 12 - 4

Nizhegorodets 5 5 0 0 55 - 15 10
FC Vestegnen 6 4 0 1 38 - 26 8
TVZ Wikings 5 2 0 3 28 - 27 4
London Vikings 5 2 0 3 35 - 42 4
Dunai Krokdilok 5 1 1 3 22 - 36 3
IBN Brussels 5 0 1 4 19 - 51 1
**WOMEN’S EUROPEAN CUP 2007 QUALIFICATION ROUND**  
**Arena Nord, Frederikshavn, Denmark 30.08-03.09.2006**

**Group C (Women)**  
Frederikshavn Bulldogs FC (DEN)  
Szolnok Cannibals (HUN)  
Aligator UKS Chwarzno (POL)  
Nizhny Novgorod FBC-30 (RUS)  
Ladies Together (NED)  
SK Saku Fortuna (EST)

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Nizhny Novgorod FBC-30 and Frederikshavn Bulldogs FC qualified to the EC Final round.
# EUROPEAN CUP 2007 FINAL ROUND
Varberg, Sweden 03-07.01.2007

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<thead>
<tr>
<th>Group A (Men)</th>
<th>Group B (Men)</th>
<th>Group A (Women)</th>
<th>Group B (Women)</th>
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<td>Warbergs IC-85 (SWE, reign.Champion)</td>
<td>Latvijas Avize (LAT)</td>
<td>Tunet IBK (NOR)</td>
<td>UHC Dietlikon (SUI)</td>
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<td>AIK (SWE)</td>
<td>FBC Liberec (CZE)</td>
<td>Lappeenranta (FIN)</td>
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<td>Espoon Oilers (FIN)</td>
<td>IKSU (SWE, Reign.Champion)</td>
<td>Rubene/Rants (LAT)</td>
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<td>Tatran Stresovice (CZE)</td>
<td>Greåker IBK (NOR)</td>
<td>Frederikshavn Bulldogs FC (DEN)</td>
<td>Nizhny Novgorod FBC-30 (RUS)</td>
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### Tuesday 2/1

**21:00 TECHNICAL MEETING**

#### Sparbankshallen

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<td>- Greåker IBK</td>
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<td>16:30 Latvijas Avize</td>
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<th>- Tatran Stresovice</th>
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<td>- Greåker IBK</td>
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<td>16:30 AIK</td>
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<td>19:30 Warbergs IC-85</td>
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<td>16:30 Tatran Stresovice</td>
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<th>- Loser MSemi</th>
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**If Warberg qualifies their Semifinal shall be played 16:30**
Dear Mr. President,

The Executive Committee of the IFF has dealt with the application from the Georgian Floorball Association to end the suspension of all international participation of the Georgian Floorball Association.

During the summer the activity from the Georgian Floorball Association has risen, due to the fact that two Georgian teams have shown interest to take part in the Björnlaget Floorball tournament in Sweden. The Georgian Floorball Association contacted the IFF in the end of June to discuss their possibility to participate in international competitions with their club teams.

The IFF ExCo clarified, based on the decision of the IFF Central Board, that the Georgian Floorball Association would need to fulfil the requirements set by the IFF ExCo, before ExCo would discuss lifting the suspension of the GFA and grant the Georgian teams the possibility to participate in international events. The requirements were:

1) The confirmation of the GFA constitution and that Mr. Amaglobeli is the lawful president of the GFA.
2) Payment of the GFA debts of 2650 CHF
3) Documentation of the withdrawal of the GFA from the WFC 2005

Now the Georgian Floorball Association has fulfilled, in principle, all the requirements set above and the IFF ExCo has examined the document sent in by the GFA. The ExCo finds that based on these documents it is still not totally clear why the Georgian Floorball National Team did not participate in the WFC 2005.

The ExCo decided to lift the ban of the GFA on a provisional basis for the Björnlaget tournament in Sweden. The final lift of the suspension is depending on this participation and the meeting the GFA has proposed to be held with IFF during the tournament. Only after the evaluation of the result of the meeting and the tournament IFF would finally lift the ban!

The IFF ExCo would further like to know when and where the meeting could be held with the representatives of the GFA

Looking forward seeing you in Sweden, we remain

Yours sincerely,

Tomas Eriksson
IFF President

John Liljelund b.d.
IFF Secretary General
Committee/function: AOFC Meeting, 26th of May, 2006

Participants:
IFF: Renato Orlando (vice president) and John Liljelund (general secretary)
Australia: Scott O’Brian (President) and Rainer Martiskin (Executive member)
Malaysia: Suresh Subramanian
Singapore: Sani Mohd. Salim (vice president/AOFC President)
Japan: Takabonu Yoshino (general secretary)

Report on present issues
Mr. Orlando welcomed the participants to the meeting. The objective of the meeting is to get knowledge of the situation of the AOFC and what actions have been made. Mr. Orlando informed that there will be a point on the Agenda in the General Assembly where the AOFC will be accepted.
Mr. Salim informed that there is a problem with the registration of the AOFC in Singapore, since there needs to be 7 members in the Central board according to Singapore law and these also are needed to open an account. AOFC needs to nominate some extra persons.
Mr. Salim informed that they have received some support from the Singapore Sports Council to open the office. The AOFC Office would be operational by the end of July.
Mr. Martiskin said that there will be a lot of issues to be done. Having an own web-site, etc.
Mr. Orlando informed that hopefully from 2010 the WFC will be played with 16 teams at the final round, which gives the opportunity to organise a regional championships under the auspices of IFF.
Mr. Liljelund gave some information about the tasks of the AOFC in spreading the sport in Asia and Oceania, the Development Seminar and the practical issues, like marketing.

Upcoming meetings and issues
- The AOFC members need to appoint International Referee pairs.
- A written plan should be established in order to start the work by the AOFC.

Issues that need to be discussed or decided upon
‘- IFF will build a site on the IFF web page, this would be operational by the end of August. AOFC will supply the information and give the input to IFF.

New ideas, etc…
The IOC will during the autumn of 2007 make the similar evaluation of the International Sport Federations which are members of ARISF and the non-recognised who are applying for recognition of the IOC, like in 2003. The timetable for achieving the 50 member federations is by November 2007, which is in 15 months from now.

The strategy for IFF to achieve the target of the required 50 member federations is a three phased process, where we must focus on the following issues; that we have active and qualitative members, the new members are starting up their activities according to our quality definitions and that we have the resources and materials to support these new federations.

Strategy:

A) To approach the present IFF Associations, which have been more or less active lately (Brazil, New Zealand, Ukraine), if there are anything IFF can do to support them. To continue building on the IFF Floorball Development Programme Seminar in order to approach all the IFF members before the end of 2007.

B) Approach all the present contacts we have collected on the Target list by firstly letter and then personal contacts, in order to build a plan for the path to formation of an Association. This by using all our contacts in the present member associations. The idea is to build a support package for these new associations consisting of the IFF Start-up kit, a How to get started kit (coaching, needed organisation and a referee instructions) and how to organise a tournament and a series.

C) Actively look for new Floorball related contacts, in order to find new potential members, but also keep up the education of the present ones.

The main idea is not to give money to any aspirant, but to support, based on achievement when there are some results.

The target list has been built based on the knowledge we have of the present floorball activities in these countries:
The target list has been built based on the knowledge we have of the present floorball activities in these countries:

<table>
<thead>
<tr>
<th>Country</th>
<th>Activity level</th>
<th>Contact</th>
<th>Approach</th>
<th>Responsible</th>
<th>First actions</th>
<th>Target timeline</th>
<th>Probability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portugal</td>
<td>Playing in Sport school, Introducing the sport all over Portugal</td>
<td>Rui Lucena and Bruno Araújo</td>
<td>Active mail contact to the persons</td>
<td>Office</td>
<td>Direct contact, Invitation to the FDP Seminar in Holland sent</td>
<td>May 2007</td>
<td>High</td>
</tr>
<tr>
<td>Turkey</td>
<td>At least two clubs and is organising tournaments</td>
<td>Hank Vainio ja Petteri Tiainen</td>
<td>Letter in May</td>
<td>Office</td>
<td>Direct contact</td>
<td>May 2007</td>
<td>High</td>
</tr>
<tr>
<td>Lithuania</td>
<td>Are playing in Latvia</td>
<td>Andrius Jelaga</td>
<td>Contact by LFS/IFF</td>
<td>ExCo</td>
<td>Discussions during the FDP Seminar in Poland</td>
<td>May 2007</td>
<td>High</td>
</tr>
<tr>
<td>Ireland</td>
<td>Mail contact 2005-08</td>
<td>Desmond Reilly</td>
<td>The different contacts have been put together</td>
<td>Office</td>
<td>Direct contact, Invited to the FDP Seminar in Holland</td>
<td>May 2007</td>
<td>Medium</td>
</tr>
<tr>
<td>Armenia</td>
<td>Have actually applied before</td>
<td>Sergey Sargsyan</td>
<td>Letter in May</td>
<td>Office</td>
<td>Direct contact, Have been invited to the FDP Seminar</td>
<td>May 2007</td>
<td>Medium</td>
</tr>
<tr>
<td>East-Timor</td>
<td>Have been in contact to AFA/O'Brian and are buying sticks</td>
<td>Pete Young</td>
<td>Discussions with Scott O'Brien</td>
<td>Office/ExCo</td>
<td>Contact to GE Chunlin, Invited to the FDP Seminar in Singapore</td>
<td>May 2006</td>
<td>Medium</td>
</tr>
<tr>
<td>China</td>
<td>Official contact via both Chinese Olympic Committee and Ministry of Education and via Exel</td>
<td>Beijing Sports University</td>
<td>Discussions during the WFC 2006 and Exel is having direct contacts to the Ministry of Sports</td>
<td>ExCo</td>
<td>Letter sent to Mr. Schweyer</td>
<td>January 2007</td>
<td>Medium</td>
</tr>
<tr>
<td>Bosnia</td>
<td>Swiss person living in Bosnia, has formed teams and organised tournaments</td>
<td>Michael Schweyer</td>
<td>Mail discussions</td>
<td>Office</td>
<td>Meeting during WFC with AFA and AOFC</td>
<td>Medium</td>
<td>Medium</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>Contact to AFA</td>
<td>Contact thru AFA</td>
<td>Speak to Scott O'Brian</td>
<td>ExCo</td>
<td>Medium</td>
<td>Medium</td>
<td>Medium</td>
</tr>
<tr>
<td>Dominican Rep</td>
<td>Have approached with questions</td>
<td></td>
<td>Letter in May</td>
<td>Office</td>
<td>Direct contact</td>
<td>September 2007</td>
<td>Medium Low</td>
</tr>
<tr>
<td>Moldova</td>
<td>Have approached with questions</td>
<td>Eugene Botnaru</td>
<td>Letter in May</td>
<td>Office</td>
<td>Direct contact</td>
<td>November 2006</td>
<td>Medium Low</td>
</tr>
<tr>
<td>Thailand</td>
<td>Some activity</td>
<td>Contact thru SFA</td>
<td>Speak to Dahlgren/Sani</td>
<td></td>
<td>Discussion during WFC</td>
<td>Medium</td>
<td>Low</td>
</tr>
<tr>
<td>Philippines</td>
<td>Some activity</td>
<td>Contact thru SFA</td>
<td>Speak to Dahlgren/Sani</td>
<td></td>
<td>Discussion during WFC</td>
<td>Medium</td>
<td>Low</td>
</tr>
<tr>
<td>Country</td>
<td>Activity level</td>
<td>Contact</td>
<td>Approach</td>
<td>Responsible</td>
<td>First actions</td>
<td>Target timeline</td>
<td>Probability</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>--------------------------------</td>
<td>----------------</td>
<td>---------------</td>
<td>---------------</td>
<td>------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Tanzania</td>
<td>They play floorball organised by missionaries</td>
<td>Matti Heininen</td>
<td>Letter in May</td>
<td>Office</td>
<td>Contact Mr. Heininen</td>
<td>September 2007</td>
<td>Low</td>
</tr>
<tr>
<td>Somalia</td>
<td>Have applied, but we have not been able to determine the rightfulness of the application</td>
<td>No clear contact</td>
<td>Letter in May</td>
<td>Office</td>
<td>Investigate their existance</td>
<td>May 2007</td>
<td>Low</td>
</tr>
<tr>
<td>Mauritius</td>
<td>Connected to India, was present in Singapore</td>
<td>Goolam Cader Ally</td>
<td>Letter in May</td>
<td>Office</td>
<td>Check if still interested</td>
<td>May 2007</td>
<td>Low</td>
</tr>
<tr>
<td>Iran</td>
<td>Connected to India</td>
<td>-</td>
<td>Letter in May</td>
<td>Office</td>
<td>Check if still interested</td>
<td>May 2007</td>
<td>Low</td>
</tr>
<tr>
<td>Bulgaria</td>
<td>Some activity near Hungary</td>
<td>-</td>
<td>Speak to Hungary</td>
<td>Discussion during WFC</td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Chile</td>
<td>Some active persons</td>
<td>Swedish contacts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Argentina</td>
<td>Some active persons</td>
<td>Swedish contacts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Serbia</td>
<td>No real contact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Croatia</td>
<td>No real contact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Belarusse</td>
<td>No active contact</td>
<td>Look for contact</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Macedonia</td>
<td>Playing in the Police school and some Sport schools</td>
<td>Stig Månsson</td>
<td>Send material via the swedish contacts</td>
<td>Office</td>
<td>Material and letter</td>
<td>September 2007</td>
<td>Low</td>
</tr>
<tr>
<td>Vietnam -05</td>
<td>Studied in Holland</td>
<td>Tran Phuong Bac</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Namibia -04</td>
<td>Inline visiting CZE</td>
<td>Harald Schmidt</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>South Africa -04</td>
<td>Studied in Sweden</td>
<td>Paul Carew</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Mexico -04</td>
<td>Swede living there</td>
<td>Christian Lindström</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>Egypt -04</td>
<td>Have received DVD etc</td>
<td>Sameh El Said</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low</td>
</tr>
</tbody>
</table>
Lähettäjä: Joseph Modupeh [mailto:joseph_oreillycampbell@hotmail.com]
Lähetetty: 30. elokuuta 2006 9:24
Vastaanottaja: office@floorball.org
Kopio: Anna_kijlstra@hotmail.com
Aihe: Floorball In Sierra Leone

Attention Secretary General

Floorball game has been established in Sierra Leone by Anna Kijlstra, a member of the Dutch floorball National Team, who is in Freetown to work the UN's Intern office Transition support Team.

Floorball game has been accepted as the 19th sport discipline in Sierra Leone, and wish to express our interstion of becoming a member of the International Floorball federation.
Contact person is Joseph O Reilly- Campbell Ministry of Youths and Sport P.O. BOX 1181 Freetown Mobile= 232-77-868-236 232-30-218-463

Consequent upon your response, I would like your office to send me a constitution and directory.
Grateful for your continued cooperation for the development and promotion of Floorball game in Sierra Leone.

Kind regards
Joseph O'Reilly Campbell.
Meeting Report: IFs Anti-Doping Program Development
meeting with the IFs and WADA in Lausanne 14.06.2006

Participants

Jean-Pierre Moser, WADA, Regional Director
Cybille Villard, WADA, Personal Assistant of Mr. Moser
Rob Koehler, WADA
Nolvenn Laine, IOC, Project Manager Sports Department
Christine Dominguez, GAISF, Director General
Peter Jenuore CISM, Military Sports, Chairman of Medical Commission
Max Bishop, FAI/ARISF Aeronautics, Secretary General
Nicolay Lentz, FIAS, Sambo. Executive Director
Roger Webb, FIH, Field Hockey, Technical Manager
Tom Dielen, FITA, Archery, Secretary General
Tiffany Siegfried, IBAF, Baseball, Administrative Assistant
Samantha Hutchins, ICF, Canoe, Administrative & Anti Doping Assistant
Ludwig Schoener, IFA, Fistball, Secretary General
Tobias Schoener, IFA, Fistball, Anti Doping Commissioner
Francois Besson, IJF, Judo, Sports Director
Helen Hopkins, ISAF, Sailing, Office Manager
Jordi Serra, ITF, Table Tennis, Executive Director
Leslie McDonald, ITU, Triathlon, President
Monika Ungar, IWF, Weightlifting, Legal Counsel
Lorenzo Benassa, IWSF, Waterski, President World Medical Commission
Dieter Schellenbrg, UCI, Cycling, Director General
Issues that were discussed

1. Background presentation by Rob Koehler:
   - Phase 2: 2003-3004 Adoption and acceptance of the Code

2. Presentation of the Development of RADOs by Rob Koehler:
   The Regional Anti-Doping Organisations have been developed to help countries that do not have an own NADO because of limited capacity. The RADOs are administrating and coordinating the Anti Doping work of countries from the same region but the individual countries still have own TUE committees, Anti-Doping education, Appeal mechanisms etc. The goal is that all counties should get fully engaged 2007-2010.

3. How the development of RADOs relate to the IFs, introduction by Rob Koehler:
   According to the questionnaires sent to all IFs the majority of IFs are struggling to keep up with the A-D work requirements:
   - TUEs
   - Whereabouts
   - In- and out of competition testing
   - Results Management

   Using the example provided by the development of the RADO programs IFs could also cooperate to better fulfil the A-D requirements.

4. Individual International Federations Updates, current activities:

<table>
<thead>
<tr>
<th>IF</th>
<th>In comp.</th>
<th>Out of comp.</th>
<th>TUEs</th>
</tr>
</thead>
<tbody>
<tr>
<td>IJF</td>
<td>yes, by organiser</td>
<td>week before championships</td>
<td>TUEC</td>
</tr>
<tr>
<td>IBAF</td>
<td>yes</td>
<td>no</td>
<td>Medical Commission</td>
</tr>
<tr>
<td>IFA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICF</td>
<td>yes, by organiser</td>
<td>by a Canadian company</td>
<td></td>
</tr>
<tr>
<td>FIAS</td>
<td>yes</td>
<td>mostly by National Ass.</td>
<td></td>
</tr>
<tr>
<td>IWSF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FITA</td>
<td>830 tests FITA+LOC</td>
<td>140-150 tests testing pool</td>
<td>Also for National Ass.</td>
</tr>
<tr>
<td>ITTF</td>
<td>yes, by organiser</td>
<td>only tests agreed with WADA</td>
<td>1 volunteer doctor</td>
</tr>
<tr>
<td>UCI</td>
<td>13,000 tests UCI+LOC</td>
<td>yes, but not many days</td>
<td>Yes, a lot of work</td>
</tr>
<tr>
<td>CISM</td>
<td>yes</td>
<td>no, only by National Ass.</td>
<td></td>
</tr>
<tr>
<td>FIH</td>
<td>yes, in world level event</td>
<td>Do not work for team sports</td>
<td>Med. + TUEC</td>
</tr>
<tr>
<td>ITU</td>
<td>yes</td>
<td>yes</td>
<td>Med.Committee(7)+officer</td>
</tr>
<tr>
<td>ISAF</td>
<td>42 tests/40,000 year</td>
<td>50 tests</td>
<td>Med.Commission(9)+TUEC</td>
</tr>
<tr>
<td>IWF</td>
<td>3.5% tested, org.agreement</td>
<td>yes</td>
<td>Results Committee, TUEC,</td>
</tr>
<tr>
<td>FAI</td>
<td></td>
<td>Med. Committee</td>
<td></td>
</tr>
<tr>
<td>IF</td>
<td>Results Management</td>
<td>Whereabouts</td>
<td>Other issues</td>
</tr>
<tr>
<td>IJF</td>
<td>Executive Committee level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IBAF</td>
<td>Executive Committee level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IFA</td>
<td>impossible</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICF</td>
<td>Executive Committee level</td>
<td>by a Canadian company</td>
<td>Problem with NADOs (IOC)</td>
</tr>
<tr>
<td>FIAS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IWSF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FITA</td>
<td>Testing pool</td>
<td>Problem with NADOs (IOC)</td>
<td></td>
</tr>
<tr>
<td>ITTF</td>
<td>Lawyer</td>
<td>starting with ADAMS</td>
<td></td>
</tr>
<tr>
<td>UCI</td>
<td>Yes, but Problematic</td>
<td>Need coordination of tests</td>
<td></td>
</tr>
<tr>
<td>CISM</td>
<td>Disciplinary Commission</td>
<td>25 different sports, problem</td>
<td></td>
</tr>
<tr>
<td>FIH</td>
<td>ATUES a lot of work</td>
<td>Need of coordination</td>
<td></td>
</tr>
<tr>
<td>ITU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ISAF</td>
<td>Executive Committee level</td>
<td>Pool, 20 top for all sports</td>
<td>Education, National level</td>
</tr>
<tr>
<td>IWF</td>
<td>Hearing function</td>
<td>very effective</td>
<td>Need of education</td>
</tr>
<tr>
<td>FAI</td>
<td>Med. Committee</td>
<td>unrealistic for pilots</td>
<td>Old athletes, Oxygen training disaloud</td>
</tr>
</tbody>
</table>
5. Central questions for the IFF:

TUEs:
The IFF will have an own Medical committee (1+4) that will handle the TUEs in the future with the help from the office. Because of the low amount of TUEs (most of them ATUEs) the IFF will probably not be in need of assistance with the TUEs.

Whereabouts:
According to the new Anti-Doping Regulations the top eight teams men/women must provide their whereabouts information to the IFF Office in September. This system is quite easy to administer by the office and should therefore not require further assistance.

In-Competition testing:
The number of in-competition tests has increased and the IFF will continue to have more tests should be carried out in all IFF events. The requirements are included in the agreements with the future organisers of IFF events (minimum: one player of each team shall be tested).

Out-of Competition testing:
The Out-of competition testing has been carried out by the 4-5 top nations, but in order to meet with the requirements of WADA more out of competition tests should be carried out in the future. IFF could for example test players during national camps in the future. The IFF could also ask for assistance in administrating these tests. The amount of out of competition tests could be ten to begin with.

Results Management:
This includes the Independent Anti-Doping Review Panel and is maybe the most difficult part to administer. There could be a possibility to cooperate with other IFs (IOF?) and to receive assistance in the future regarding the results management.

6. Discussions
It was discussed that there would be one central location to coordinate the A-D activities and assist the IFs in the future. The individual IFs could then decide in what A-D questions they would need assistance. The WADA could provide office space in the House of Sports in Lausanne and support the personnel. This function would be under GAISF.
IFF RC Report to the IFF CB meeting 8th – 9th of September 2006

Dear CB,

The IFF Referee Committee held a meeting 27-28th of July with the members re-nominated for a new term (Thomas Giliardi, Klaus Koskela, Thomas Thim). Minutes with attachments are attached.

The meeting mainly focused on the RC tasks and prepared a proposal to the CB (enclosure 4 in the minutes).

The financials for carrying out the basic tasks were thoroughly discussed and the RC found that the current budgets will not be sufficient for 2006-2008.

The forecast for 2006 is pointing towards a deficit of 3300 CHF (enclosure 2).

Regarding budgets for 2007-2008 the RC asks for an increase due to the increased number of competitions (enclosure 3).

Further new criteria’s for IFF referees and the levelling was discussed and decided upon according to enclosure 1. The intention with the new criteria’s is to increase the number of referees and the number of nations with international referees.

Concerning the constitution of the RC I would like to work with a smart and small RC consisting of myself, Klaus Koskela and Thomas Thim. Together with Stefan Kratz this should be sufficient to handle the work and it will be easier and more cost efficient.

All other nominations could be included in a network around referee questions as discussion partners in developing the national level of the referee and observers work. The aim with building such a network is to increase the number of observers in those nations organizing internationals and tournaments.

To conclude, the IFF RC asks the CB to:

1) Approve the document IFF RC tasks according to enclosure 4.

2) Accept the forecasted deficit of RC 2006-09-03 (enclosure 2).

3) Decide to increase the RC budget for 2007 and 2008 according to enclosure 3.

4) Constitute the RC as follows:

Thomas Giliardi, Chairman
Klaus Koskela, Member
Thomas Thim, Member

With sincere regards

Thomas Giliardi, RC Chairman
IFF RC meeting 27-28.07.2006

Place: Scandic Hotel Upplands Väsby, Sweden

Participants: Thomas Gilardi Chairman
Klaus Koskela
Thomas Thim
Stefan Kratz Head of Technical Department

§ 1. Opening of the meeting
Mr. Gilardi greeted the welcome and opened the meeting at 13:00.

§ 2. Approval of the agenda
The agenda was approved with some completions.

§ 3. Nominations of referees and observers 2006-2008
a) Criteria’s
The criteria for referees to be nominated as IFF referees was discussed and agreed upon according to enclosure 1.
A new IFF official test shall be constructed during 2006-2007 to be used from 01.07.2007.
(An indoor test for nominated referees to be used during tournaments and not exceeding 90 minutes)
Number of matches observed respective refereed 2005/2006 shall be added to the nomination forms for 2006.
Informal levels for observers based on experience shall be installed by the RC.

b) Referee questions
Creating a list of rules questions to be published in the web site was discussed.
The idea is that the rules tests shall be made from these questions.
Mr. Gilardi will ask Mr. Lukas Gyger to be part of such a group constructing the questions.

c) Info letter
When asking for referees and observers – mention the new regulation for friendly international matches!

§ 4. Appointments of referees for Internationals
a) WU19 Czech Republic-Finland 09-10.09.2006
Erhard/Renz

b) ECQ in Frederikshavn, Denmark 31.08-03.09.2006
4 Danish pairs, WidlerWidler, Ingebrigtsi/Holmberg, Polverari/Bengtsson, Lundin/Sandén

c) Women’s U19 WFC 2006 in Germany 06-12.11.2006
Referees will be appointed after the nomination period.

d) Women Polish Cup 08-10.09.2006
Mr. Kratz to write and ask for Information on Internationals (Polish Cup)

e) Other Internationals
Mr. Kratz to write and ask for information on Internationals regarding EuroFloorball Tour Men (in Finland) and Women (in Czech Republic) and to check on registered teams for WUC.

§ 5. RC Economy
a) Outcome 30.06.2006 (enclosure 2)
The preliminary financial outcome 30.06.2006 was reported by Mr. Kratz

b) Outlook for the remaining part of 2006
The financial outlook was discussed.

c) Budget 2007 – 2008 (enclosure 3)
The RC budgets for 2007 and 2008 were discussed.
The RC is of the opinion that there is a need to increase the RC budget due to the increased number of tournaments.
§ 6. Referee management and observers
a) Organizers requirements
   The basic requirements for an organizer were studied.

b) ECQ in Frederikshavn, Denmark 31.08-03.09.2006
   Klaus Koskela with help from Nordli (NOR)

c) Women’s U19 WFC 2006 in Germany 06-12.11.2006
   Thomas Thim with help from Gyger (SUI) and one Finnish observer

d) World University Championships 2006 in Switzerland 09-12.11.2006
   One Swiss observer

e) EC in Varberg, Sweden 03-07.01.2007
   Klaus Koskela with help from one Swedish, one Danish and one Czech observer
   (preliminary).

§ 7. Basic planning
A basic plan for the competition season was discussed based on the levelling and use of
referees & observers and on RC development work. Regarding the RC development work
participants of the development seminars should be the natural contacts.

World Championships
Referee level: Gold
Observer level: Level 1
Coaching/development: maximum 4 level 2 observers

U19 World Championships
Referee level: Gold-silver level
Observer level: level 1 and level 2
Coaching/development: maximum 4 level 3 observers (new)

Possible Continental Championships
Referee level: Gold-bronze level
Observer level: level 1- level 3
Coaching/development: maximum 4 level 3 observers (new)

EC Final Round
Referee level: Gold-silver
Observer level: level 1 and level 2
Coaching/development: -

EC Qualifications (2 ECQ:s)
Referee level: Gold-bronze level (number of pairs same as matches/day in each ECQ)
Observer level: Level 1 – level 3
Coaching/development: Referee camps Bronze referees (refereeing in the ECQ)

EC Qualification (2nd placed teams of the best ranked nations)
Referee level: Gold level
Observer level: Level 1 and level 2
Coaching/development: -

Friendly Internationals
Referee level: Gold-bronze level
Observer level: level 1- level 3
Coaching/development: level 3 observers (new) if needed for development reasons

§ 8. Tasks of the RC (enclosure 4)
The task of the RC was discussed and a proposal of a task document was produced.

§ 9. Game rules and interpretations
How to, in co-operation with RACC, deal with rules questions and replies was discussed.
Mr. Gilardi will contact Mr. Suman to sort this out.
§ 10. Any other business
Referee outfit is needed so that all international referees are equally equipped especially now when all friendly internationals shall be refereed by international referees. Referee management and observers should also be properly equipped.

§ 11. Closing of the meeting
Mr. Gilardi thanked for a fruitful meeting and closed it at 12:00.

Thomas Gilardi  Stefan Kratz b.d.
RC Chairman
### IFF Referees Criteria’s valid from 01.07.2006

<table>
<thead>
<tr>
<th>Referee Quality</th>
<th>Max. Number / Nations</th>
<th>Experience Level</th>
<th>Physical conditions</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gold Level (1-2)</strong></td>
<td>2 male</td>
<td>• Highest level in national matches and highest level in international matches</td>
<td>• Official Test 1</td>
<td>• The technical floorball vocabulary and fluent conversation in English</td>
</tr>
<tr>
<td>max 12 couples</td>
<td>2 female</td>
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Budget 2007  26000
Budget 2008  28000
### 2007 Congress budget: 26000

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### 2008 Congress budget: 28000

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**Flight**
- 600 per person

**Board & lodging**
- 160 per person and day
Tasks of the IFF RC
Register

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1. MISSION AND VISION

1.1 Mission

The mission of RC is to appoint, educate and develop the participants in the field of refereeing and, by doing this, contribute to the overall development of floorball worldwide.

1.2 Vision

The participants in the field of refereeing are committed to make it easy to referee and play floorball.

2. RESPONSIBILITY AND AUTHORITY

2.1 Area of responsibility

- **Chairmanship**
  - Management and representing
- **Coordination towards CB, RACC, IFF office and external parties.**
- **Communication exchange of ideas with all RC management of the member Associations**
- **Initiation of common basic demands**

- **Appointments**
  - Appointment of international referees
  - Appointment of international referee observers

- **Coaching**
  - Coaching and follow up of international referees
  - Coaching and follow up of international referee observers

- **Education**
  - Education content of international referees
  - Implementation of referee camps
  - Education of international observers

- **Development**
  - General follow up and evaluation
  - Development and strategies for the future

2.2 Authority

The RC shall, within its competence, process and decide in questions in the field of refereeing.
3. ORGANISATION

3.1 General

RC shall consist of a chairman and members and shall have the possibility to co-opt members for certain tasks.

3.2 Members

Every member of a field of responsibility process relevant questions within the RC and also with the help of groups put together for special tasks, continuous or project oriented. All members with fields of responsibility are responsible of following the budget, within their tasks.

3.3 Season plan

A detailed season plan for the RC responsibilities shall be prepared yearly.

3.4 Meetings/Agenda

The meetings shall be held mainly together with other activities or as telephone conferences. Documents shall be distributed latest five days before a meeting. Tasks not addressed five days before a meeting shall not be processed unless the committee so decides unanimously.

Decisions is also to be taken post telephone or/and e-mail correspondence, in specific tasks, compiled and suggested decision is to be presented by the Chairman.

Notice of decision shall be distributed to involved person/-s or organisations according to valid statutes and regulations.

In the meeting compulsory issues shall be:

- Opening of the meeting
- Approval of the agenda
- Approval of minutes from the last meeting
- Reports (Coaching, Observers, Education, Development, Projects)
- Finance
- Announced issues
- Other issues
- Closing of the meeting

4. REPORTING

Reporting of field of responsibility and/or activities/projects shall be done on regular meetings and on in advance decided time of reporting. Reporting from field of responsibility shall be distributed by e-mail to the committee and responsible IFF staff, if necessary also to persons with responsibility connected to the function concerned at reporting.
4.1 Objectives and measurement

4.1.1 Long term objectives

- **Make it easy to referee and play floorball**
  A referee who is constantly seeking solutions in the easiest way hopefully makes situations less complicated and the game cleaner, this will lead to a more positive played floorball. In order to succeed with this objective its necessary that referees gets a similar level of refereeing.

- **Clear demands and expectations**
  All referees who are active in floorball shall be familiar with all demands and expectations that are put on them. It’s of great importance to accomplish an international standard in order to create the opportunity for all referees world wide to advance in their floorball career.

- **Increased education level**
  By widening of the referee perspective create education content which gives the referees better conditions to develop. Tests are to be added on education on higher level in order to get quality assurance on the referees.

- **Develop the individual and the activity**
  By qualitative theoretical and practical education create interest among referees to continuously strive to develop in their role as referee. The practical education (observer activity) is to be prioritised in order to give all referees regular feed back. With lots of feed back to the referees they will understand the importance of development.

- **Recruiting**
  During the latest seasons the turnover of referees on international level has been too extensive. It’s highly prioritised to keep the present IFF referees, but it takes continued recruitment of new referees. RC’s in respective country and IFF RC will work together in order to get understanding of the importance of referee activity and make it easier for recruiting. The RC shall also install a system with several levels of international referees.

- **Female referees**
  RC and national Associations shall work together thru different projects and activities in order to increase the interest of recruiting female referees. A referee staff existing of men and women getting more groups of interest more visible which in the end will be of benefit for the teams.

4.1.2 Short term objectives

- Increase communication with other committees and functions.
- Increase communication with different actors, in particular before and during championships.
- Increase the consciousness among different actors on how points of views in the field of refereeing are best put forward.
- Create a system of mentorship including all referee managers world wide.
- Create a referee education development group.
- Create a basic presentation material to be used in the IFF events
**IFF Nomination Form - IFF CB Committies and functions**

This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006

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<th><a href="mailto:suman@cfbu.cz">suman@cfbu.cz</a></th>
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<tr>
<td>Contact Person:</td>
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**NOMINATIONS:**

**IFF Rules and Competition Committee (RACC)**

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**Signature:**

**Recieved by IFF:**
**IFF Nomination Form - IFF CB Committees and functions**

This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006

| **Federation:** | Danish Floorball Federation | **E-mail:** | kel@floorball.dk |
| **Contact Person:** | Kenn Romme Larsen | **Telephone:** | +45 43 26 23 71 |
| **Contact information:** | Idrættens Hus - Brøndby Stadion 20 - DK 2605 Brøndby | **Fax:** | |

**NOMINATIONS:**

| **IFF Rules and Competition Committee** | **Name:** Ricky Kronow | **E-mail:** ricky.kronow@pol.dk |
| **Contact adress** | Polensgade 49, 1. tv. | **Phone (Mobile):** +45 26 54 19 15 |
| **Postal code** | DK - 2300 København S | **Phone (Job):** +45 33 47 20 09 |
| **Country** | Denmark | **Fax:** |
| **Profession:** | Correspondent at the Daily Newspaper Politiken (Copenhagen). | **Education:** Manager of Business and Business |
| **Present function:** | Member of the finance committee. Former president of DaFU and former member of the Government. | **Sports career:** Played four years in the best floorball-league. Referee since 1998, coach for several teams with one silver- and one bronzemedal as best result |

| **IFF Referee Committee** | **Name:** | **E-mail:** |
| **Contact adress** | | |
| **Postal code** | | |
| **Country** | | |
| **Profession:** | | **Education:** |
| **Present function:** | | **Sports career:** |

| **IFF Medical Committee** | **Name:** | **E-mail:** |
| **Contact adress** | | |
| **Postal code** | | |
| **Country** | | |
| **Profession:** | | **Education:** |
| **Present function:** | | **Sports career:** |

| **Marketing Function** | **Name:** | **E-mail:** |
| **Contact adress** | | |
| **Postal code** | | |
| **Country** | | |
| **Profession:** | | **Education:** |
| **Present function:** | | **Sports career:** |

| **Development Function** | **Name:** | **E-mail:** |
| **Contact adress** | | |
| **Postal code** | | |
| **Country** | | |
| **Profession:** | | **Education:** |
| **Present function:** | | **Sports career:** |

Signature: Received by IFF: Version 2006
### Federation:
- **IFF Nomination Form - IFF CB Committies and functions**
- **This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006**

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<td><strong>Federation:</strong></td>
<td>Finnish Floorball Federation (SSBL)</td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Mrs. Mervi Kilpikoski</td>
</tr>
<tr>
<td><strong>Contact information:</strong></td>
<td>Alakiventie 2, FI-00920 Helsinki, Finland</td>
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<td><strong>E-mail:</strong></td>
<td><a href="mailto:info-ssbl@salibandy.net">info-ssbl@salibandy.net</a></td>
</tr>
<tr>
<td><strong>Telephone:</strong></td>
<td>+358945421410</td>
</tr>
<tr>
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### NOMINATIONS:

#### IFF Rules and Competition Committee (RACC)

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<thead>
<tr>
<th>Name</th>
<th>Ari Vehniäinen</th>
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<tr>
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<td>Profession</td>
<td>Competition manager</td>
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<td>Co-opted member of IFF RACC, member of jury (WFC MU19 2005 Latvia and WFC06 Sweden)</td>
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#### IFF Referee Committee (RC)

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<tr>
<th>Name</th>
<th>Klaus Koskela</th>
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<tr>
<td>Contact adress</td>
<td>Nynäiskatu 4</td>
</tr>
<tr>
<td>Postal code</td>
<td>68600 Pietarsaari</td>
</tr>
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<td>Country</td>
<td>Finland</td>
</tr>
<tr>
<td>Profession</td>
<td>Teacher / Entrepreneur</td>
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<td>Present function</td>
<td>IFF RC Vice President, Chairman of the Finnish Referee Committee, int/nat observer</td>
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<tr>
<td>Sports career</td>
<td>Referee in Soccer, Wolley Ball, Floorball, Basket and Rink Ball. Educator in Floorball, Soccer and Rink Ball as well as observer. Played Soccer, Wolley Ball and Basket</td>
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#### IFF Medical Committee (MC)

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**The nominated persons must be medical doctors by profession and not preferably in daily contact to the nominating federation**

#### Marketing Function

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<tr>
<td>Contact Person:</td>
<td>Ilja Clabbers</td>
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**Nomination Form - IFF CB Committees and functions**

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<tr>
<td>Name:</td>
<td>Has Botman</td>
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<tr>
<td>Contact address</td>
<td>Griftstraat 47bis, Utrecht</td>
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<tr>
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<td>Profession:</td>
<td>Manager</td>
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<td>Floorball Development Manager</td>
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<td>Sports career:</td>
<td>1983 - now: floorball player (recreational level)</td>
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<tr>
<td></td>
<td>1983 - 1989 board/com. member the Stretchers, Enschede, organizer int. sports tournam.</td>
</tr>
<tr>
<td></td>
<td>1985 - 1999 Track and Field athlete (long distance running)</td>
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<tr>
<td></td>
<td>1993 - 1999 committee member and race organizer Track and Field Club AV Hermes</td>
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<tr>
<td></td>
<td>1998 cofounder NeFUB 1999 - now: boardmember/president NeFUB</td>
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<tr>
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<td>2004 - now: member IFF RACC</td>
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| Profession: | | Education: | |
| Present function: | | |
| Sports career: | | |

**Development Function**

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| Postal code | | Phone (Job): | |
| Country | | Fax: | |
| Profession: | | Education: | |
| Present function: | | |
| Sports career: | | |

Signature: | | Received by IFF: |
**IFF Nomination Form - IFF CB Committies and functions**

This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006

**Federation:** Norwegian Floorball Association  
**E-mail:** innebandy@nif.idrett.no  
**Contact Person:** Frank Nordseth  
**Telephone:** +47 21029570  
**Contact information:** Serviceboks 1 US, 0840 Oslo, Norway  
**Fax:** +47 21029571

**NOMINATIONS:**

**IFF Rules and Competition Committee (RACC)**

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<tr>
<th>Name</th>
<th>Bjørge Roar Jansen</th>
<th>E-mail: <a href="mailto:bjorge.jansen@met.no">bjorge.jansen@met.no</a></th>
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<tr>
<td>Profession</td>
<td>Meteorologist</td>
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<td>Member of IFF RACC and member of the national rules committee.</td>
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<tr>
<td>Sports career</td>
<td>He has played several years in the highest floorball league in Norway.</td>
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**IFF Referee Committee (RC)**

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<tr>
<th>Name</th>
<th>Jan Nordli</th>
<th>E-mail: <a href="mailto:jan.nordli@nif.idrett.no">jan.nordli@nif.idrett.no</a></th>
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<tr>
<td>Contact adress</td>
<td>Fridjof Nansens vei 28</td>
<td>+47 67903972</td>
</tr>
<tr>
<td>Postal code</td>
<td>1472 Fjellhamar</td>
<td>+47 22579716</td>
</tr>
<tr>
<td>Country</td>
<td>Norway</td>
<td>+47 22579701</td>
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<tr>
<td>Profession</td>
<td>Education consultant in Oslo sport federation</td>
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<th><a href="mailto:applemarina@yandex.ru">applemarina@yandex.ru</a></th>
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<tr>
<td>Contact Person:</td>
<td>Nikolay Markov, Marina Yablokova</td>
<td>Telephone:</td>
<td>007495 769 32 20/743 30 89</td>
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<tr>
<th>Development Function</th>
<th>Name: Nikolay Markov</th>
<th>E-mail: <a href="mailto:info@ffrus.ru">info@ffrus.ru</a></th>
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<tr>
<td>Contact adress</td>
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<td></td>
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<tr>
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<tr>
<td>Country</td>
<td>Russia</td>
<td></td>
</tr>
<tr>
<td>Profession:</td>
<td>lawyer</td>
<td></td>
</tr>
<tr>
<td>Present function:</td>
<td>The President of The Federation of Floorball of Russia since 2000</td>
<td></td>
</tr>
<tr>
<td>Sports career:</td>
<td>Goal-keeper Ice hockey, master of sport, clubs of 1-st and 2-nd league.</td>
<td></td>
</tr>
</tbody>
</table>

Signature: | Recieved by IFF: |
### NOMINATIONS:

#### IFF Rules and Competition Committee (RACC)
- **Name:** Martin Wolmhed  
- **E-mail:** martin.wolmhed@innebandy.se  
- **Contact adress:** Pepparstigen 4  
- **Postal code:** SE 57240 Oskarshamn  
- **Country:** Sweden  
- **Present function:** Vice President SFF and Chairman of Swedish RACC and RC Chairman ad interim  
- **Profession:** Technical Manager  
- **Education:**  
- **Sports career:** Player, District President (still active), Referee national level

#### IFF Referee Committee (RC)
- **Name:** Thomas Thim  
- **E-mail:** thomas.thim@svenskfast.se  
- **Contact adress:** Prostens väg 3344  
- **Postal code:** SE 44160 Alingsås  
- **Country:** Sweden  
- **Present function:** Swedish RC  
- **Profession:** Authorized broker  
- **Education:**  
- **Sports career:** Former player, referee national level, former President district, and 2001-2006 member of Swedish CB, and 2001-2006 Chairman Swedish RC

#### IFF Medical Committee (MC)
- **Name:**  
- **E-mail:**  
- **Contact adress:**  
- **Postal code:**  
- **Country:**  
- **Present function:**  
- **Profession:**  
- **Education:**  
- **Sports career:**

#### Marketing Function
- **Name:** Per Jansson  
- **E-mail:** per.jansson@innebandy.se  
- **Contact adress:** c/o Karlberg, Hagagatan 26E  
- **Postal code:** SE 69232 Kumla  
- **Country:** Sweden  
- **Present function:** President SFF, Head of Marketing SFF  
- **Profession:** CEO  
- **Education:**  
- **Sports career:** Former player, referee national level, district Chairman, Sedish CB since 1992-

#### Development Function
- **Name:**  
- **E-mail:**  
- **Contact adress:**  
- **Postal code:**  
- **Country:**  
- **Present function:**  
- **Profession:**  
- **Education:**  
- **Sports career:**

---

**Signature:**  
**Recieved by IFF:**
**IFF Nomination Form - IFF CB Committees and functions**

This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006

<table>
<thead>
<tr>
<th><strong>Federation:</strong></th>
<th>Swiss Unihockey</th>
<th><strong>E-mail:</strong></th>
<th><a href="mailto:info@swissunihockey.ch">info@swissunihockey.ch</a></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Patrick Falk</td>
<td><strong>Telephone:</strong></td>
<td>031 330 24 41</td>
</tr>
<tr>
<td><strong>Contact information:</strong></td>
<td>Ostermundigenstrasse 69, 3006 Bern</td>
<td><strong>Fax:</strong></td>
<td>031 330 24 49</td>
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**NOMINATIONS:**

<table>
<thead>
<tr>
<th><strong>IFF Rules and Competition Committee</strong>&lt;br&gt;RACC</th>
<th>Name:</th>
<th><strong>E-mail:</strong></th>
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<td>Sports career</td>
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<table>
<thead>
<tr>
<th><strong>IFF Referee Committee</strong>&lt;br&gt;RC</th>
<th>Name: Gilardi Thomas</th>
<th><strong>E-mail:</strong> <a href="mailto:walterofrey@movemed.ch">walterofrey@movemed.ch</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact adress</td>
<td>Postfach 801</td>
<td>Phone (Mobile): 079/ 431 75 28</td>
</tr>
<tr>
<td>Postal code</td>
<td>8044 Zürich</td>
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<tr>
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<td>Switzerland</td>
<td>Fax:</td>
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<tr>
<td>Profession</td>
<td>Medical Doctor</td>
<td>Education:</td>
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<tr>
<td>Present function</td>
<td>Swiss Olympic Medical Doctor</td>
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<tr>
<td>Sports career</td>
<td>He is working for the following federations: Swiss Ski, Swiss Snowboard, Swiss Rowing</td>
<td>Was at the last 5 Olympic Games as Swiss Olympic Doctor</td>
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**IFF Medical Committee**<br>MC

The nominated persons must be medical doctors by profession and not preferably in daily contact to the nominating federation

<table>
<thead>
<tr>
<th><strong>Name:</strong> Dr Walter O.Frey</th>
<th><strong>E-mail:</strong> <a href="mailto:walterofrey@movemed.ch">walterofrey@movemed.ch</a></th>
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<tbody>
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</tr>
<tr>
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<tr>
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<td>He is working for the following federations: Swiss Ski, Swiss Snowboard, Swiss Rowing</td>
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**Signature:**

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**IFF Nomination Form - IFF CB Committees and functions**

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<table>
<thead>
<tr>
<th>Federation:</th>
<th>Great Britain Floorball Federation</th>
<th>E-mail:</th>
<th><a href="mailto:ac@chippingcampden.gloucs.sch.uk">ac@chippingcampden.gloucs.sch.uk</a></th>
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</thead>
<tbody>
<tr>
<td>Contact Person:</td>
<td>Andrew Clough</td>
<td>Telephone:</td>
<td>01608-641359</td>
</tr>
<tr>
<td>Contact information:</td>
<td>See below</td>
<td>Fax:</td>
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**NOMINATIONS:**

<table>
<thead>
<tr>
<th>IFF Rules and Competition Committee RACC</th>
<th>Name: Andrew Clough</th>
<th>E-mail: <a href="mailto:ac@chippingcampden.gloucs.sch.uk">ac@chippingcampden.gloucs.sch.uk</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact address</td>
<td>Diomede Cottage, 4 Church Street, Chipping Campden</td>
<td>Phone 01608-641359</td>
</tr>
<tr>
<td>Postal code</td>
<td>OX7 5NT</td>
<td>Phone (Job):</td>
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<tr>
<td>Country</td>
<td>England</td>
<td>Fax:</td>
</tr>
<tr>
<td>Profession:</td>
<td>Retired</td>
<td>Education: BSc, PGCE,</td>
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<tr>
<td>Present function:</td>
<td>Chairman, GBFF RC</td>
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**IFF Referee Committee RC**

<table>
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<tr>
<th>Name:</th>
<th>Andrew Clough</th>
<th>E-mail: <a href="mailto:ac@chippingcampden.gloucs.sch.uk">ac@chippingcampden.gloucs.sch.uk</a></th>
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**IFF Medical Committee MC**

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<tr>
<th>Name:</th>
<th>Andrew Clough</th>
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**Marketing Function**

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<th>Name:</th>
<th>Andrew Clough</th>
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<td>Sports career:</td>
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**Development Function**

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<tr>
<th>Name:</th>
<th>Andrew Clough</th>
<th>E-mail: <a href="mailto:ac@chippingcampden.gloucs.sch.uk">ac@chippingcampden.gloucs.sch.uk</a></th>
</tr>
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<td>Education: BSc, PGCE,</td>
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<tr>
<td>Present function:</td>
<td>Chairman, GBFF RC</td>
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<td>Sports career:</td>
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| Signature: | A.G.Clough | Received by IFF: |
# IFF Nomination Form - IFF CB Committees and functions

This Nomination Form has to be sent in to the IFF no later than the 15th of August 2006

<table>
<thead>
<tr>
<th>Federation:</th>
<th>Latinen Baseball Union</th>
<th>E-mail:</th>
<th>m@基地baseline.com</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person:</td>
<td>Abbeurs, Rouen</td>
<td>Telephone:</td>
<td>33-74-53083</td>
</tr>
<tr>
<td>Contact information:</td>
<td></td>
<td>Fax:</td>
<td>33-74-53081</td>
</tr>
</tbody>
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## NOMINATIONS:

### IFF Rules and Competition Committee (RACC)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Andrea Desoria</th>
<th>E-mail:</th>
<th>m@基地baseline.com</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact adress</td>
<td>33-74-53083</td>
<td>Phone (Mobile):</td>
<td>33-74-53083</td>
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<tr>
<td>Postal code:</td>
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<td>Phone (Job):</td>
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<tr>
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<td>France</td>
<td>Fax:</td>
<td>33-74-53081</td>
</tr>
<tr>
<td>Profession:</td>
<td>Journalist</td>
<td>Education:</td>
<td>Journalism</td>
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<tr>
<td>Present function:</td>
<td>Publishing House Director, Editor, Chairman, President, Latinen Baseball Union, Vice-President</td>
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<td>Sports career:</td>
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### IFF Referee Committee (RC)

<table>
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<tr>
<th>Name:</th>
<th></th>
<th>E-mail:</th>
<th>m@基地baseline.com</th>
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<td>Sports career:</td>
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### IFF Medical Committee (MC)

The nominated persons must be medical doctors by profession and not preferably in daily contact to the nominating federation.

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
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<th>m@基地baseline.com</th>
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</thead>
<tbody>
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### Marketing Function

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<td>Sports career:</td>
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</table>

## Signature:

[Signature]

Received by IFF: [Stamp]
Floorball Curriculum Vitae

Andris Dzenis (Latvia)

Since Year 1993 (different periods)

- Organizer and participant of The 1st Conference of Latvian Floorball Union
- Member of Floorball club “LJPS – RIGA”
- Member of Sports club “Lauku Avize”
- Board member of Latvian Floorball Union
- Vice President of Latvian Floorball Union
- Secretary General of Latvian Floorball Union
- Board member of Sports Federations Council of Latvia
- National category referee of Latvian Floorball Union
- Interpreter of IFF Rules of the Game into Latvian language
- Team manager of Latvian team at World Youth Games in Moscow
- Team manager of Latvian National team at World Championship in Prague
- Executive Director of Three Nations Tournament in Riga
- Executive Director of World Floorball Championship in Riga
- Executive Director of World Floorball Championship in Cesis and Valmiera
- Member of IFF Rules- and Competition Committee
- IFF Jury member at World Games in Lahti (Finland)
- IFF Jury member of several European Cup tournaments in Sweden, Finland, Switzerland, Czech Republic
- IFF Jury member of World Floorball Championships in Sweden, Norway, Germany, Finland, Switzerland, Singapore

Andris Dzenis

Riga, August, the 14th, 2006.
L.dz. 17 / VIII / 06

Gdynia, 10 sierpnia 2006 roku

INTERNATIONAL FLOORBALL FEDERATION (IFF)
IFF Headquarters
Alakiventie 2
00850 Helsinki
Finland

In response to the announcement, on behalf of Polish Floorball Federation, we hereby nominate Mr. Marek Budziński to be a member of Rules and Competition Committee (RACC).

Mr. Marek Budziński is the President of PFF since 2004, but he has involved in floorball activity for 12 years. In his floorball career he held – with great success – the position of a club coach, the position of the national coach of junior team and he was a member of the national board. We believe that his experience as a coach and competence as a member of the board would be a great input to Rules and Competition Committee (RACC) works.

Sincerely,

Krzysztof Wawrzak

Vice-President of PFF
### OMINATIONS:

<table>
<thead>
<tr>
<th>Name</th>
<th>E-mail</th>
</tr>
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<tbody>
<tr>
<td>Contact adress</td>
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#### Referee Committee

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
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<td>Contact adress</td>
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The World Anti-Doping Code

INTERNATIONAL STANDARD FOR TESTING

Version 3.8

August 2006
PREAMBLE

World Anti-Doping Code *International Standard for Testing* is a mandatory *International Standard* (Level 2) developed as part of the World Anti-Doping Program.

The *International Standard for Testing* is extracted from the ISO International Standard for Doping Control (ISO ISDC) which was prepared by an expert group within the International Anti-Doping Arrangement (IADA) and WADA.

Version 1.0 of the *International Standard for Testing* was circulated to *Signatories* and governments for review and comments in November 2002. Version 2.0 was based on the comments and proposals received from *Signatories* and governments. All *Signatories* and governments were consulted and had the opportunity to review and provide comments on version 2.0. Version 3.0 was approved by the WADA Executive Committee on June 7th 2003. It is proposed that Version 4.0 be drafted, circulated to all stakeholders, and finalised for approval by the WADA Executive Committee in November 2006.

The official text of the *International Standard for Testing* shall be maintained by WADA and shall be published in English and French. In the event of any conflict between the English and French versions, the English version shall prevail.
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PART ONE: INTRODUCTION, CODE PROVISIONS AND DEFINITIONS

1.0 Introduction and scope

The main purpose of International Standard for Testing is to plan for effective Testing and to maintain the integrity and identity of the Samples, from notifying the Athlete to transporting Samples for analysis.

The International Standard for Testing includes standards for test distribution planning, notification of Athletes, preparing for and conducting Sample collection, security/post test administration and transport of Samples.

The International Standard for Testing, including all annexes, is mandatory for all Signatories to the World Anti-Doping Code (Code).

The World Anti-Doping Program encompasses all of the elements needed in order to ensure optimal harmonization and best practice in international and national anti-doping programs. The main elements are: the Code (Level 1), International Standards (Level 2), and Models of Best Practice (Level 3).

In the introduction to the Code, the purpose and implementation of the International Standards are summarized as follows:

“International Standards for different technical and operational areas within the anti-doping program will be developed in consultation with the Signatories and governments and approved by WADA. The purpose of the International Standards is harmonization among Anti-Doping Organizations responsible for specific technical and operational parts of the anti-doping programs. Adherence to the International Standards is mandatory for compliance with the Code. The International Standards may be revised from time to time by the WADA Executive Committee after reasonable consultation with the Signatories and governments. Unless provided otherwise in the Code, International Standards and all revisions shall become effective on the date specified in the International Standard or revision.”

Definitions specified in the Code are written in italics. Additional definitions specific to the International Standard for Testing are underlined.

2.0 Code Provisions

The following articles in the Code directly address the International Standard for Testing:

Code Article 2 Anti-Doping Rule Violations:
2.3 Refusing, or failing without compelling justification, to submit to Sample collection after notification as authorized in applicable anti-doping rules or otherwise evading Sample collection.

2.4 Violation of applicable requirements regarding Athlete availability for Out-of-Competition Testing including failure to provide required whereabouts information and missed tests which are declared based on reasonable rules.

2.5 Tampering, or Attempting to tamper, with any part of Doping Control.

2.8 Administration or Attempted administration of a Prohibited Substance or Prohibited Method to any Athlete, or assisting, encouraging, aiding, abetting, covering up or any other type of complicity involving an anti-doping rule violation or any Attempted violation.

**Code Article 3 Proof of Doping:**

3.2.2 Departures from the International Standard for Testing which did not cause an Adverse Analytical Finding or other anti-doping rule violation shall not invalidate such results. If the Athlete establishes that departures from the International Standard occurred during Testing then the Anti-Doping Organization shall have the burden to establish that such departures did not cause the Adverse Analytical Finding or the factual basis for the anti-doping rule violation.

**Code Article 5 Testing:**

5.1 Test Distribution Planning. Anti-Doping Organizations conducting Testing shall in coordination with other Anti-Doping Organizations conduct Testing on the same Athlete pool:

5.1.1 Plan and implement an effective number of In-Competition and Out-of-Competition tests. Each International Federation shall establish a Registered Testing Pool for International-Level Athletes in its sport, and each National Anti-Doping Organization shall establish a national Registered Testing Pool for Athletes in its country. The national-level pool shall include International-Level Athletes from that country as well as other national-level Athletes. Each International Federation and National Anti-Doping Organization shall plan and conduct In-Competition and Out-of-Competition Testing on its Registered Testing Pool.

5.1.2 Make No Advance Notice Testing a priority.

5.1.3 Conduct Target Testing.

5.2 Standards for Testing. Anti-Doping Organizations conducting Testing shall conduct such Testing in conformity with the International Standard for Testing.

**Code Article 7 Results Management:**

7.1 Initial review regarding Adverse Analytical Findings. Upon receipt of an A Sample Adverse Analytical Finding, the ADO responsible for results management shall conduct a review to determine whether: (a) an applicable therapeutic use exemption has been granted, or (b) there is any apparent departure from the International Standard for Testing or laboratory analysis that undermines the validity of the Adverse Analytical Finding.
7.3 Further Review of Adverse Analytical Finding Where Required by Prohibited List. The Anti-Doping Organization or other reviewing body established by such organization shall also conduct any follow-up investigation as may be required by the Prohibited List. Upon completion of such follow-up investigation, the Anti-Doping Organization shall promptly notify the Athlete regarding the results of the follow-up investigation and whether or not the Anti-Doping Organization asserts that an anti-doping rule was violated.

7.4 Review of Other Anti-Doping Rule Violations. The Anti-Doping Organization or other reviewing body established by such organization shall conduct any follow-up investigation as may be required under applicable anti-doping policies and rules adopted pursuant to the Code or which the Anti-Doping Organization otherwise considers appropriate. The Anti-Doping Organization shall promptly give the Athlete or other Person subject to sanction notice in the manner set out in its rules, of the anti-doping rule which appears to have been violated, and the basis of the violation.

**Code Article 10 Sanctions on Individuals:**

**10.10 Reinstatement Testing.** As a condition to regaining eligibility at the end of a specified period of Ineligibility, an Athlete must, during any period of Provisional Suspension or Ineligibility, make him or herself available for Out-of-Competition Testing by any Anti-Doping Organization having Testing jurisdiction, and must, if requested, provide current and accurate whereabouts information. If an Athlete subject to a period of Ineligibility retires from sport and is removed from Out-of-Competition Testing pools and later seeks reinstatement, the Athlete shall not be eligible for reinstatement until the Athlete has notified relevant Anti-Doping Organizations and has been subject to Out-of-Competition Testing for a period of time equal to the period of Ineligibility remaining as of the date the Athlete had retired.

**Code Article 14 Confidentiality and Reporting:**

**14.3 Athlete Whereabouts Information.** Athletes who have been identified by their International Federation or National Anti-Doping Organization for inclusion in an Out-of-Competition Testing pool shall provide accurate, current location information. The International Federations and National Anti-Doping Organizations shall coordinate the identification of Athletes and the collecting of current location information and shall submit it to WADA. WADA shall make this information accessible to other Anti-Doping Organizations having authority to test the Athlete as provided in Article 15. This information shall be maintained in strict confidence at all times; shall be used exclusively for purposes of planning, coordinating or conducting Testing; and shall be destroyed after it is no longer relevant for these purposes.

**14.5 Doping Control Information Clearing House.** WADA shall act as a central clearing house for Doping Control Testing data and results for International-Level Athletes and national-level Athletes that have been included in their National Anti-Doping Organization's Registered Testing Pool. To facilitate coordinated test distribution planning and to avoid unnecessary duplication in Testing by the various Anti-Doping Organizations, each Anti-Doping Organization shall report all In-Competition and Out-of-Competition tests on such Athletes to the WADA clearinghouse as soon as possible after such tests have been conducted. WADA shall make this information accessible to the Athlete, the Athlete's National Federation, National Olympic Committee or National Paralympic Committee, National Anti-Doping Organization, International Federation, and the International Olympic Committee or International Paralympic Committee. Private information regarding an Athlete shall be maintained by WADA in strict confidence. WADA shall, at least annually, publish statistical reports summarizing such information.
**Code Article 15 Clarification of Doping Control Responsibilities:**

15.1 **Event Testing.** The collection of Samples for Doping Control does and should take place at both International Events and National Events. However, only a single organization should be responsible for initiating and directing Testing during an Event. At International Events, the collection of Doping Control Samples shall be initiated and directed by the international organization which is the ruling body for the Event (e.g., the IOC for the Olympic Games, the International Federation for a World Championship, and PASO for the Pan American Games). If the international organization decides not to conduct any Testing at such an Event, the National Anti-Doping Organization for the country where the Event occurs may, in coordination with and with the approval of the international organization or WADA, initiate and conduct such Testing. At National Events, the collection of Doping Control Samples shall be initiated and directed by the designated National Anti-Doping Organization of that country.

15.2 **Out-of-Competition Testing.** Out-of-Competition Testing is and should be initiated and directed by both international and national organizations. Out-of-Competition Testing may be initiated and directed by: (a) WADA; (b) the IOC or IPC in connection with the Olympic Games or Paralympic Games; (c) the Athlete's International Federation; (d) the Athlete's National Anti-Doping Organization; or (e) the National Anti-Doping Organization of any country where the Athlete is present. Out-of-Competition Testing should be coordinated through WADA in order to maximize the effectiveness of the combined Testing effort and to avoid unnecessary repetitive Testing of individual Athletes.

15.4 **Mutual Recognition.** Subject to the right to appeal provided in Article 13, the Testing, therapeutic use exemptions and hearing results or other final adjudications of any Signatory which are consistent with the Code and are within that Signatory's authority, shall be recognized and respected by all other Signatories. Signatories may recognize the same actions of other bodies which have not accepted the Code if the rules of those bodies are otherwise consistent with the Code.

### 3.0 Terms and definitions

#### 3.1 Defined terms from the Code

**Adverse Analytical Finding:** A report from a laboratory or other approved Testing entity that identifies in a Specimen the presence of a Prohibited Substance or its Metabolites or Markers (including elevated quantities of endogenous substances) or evidence of the Use of a Prohibited Method.

**Anti-Doping Organization (ADO):** A Signatory that is responsible for adopting rules, for initiating, implementing or enforcing any part of the Doping Control process. This includes, for example, the International Olympic Committee, the International Paralympic Committee, other Major Event Organizations that conduct Testing at their Events, WADA, International Federations, and National Anti-Doping Organizations.

**Athlete:** For purposes of Doping Control, any Person who participates in sport at the international level (as defined by each International Federation) or national level (as defined by each National Anti-Doping Organization) and any additional
Person who participates in sport at a lower level if designated by the Person’s National Anti-Doping Organization. For purposes of anti-doping information and education, any Person who participates in sport under the authority of any Signatory, government, or other sports organization accepting the Code.

**Code:** The World Anti-Doping Code.

**Competition:** A single race, match, game or singular athletic contest. For example, the finals of the Olympic 100-meter dash. For stage races and other athletic contests where prizes are awarded on a daily or other interim basis, the distinction between a Competition and an Event will be as provided in the rules of the applicable International Federation.

**Consequences of Anti-Doping Rules Violations:** An Athlete's or other Person’s violation of an anti-doping rule may result in one or more of the following: (a) **Disqualification** means the Athlete’s results in a particular Competition or Event are invalidated, with all resulting consequences including forfeiture of any medals, points and prizes; (b) **Ineligibility** means the Athlete or other Person is barred for a specified period of time from participating in any Competition or other activity or funding as provided in Article 10.9; and (c) **Provisional Suspension** means the Athlete or other Person is barred temporarily from participating in any Competition prior to the final decision at a hearing conducted under Article 8 (Right to a Fair Hearing).

**Doping Control:** The process including test distribution planning, Sample collection and handling, laboratory analysis, results management, hearings and appeals.

**Event:** A series of individual Competitions conducted together under one ruling body (e.g., the Olympic Games, FINA World Championships, or Pan American Games).

**In-Competition:** For purposes of differentiating between In-Competition and Out-of-Competition Testing, unless provided otherwise in the rules of an International Federation or other relevant Anti-Doping Organization, an In-Competition test is a test where an Athlete is selected for Testing in connection with a specific Competition.

**Independent Observer Program:** A team of observers, under the supervision of WADA, who observe the Doping Control process at certain Events and report on observations. If WADA is Testing In-Competition at an Event, the observers shall be supervised by an independent organization.

**Ineligibility:** See Consequences of Anti-Doping Rules Violations above.

**International Event:** An Event where the International Olympic Committee, the International Paralympic Committee, an International Federation, a Major Event...
Organization, or another international sport organization is the ruling body for the Event or appoints the technical officials for the Event.

**International-Level Athlete:** Athletes designated by one or more International Federations as being within the Registered Testing Pool for an International Federation.

**International Standard:** A standard adopted by WADA in support of the Code. Compliance with an International Standard (as opposed to another alternative standard, practice or procedure) shall be sufficient to conclude that the procedures addressed by the International Standard were performed properly.

**Minor:** A natural Person who has not reached the age of majority as established by the applicable laws of his or her country of residence.

**National Anti-Doping Organization (NADO):** The entity(ies) designated by each country as possessing the primary authority and responsibility to adopt and implement anti-doping rules, direct the collection of Samples, the management of test results, and the conduct of hearings, all at the national level. If this designation has not been made by the competent public authority(ies), the entity shall be the country's National Olympic Committee or its designee.

**National Olympic Committee (NOC):** The organization recognized by the International Olympic Committee. The term National Olympic Committee shall also include the National Sport Confederation in those countries where the National Sport Confederation assumes typical National Olympic Committee responsibilities in the anti-doping area.

**No Advance Notice:** A Doping Control which takes place with no advance warning to the Athlete and where the Athlete is continuously chaperoned from the moment of notification through Sample provision.

**Out-of-Competition:** Any Doping Control which is not In-Competition.

**Prohibited List:** The List identifying the Prohibited Substances and Prohibited Methods.

**Provisional Suspension:** See Consequences above.

**Registered Testing Pool:** The pool of top level Athletes established separately by each International Federation and National Anti-Doping Organization who are subject to both In-Competition and Out-of-Competition Testing as part of that International Federation's or Organization's test distribution plan.

**Sample/Specimen:** Any biological material collected for the purposes of Doping Control.
Signatories: Those entities signing the Code and agreeing to comply with the Code, including the International Olympic Committee, International Federations, International Paralympic Committee, National Olympic Committees, National Paralympic Committees, Major Event Organizations, National Anti-Doping Organizations, and WADA.

Target Testing: Selection of Athletes for Testing where specific Athletes or groups of Athletes are selected on a non-random basis for Testing at a specified time.

Testing: The parts of the Doping Control process involving test distribution planning, Sample collection, Sample handling, and Sample transport to the laboratory.


3.2 Defined Terms from the International Standard for Testing

ADAMS: Anti-Doping Administration and Management System, which has been developed to enable Athletes and Anti-Doping Organizations to enter and share data related to doping control. ADAMS is an online, web-based system, which allows restricted sharing of data only with those organizations with a right to access such data in accordance with the Code.

Athlete Whereabouts Information: Information provided by the Athlete or a representative nominated by the Athlete which details the Athlete’s location on a daily basis in order to enable testing.

Blood Collection Officer (BCO): An official who is qualified to and has been authorized by the ADO to collect a blood Sample from an Athlete.

Chain of Custody: The sequence of individuals or organizations who have the responsibility for a Sample from the provision of the Sample until the Sample has been received for analysis.

Chaperone: An official who is trained and authorized by the ADO to carry out specific duties including one or more of the following: notification of the Athlete selected for Sample collection; accompanying and observing the Athlete until arrival at the Doping Control Station; and/or witnessing and verifying the provision of the Sample where the training qualifies him/her to do so.

Doping Control Officer (DCO): An official who has been trained and authorised by the ADO with delegated responsibility for the on-site management of a Sample Collection Session.
Doping Control Station: The location where the Sample Collection Session will be conducted.

Failure to Comply: A term used to describe Anti-Doping Rule Violations in Articles 2.3, 2.4, 2.5 and 2.8 of the Code.

Failure to Provide Athlete Whereabouts Information: An Anti-Doping Rule Violation as described in Article 2.4 of the Code comprising failure by the Athlete to meet the requirement for the provision of current and accurate Athlete Whereabouts Information.

International Federation (IF): An international non-governmental organization administering one or more sports at world level.

Missed Test: An Anti-Doping Rule Violation as described in Article 2.4 of the Code comprising failure by the Athlete to be available for testing based on the Athlete Whereabouts Information provided, where the ADO has made reasonable attempts to locate the Athlete.

Regional Anti-Doping Organization (RADO): An Anti-Doping Organization established by a group of countries to coordinate, manage and deliver the mandate of doping-free sport within a specific region.

Random Selection: Selection of Athletes for testing which is not Target Testing. Random Selection may be:
- Completely random; where no pre-determined criteria are considered, and Athletes are chosen arbitrarily from a list or pool of Athlete names, or;
- Weighted; where Athletes are ranked using pre-determined criteria in order to increase or decrease the chances of selection.

Sample Collection Equipment: Containers or apparatus used to directly collect or hold the Athlete’s Sample at any time during the Sample collection process. Sample Collection Equipment shall, as a minimum, consist of:
- For urine Sample collection:
  - Collection vessels for collecting the urine Sample as it leaves the Athlete’s body;
  - Sealable and tamper-evident bottles and lids for securing the urine Sample;
- For blood Sample collection:
  - Needles for collecting the blood Sample;
  - Blood tubes with sealable and tamper-evident devices for holding the blood Sample.

Sample Collection Personnel: A collective term for qualified officials authorised by the ADO who may carry out or assist with duties during the Sample Collection Session.
**Sample Collection Session:** All of the sequential activities that directly involve the *Athlete* from notification until the *Athlete* leaves the Doping Control Station after having provided his/her *Sample/s*.

**Suitable pH for Analysis:** pH within the range of 5.0 to 7.5.

**Suitable Specific Gravity for Analysis:** Specific gravity measured at 1.005 or higher with a refractometer, or 1.010 or higher with lab sticks.

**Suitable Volume of Urine for Analysis:** A minimum of 75mL for full or part menu analysis, or a greater volume if so specified by the relevant Sample Analysis Authority. A minimum of 100mL for EPO analysis, or a greater volume if so specified by the relevant Sample Analysis Authority.
PART TWO: STANDARDS FOR TESTING

4.0 Planning

4.1 Objective

The objective is to plan and implement an effective distribution of Athlete tests resulting in detection, deterrence and prevention of doping practices.

4.2 General

Planning starts with establishing criteria for Athletes to be included in a Registered Testing Pool and ends with selecting Athletes for Sample collection. Athletes not in a Registered Testing Pool shall also be included in test distribution planning.

The main activities are information gathering, monitoring and follow up; risk evaluation; and developing, monitoring, evaluating and modifying the test distribution plan.

4.3 Requirements for establishing the Registered Testing Pool

4.3.1 The Anti-Doping Organization (ADO) shall define and document the criteria for Athletes to be included in a Registered Testing Pool. This shall include as a minimum:

- **For International Federations (IFs):**
  - Athletes who compete at a high level of international competition, including Olympic and World Championship medallists and the most highly ranked Athletes/teams in each discipline.

- **For National/Regional Anti-Doping Organizations:**
  - All Athletes included in the Registered Testing Pool of the IF.
  - Athletes who are part of national teams in Olympic and Paralympic sports and recognised national federations.

- **For NOCs and NPCs:**
  - NOCs and NPCs shall require Athletes who are not regular members of a National Federation to be available for Sample collection and provide accurate and up-to-date whereabouts information on a regular basis if required during the year before the Olympic and Paralympic Games as a
condition of participation in the Olympic and Paralympic Games. (Code Article 20.4.3).

The criteria shall be reviewed at least annually and updated if required.

4.3.2 The ADO shall include Athletes under their authority in the Registered Testing Pool who are serving periods of Ineligibility or Provisional Suspensions as Consequences of Anti-Doping Rule Violations.

4.3.3 The ADO shall include Athletes under their authority in the Registered Testing Pool who are returning from a period of retirement.

4.3.4 The ADO shall include Athletes under their authority in the Registered Testing Pool whom it wishes to target for Testing.

4.3.5 The Registered Testing Pool shall be reviewed and updated as necessary with additions to or removals from the pool to reflect changes in Athlete ranking and other relevant factors as listed in 4.3.1 to 4.3.4.

4.3.6 For co-ordination purposes, the ADO shall make available to other relevant ADOs and WADA the criteria for the Registered Testing Pool, the current list of Athletes in the Registered Testing Pool, and updates as necessary.

4.3.7 Once an Athlete has been named to a Registered Testing Pool, the ADO shall communicate this fact immediately to the Athlete, and inform him/her of the resultant responsibilities with regard to TUEs and the provision of Athlete Whereabouts Information.

4.4 Requirements for handling Athlete Whereabouts Information for the purposes of Out-of-Competition Testing

4.4.1 The ADO shall define procedures and/or systems for:

a) Collecting, maintaining and monitoring sufficient Athlete Whereabouts Information to ensure that Sample collection can be planned and conducted at No Advance Notice for all Athletes included in the Registered Testing Pool. As a minimum:

- Athletes shall provide sufficient Athlete Whereabouts Information to cover their whereabouts for each day: The information shall be provided in a manner that ensures there are no gaps of more than 24 hours without Athlete Whereabouts Information.

- Athletes shall provide a minimum of one regular location per day where they can be located, and shall also provide alternative locations throughout the day, each of which shall be accurate. The regular location may be identified by the Athlete as the most suitable for
Testing but does not prevent the ADO from visiting the other locations for Testing.

- Athletes are not required to provide information for each hour of each day however an athlete must provide an overview of their regular and temporary schedules to facilitate effective testing.

- Significant departure from the regular schedule, such as vacations and travel to competitions must be notified in detail, including temporary accommodation contact details.

- The following Athlete Whereabouts Information shall be collected:
  
  - Athlete name
  - Sport/discipline
  - Mailing address
  - Home address and times Athlete is usually at home
  - Work location and times
  - Training times and venues
  - Training camps, with address
  - Travel plans
  - Competition schedule
  - Temporary residence, including address (e.g. hotel address)
  - Disability if applicable, including the requirement for third party involvement in notification.

b) Ensuring that a process is available to Athletes whereby the Athlete can provide Athlete Whereabouts Information; conducting education in the process, and providing clear guidelines on the required timelines.

c) Sharing Athlete Whereabouts Information with other relevant ADOs via a centralized database system (e.g. ADAMS) in order to avoid duplication of efforts.

d) Ensuring that Athlete Whereabouts Information is regularly updated to be current and accurate and taking appropriate action to ensure the information stays up to date and complete when Athletes fail to provide accurate and timely Athlete Whereabouts Information.

e) Taking appropriate action to implement investigation into a potential Anti-Doping Rule Violation for failure to provide sufficient Athlete Whereabouts Information.
4.4.2 **Athletes** shall be required to provide **Athlete Whereabouts Information** to only one authority. It is the responsibility of **ADOs** to co-ordinate **Athlete Whereabouts Information** provision.

4.4.2.1 **ADOs** shall utilize a secure, centralized database system (e.g. ADAMS), for the gathering, updating, monitoring and sharing of **Athlete Whereabouts Information**.

4.4.2.2 **ADOs** shall ensure that the information in the centralized database system is accessible to **WADA** and to other **ADOs** in accordance with the **Code** (Article 14.3).

4.4.2.3 **The IF** shall have primary responsibility for the gathering, updating, monitoring and sharing of **Athlete Whereabouts Information** for **Athletes** in the **International Registered Testing Pool** in accordance with the **Code** (Article 14.3).

4.4.2.4 Where a **NADO/RADO** exists, the **NADO** and the **IF** may agree that the **NADO/RADO** shall assume this responsibility for **Athletes** under its jurisdiction in the **International Registered Testing Pool** and share this information with other **ADOs** in accordance with the **Code** (Article 14.3).

4.4.2.5 The **NADO/RADO** shall be responsible for the gathering, maintenance, updating and sharing of **Athlete Whereabouts Information** for national level **Athletes** in the national Registered Testing Pool, and for those **Athletes** in the international Registered Testing Pool under the **NADO/RADO**’s jurisdiction where no functioning IF Athlete Whereabouts Information system is in place.

4.4.2.6 Where no **NADO/RADO** exists, the **NOC** shall assume the responsibility of the **NADO/RADO**, in accordance with the definition of **NADO** contained in the **Code**, and shall be responsible for the gathering, updating, monitoring and sharing of **Athlete Whereabouts Information**.

4.4.2.7 The **NOC** and **NPC** shall require **Athletes** who are not regular members of a national federation to provide accurate and up-to-date whereabouts information on a regular basis if required during the year before the Olympic and Paralympic Games as a condition of participation in the Olympic and Paralympic Games. (Code Article 20.4.3).

4.4.2.8 The national federation may assume the responsibility for the gathering, updating, monitoring and sharing of **Athlete Whereabouts Information** if so agreed with the **IF** and/or **NADO/RADO**. This may be particularly applicable to team sports.
4.4.3 The ultimate responsibility for the provision of Athlete Whereabouts Information rests with the Athlete. The Athlete may choose to officially delegate the provision of information to a third party, such as a coach, a national federation, or other such Athlete representative, however the Athlete is ultimately responsible for the accuracy of the information.

4.4.4 Athlete Whereabouts Information shall be provided at least quarterly, and updated as necessary throughout the quarter.

4.4.5 The ADO is responsible for monitoring the quality of Athlete Whereabouts Information and for immediate follow up in cases where information is not accurate or current. (see Annex A – investigating a possible failure to comply).

4.4.6 The ADO is responsible for contacting the Athlete, in writing where possible, to inform them that they have failed to provide Athlete Whereabouts Information or failed to provide sufficiently accurate or current Athlete Whereabouts Information in accordance with the Code; informing them of the implications, and asking them to provide accurate and current Athlete Whereabouts Information immediately.

4.4.7 The ADO is responsible for subsequent follow up and for implementing investigation into a potential Anti-Doping Rule Violation if Athlete Whereabouts Information is not provided, and/or is not sufficiently accurate or current after the required number of warnings over the required fixed period as determined in the ADO regulations.

4.4.8 Where relevant, the ADO shall also consider sanctions for national federations which fail to provide Athlete Whereabouts Information when so agreed as provided in 4.4.2.8.

4.4.9 Once it has been determined that a Failure to Provide Athlete Whereabouts Information has occurred, the ADO shall make this information available to other relevant ADOs via a secure central database system (e.g. ADAMS).

4.4.10 The ADO is responsible for subsequent follow up and for implementing investigation into a potential Anti-Doping Rule Violation involving a combination of Failure to Provide Athlete Whereabouts Information and Missed Tests.

4.4.11 The ADO shall consider failures to provide Athlete Whereabouts Information and/or Missed Tests determined by other ADOs, and, in coordination with the relevant ADO, shall implement investigation into a potential Anti-Doping Rule Violation based on a combination of offences encountered by different ADOs.

4.4.12 The IF shall have primary responsibility for the investigation into a potential Anti-Doping Rule Violation based on a combination of offences
encountered by different ADOs for Athletes in the International Registered Testing Pool.

4.4.13 Where a NADO/RADO exists, the NADO and the IF may agree that the NADO shall assume this responsibility for Athletes under its jurisdiction in the International Registered Testing Pool.

4.4.14 The NADO/RADO shall be responsible for investigation into a potential Anti-Doping Rule Violation based on a combination of offences encountered by different ADOs for national level Athletes in the national Registered Testing Pool.

4.4.15 The ADO shall recognize, respect and mutually recognize the final adjudication of another ADO which is a signatory of the Code where such adjudications are consistent with the Code, with regard to a determination of an Anti-Doping Rule Violation for failure to provide Athlete Whereabouts Information and/or Missed Tests.

4.5 Requirements for test distribution planning

4.5.1 The ADO shall, as a minimum, evaluate the potential risk of doping and possible doping pattern for each sport and/or discipline based on:
   a) The physical demands of the sport and/or discipline and possible performance enhancing effect that doping may elicit;
   b) Available doping analysis statistics;
   c) Available research on doping trends;
   d) The history of doping in the sport and/or discipline;
   e) Training periods and Competition season;
   f) Information received on possible doping practices.

4.5.2 The ADO shall develop and document a test distribution plan based on information determined in 4.5.1 and; the number of Athletes involved in the sport/discipline; the competition calendar; the anti-doping activities of other ADOs with responsibility for Testing; and the evaluation outcomes of previous test distribution planning cycles.

4.5.3 The ADO shall allocate the number of Sample collections for each sport/discipline/nation, as relevant, including Out-of-Competition and In-Competition Testing.

4.5.4 NADO/RADOs shall ensure that Out-of-Competition Testing is made a priority, and that a majority of annual Testing is conducted Out-of-Competition. The determination of the distribution of Out-of-Competition Testing shall take into account the risks of doping in the Out-of-Competition period for each sport and/or discipline under evaluation.
4.5.5 IFs shall evaluate the relative merits of Out-of-Competition and In-Competition Testing in their sport and disciplines. In sports and/or disciplines with a high risk of doping in the Out-of-Competition period, Out-of-Competition Testing shall be made a priority, and a majority of Testing shall be conducted Out-of-Competition. For those sports and/or disciplines where there is a low risk of doping in the Out-of-Competition period, some Out-of-Competition Testing shall still take place.

4.5.6 When defining the In-Competition Testing period, the ADO shall not limit Testing opportunities for other ADOS, or shall ensure that it is conducting testing during this defined In-Competition Testing period.

4.5.7 In planning and conducting Testing at International Events, and where the relevant IF does not have a doping control program that complies with this Standard, the NADO/RADO shall be the preferred Sample collection authority.

4.5.8 ADOS shall coordinate Testing activities to avoid duplication. Clear agreement on roles and responsibilities for Event Testing shall be agreed in advance in accordance with the Code (Article 15.1)

4.5.9 The ADO shall allocate the type of test for each sport/discipline/nation, as relevant, including urine and blood Sample collection where appropriate.

4.5.10 The ADO shall ensure that the timing of Testing is planned to ensure optimum deterrence and detection of doping practices.

4.5.11 All Testing shall be No Advance Notice other than by exception.

4.5.11.1 For In-Competition Testing, placeholder selection may be known in advance. However, random Athlete/placeld holder selection shall not be revealed to the Athlete until notification.

4.5.11.2 All Out-of-Competition Testing shall be No Advance Notice.

4.5.12 The ADO shall establish a system whereby the test distribution plan is reviewed and, if necessary, updated on a regular basis in order to incorporate new information and take into account Sample collection by other ADOS

4.5.13 The test distribution plan shall be documented by the ADO. Such data shall be used to assist with determining whether modifications to the plan are necessary.

4.5.14 The ADO shall ensure that Athlete support personnel or any other person with a conflict of interest shall not be involved in the test distribution planning for their Athletes.
4.5.15 ADOs shall, without any unnecessary delay, share information on tests conducted with other relevant ADOs via a centralized database system (e.g. ADAMS)

4.6 Requirements for selection of Athletes

4.6.1 In accordance with the number and type of Samples allocated to each sport/discipline/nation in the test distribution plan, the ADO shall select Athletes for Sample collection using Target Testing and Random Selection methods.

4.6.2 ADOs shall ensure that the significant majority of Testing is Target Testing, based on the intelligent assessment of the risks of doping and the most effective use of resources to ensure optimum detection and deterrence. As a minimum, the ADO shall consider Target Testing Athletes based on the following information:

a) Injury;

b) Withdrawal or absence from expected Competition;

c) Going into or coming out of retirement;

d) Behaviour indicating doping;

e) Sudden major improvements in performance;

f) Repeated failure to provide Athlete Whereabouts Information;

g) Athlete Whereabouts Information that can indicate a potential increase in the risk of doping, including moving to a remote location;

h) Athlete sport performance history;

i) Athlete age, eg approaching retirement, move from junior to senior level;

j) Athlete test history;

k) Athlete reinstatement after a period of Ineligibility;

l) Financial incentives for improved performance, such as prize money or sponsorship opportunities;

m) Athlete association with a third party such as coach or doctor with a history of involvement in doping, and;

n) Reliable information from a third party.

4.6.3 Testing which is not Target Testing shall be determined by Random Selection which shall be conducted using a documented system for such selection. Random Selection which is weighted shall be conducted according to clear criteria and may take into account factors listed in 4.6.2 which apply to teams, disciplines, or nations, in order to ensure that a greater percentage of ‘at risk’ Athletes are selected.
4.6.4 ADOs shall consider the selection of Athletes under their authority for Sample collection who are not included in the Registered Testing Pool defined in 4.3.

4.6.5 Where the ADO authorises a Doping Control Officer (DCO) to select Athletes for Sample collection, the ADO shall provide selection criteria to the DCO in accordance with the test distribution plan.

4.6.6 Following the selection of an Athlete for Sample collection and prior to notification of the Athlete, the ADO and/or DCO shall ensure Athlete selection decisions are disclosed only to those who need to know in order to ensure the Athlete can be notified and tested on a No Advance Notice basis.

5.0 Notification of Athletes

5.1 Objective

The objective is to ensure that reasonable attempts, as outlined in Article 5.4.1 are made to locate the Athlete, the selected Athlete is notified, the rights of the Athlete are maintained, there are no opportunities to manipulate the Sample to be provided and the notification is documented.

5.2 General

Notification of Athletes starts when the ADO initiates the notification of the selected Athlete and ends when the Athlete arrives at the Doping Control Station or when the Athlete’s possible failure to comply is brought to the ADO’s attention. The main activities are:

a) Appointment of DCOs, Chaperones and other Sample Collection Personnel;

b) Locating the Athlete and confirming his/her identity;

c) Informing the Athlete that he/she has been selected to provide a Sample and of his/her rights and responsibilities;

d) For No Advance Notice Sample collection, continuously chaperoning the Athlete from the time of notification to the arrival at the designated Doping Control Station; and

e) Documenting the notification, or notification attempt.

5.3 Requirements prior to notification of Athletes

5.3.1 Other than by exception, No Advance Notice shall be the notification method for Sample collection.
5.3.2 To conduct or assist with Sample Collection Sessions, the ADO shall appoint and authorise Sample Collection Personnel who have been trained for their assigned responsibilities, who do not have a conflict of interest in the outcome of the Sample collection, and who are not Minors.

5.3.3 Sample Collection Personnel shall have official identification that is provided and controlled by the ADO. The minimum identification requirement is an official card/document naming the ADO through which they have been authorised. For DCOs, additional identification requirements shall include their name, their photograph and the card's/document's expiry date. For Blood Collection Officers additional identification requirements include evidence of their professional training in the collection of blood Samples.

5.3.4 The ADO shall establish criteria to validate the identity of an Athlete selected to provide a Sample. This ensures the selected Athlete is the Athlete who is notified. The method of identification of the Athlete shall be documented on the doping control documentation.

5.3.5 The ADO, DCO or Chaperone, as applicable, shall establish the location of the selected Athlete and plan the approach and timing of notification, taking into consideration the specific circumstances of the sport/Competition/training session/etc and the situation in question.

5.3.6 The ADO shall establish a system for the detailed recording of Athlete notification attempt/s and outcome/s.

5.3.7 The Athlete shall be the first one notified that he/she has been selected for Sample collection except where prior contact with a third party is required as specified in 5.3.8.

5.3.8 The ADO/DCO/Chaperone, as applicable, shall consider whether a third party is required to be notified prior to notification of the Athlete when the Athlete is a Minor, where required by an Athlete’s disability as provided for in Annex B - Modifications for Athletes with disabilities, or in situations where an interpreter is required for the notification.

5.3.9 The ADO shall not re-schedule or change a Sample collection from No Advance Notice to advance notice except where an unexpected situation forces the need for an advance notice Sample collection. Any such decision shall be recorded.

5.3.10 Notification for advance notice Sample collection shall be by any means that indicates the Athlete received the notice.
5.4 Failure to locate an Athlete for notification

(see Annex A – investigating a possible Failure to Comply).

5.4.1 For Out-of-Competition Sample collection, the ADO shall establish protocols to ensure that reasonable attempts are made to locate Athletes for Sample collection. Reasonable attempts shall be defined by the ADO and at a minimum shall include:

a) Ensuring that the DCO visits the location(s) specified for the Athlete for the day at the times specified by the Athlete. However, a failed visit to a single location may still constitute a missed test).

b) Ensuring that the DCO waits at least one hour at each location

c) Considering, when appropriate, alternative times of day and alternative locations over a specified period of time from the initial notification attempt. However, a single failed visit to a single location may still constitute a missed test).

5.4.2 The DCO shall document the details of the attempt, including contact made with third parties, and exact arrival and departure times at each location.

5.4.3 For test attempts based on Athlete Whereabouts Information provided by the Athlete or nominated representative, where the steps in 5.4.1 are followed, the ADO shall notify the Athlete of a potential Missed Test.

5.4.4 In those cases where Testing is not based on Athlete Whereabouts Information received from the Athlete or nominated representative, a Missed Test shall not be recorded. The ADO shall maintain a record of the attempt, and may attempt to test the Athlete again.

5.4.5 If the Athlete is deemed to have a potential Missed Test, the ADO is responsible for contacting the Athlete or for making reasonable attempts to contact the Athlete in writing to inform him/her that he/she has failed to be available for testing in accordance with the Code. The ADO shall offer the Athlete with the opportunity to provide an explanation of his/her non-availability for testing.

5.4.6 The ADO is responsible for subsequent follow up and for implementing investigation into a potential Anti-Doping Rule Violation if sufficient justification for the Missed Test is not provided, and after the required number of warnings over the required fixed period as determined in the ADO regulations.

5.4.7 Once it has been determined that a potential Missed Test has occurred, the ADO shall make this information available to other relevant ADOs via a secure centralized database system (e.g. ADAMS)
5.4.8 The ADO is responsible for subsequent follow up and for implementing investigation into a potential Anti-Doping Rule Violation involving a combination of Missed Tests and Failure to Provide Athlete Whereabouts Information after the required number of warnings over the required fixed period as determined in the ADO regulations.

5.4.9 The ADO shall consider Missed Tests and/or Failure to Provide Athlete Whereabouts Information determined by other ADOs, and, in coordination with the relevant ADO, shall implement investigation into a potential Anti-Doping Rule Violation based on a combination of offences encountered by different ADOs.

5.5 Requirements for notification of Athletes

5.5.1 When initial contact is made, the ADO, DCO or Chaperone, as applicable, shall ensure that the Athlete and/or a third party if required in accordance with 5.3.10, is informed:

a) That the Athlete is required to undergo a Sample collection;

b) Of the authority under which the Sample collection is to be conducted;

c) Of the type of Sample collection and any conditions that need to be adhered to prior to the Sample collection;

d) Of the Athlete’s rights, including the right to:
   i. Have a representative and, if required, an interpreter;
   ii. Ask for additional information about the Sample collection process;
   iii. Request a delay in reporting to the Doping Control Station for valid reasons; and
   iv. Request modifications as provided for in Annex B – Modifications for Athletes with disabilities.

e) Of the Athlete’s responsibilities, including the requirement to:
   i. Remain within sight of the DCO/Chaperone at all times from the first moment of in-person notification by the DCO/Chaperone until the completion of the Sample collection procedure;
   ii. Produce identification in accordance with 5.3.4; and
   iii. Comply with Sample collection procedures and the possible consequences of Failure to Comply; and
   v. Report immediately for an Out-of-Competition test, unless there are valid reasons for a delay. Report to the Doping Control Station as soon as possible, and within 60 minutes of notification, for an In-Competition test. In those exceptional circumstances where advance notice testing is unavoidable, report within 2 hours of receipt of notification for an advance notice Sample collection unless there is a justifiable delay. The
reasons for such a delay must be documented and verified by the Athlete and the DCO at the time of Testing.

f) Of the location of the Doping Control Station.

5.5.2 When in-person contact is made, the DCO/Chaperone shall:

a) From this time until the Athlete leaves the Doping Control Station at the end of his/her Sample Collection Session, keep the Athlete under observation at all times.

b) Identify themselves to the Athlete using their official ADO identification card/document;

c) Confirm the Athlete’s identity as per the criteria established in 5.3.4. Confirmation of the Athlete’s identity by any other method, or failure to confirm the identity of the Athlete shall be documented and reported to the ADO.

d) In cases where the Athlete’s identity can not be confirmed as per the criteria established in 5.3.4, the ADO shall decide whether it is appropriate to follow-up in accordance with Annex A – Investigating a possible failure to comply.

5.5.3 The Chaperone/DCO shall then have the Athlete sign an appropriate form to acknowledge and accept the notification. If the Athlete refuses to sign that he/she has been notified or evades the notification, the Chaperone/DCO shall inform the Athlete of the consequences of failing to comply if possible, and the Chaperone (if not the DCO) shall immediately report all relevant facts to the DCO. When possible the DCO shall continue to collect a Sample. The DCO shall document the facts in a detailed report and report the circumstances to the ADO. The ADO shall follow the steps prescribed in Annex A – Investigating a possible failure to comply.

5.5.4 The DCO/Chaperone shall consider any reasonable third party requirement or any request by the Athlete to delay reporting to the Doping Control Station following acknowledgement and acceptance of notification and accept or reject such requests as appropriate in accordance with 5.5.5. The DCO shall document the reasons for any such delay that may require further investigation by the ADO.

5.5.5 A DCO may accept a request from an Athlete to delay reporting to the Doping Control Station, and/or to leave the Doping Control Station temporarily after arrival if the Athlete can be continuously chaperoned during the delay and if the request relates to the following activities:

For In-Competition Testing:

a) Participation in a victory ceremony;

b) Fulfilment of media commitments;
c) Competing in further *competitions*;
d) Performing a warm down;
e) Obtaining necessary medical treatment;
f) Locating a representative and/or interpreter;
g) Any other exceptional circumstances which can be justified, and which shall be documented.

For *Out-of-Competition Testing*:

a) Locating a representative;
b) Completing a training session;
c) Receiving treatment for injury;
d) Any other exceptional circumstances which can be justified, and which shall be documented.

5.5.6 The **DCO** shall document the reasons for delay in reporting to the **Doping Control Station** and/or reasons for leaving the **Doping Control Station** that may require further investigation by the **ADO**.

5.5.7 A **DCO/Chaperone** shall reject a request for delay from an **Athlete** if it will not be possible for the **Athlete** to be continuously chaperoned.

5.5.8 When an **Athlete** notified of an advance notice **Sample** collection does not report to the **Doping Control Station** at the designated time, the **DCO** shall wait 30 minutes after the appointed time before departing. If the **Athlete** still has not reported by the time the **DCO** departs, the **DCO** shall report the incident in detail to the **ADO**, which shall follow the requirements of Annex A – Investigating a possible failure to comply.

5.5.9 If the **Athlete** reports to the **Doping Control Station** after the minimum waiting time and prior to the **DCO**’s departure, the **DCO** shall decide as to whether to process a possible failure to comply. If at all possible the **DCO** shall proceed with collecting a **Sample**, and shall document the details of the delay in the **Athlete** reporting to the **Doping Control Station**.

5.5.10 If, while keeping the **Athlete** under observation, **Sample Collection Personnel** observe any matter with potential to compromise the test, the circumstances shall be reported to and documented by the **DCO**. If deemed appropriate by the **DCO**, the **DCO** shall follow the requirements of Annex A – Investigating a possible failure to comply.
6.0 Preparing for the Sample Collection Session

6.1 Objective

To prepare for the Sample Collection Session in a manner that ensures that the session can be conducted efficiently and effectively.

6.2 General

Preparing for the Sample Collection Session starts with the establishment of a system for obtaining relevant information for effective conduct of the session and ends when it is confirmed that the Sample Collection Equipment conforms to the specified criteria.

The main activities are:

a) Establishing a system for collecting details regarding the Sample Collection Session;

b) Establishing criteria for who may be authorised to be present during a Sample Collection Session;

c) Ensuring that the Doping Control Station meets the minimum criteria prescribed in 6.3.2;

d) Ensuring that Sample Collection Equipment used by the ADO meets the minimum criteria prescribed in 6.3.4.

6.3 Requirements for preparing for the Sample Collection Session

6.3.1 The ADO shall establish a system for obtaining all the information necessary to ensure that the Sample Collection Session can be conducted effectively, including special requirements to meet the needs of Athletes with disabilities as provided in Annex B – Modifications for Athletes with disabilities.

6.3.2 The DCO shall use a Doping Control Station which, at a minimum, ensures the Athlete’s privacy and is used solely as a Doping Control Station for the duration of the Sample Collection Session. The DCO shall record any significant deviations from these criteria.

6.3.3 The ADO shall establish criteria for who may be authorised to be present during the Sample Collection Session in addition to the Sample Collection Personnel. At a minimum the criteria shall include:

a) An Athlete’s entitlement to be accompanied by a representative and/or interpreter during the Sample Collection Session except when the Athlete is passing a urine Sample.
b) A *Minor Athlete’s* entitlement, and the witnessing DCO/Chaperone’s entitlement to have a representative observe the witnessing DCO/Chaperone when the *Minor Athlete* is passing a urine *Sample*, but without the representative directly observing the passing of the *Sample* unless requested to do so by the *Minor Athlete*.

c) An *Athlete* with a disability’s entitlement to be accompanied by a representative as provided for in Annex B - Modifications for Athletes with disabilities.

d) A WADA Independent Observer where applicable under the *Independent Observer Program*. The WADA Independent Observer shall not directly observe the passing of a urine *Sample*.

6.3.4 The ADO shall only use *Sample Collection Equipment* systems which at a minimum, shall meet the following criteria. They shall:

   a) Have a unique numbering system incorporated into all bottles, containers, tubes or any other item used to seal the *Athlete’s Sample*;
   
   b) Have a sealing system that is tamper evident;
   
   c) Ensure the identity of the *Athlete* is not evident from the equipment itself;
   
   d) Ensure that all equipment is clean and sealed prior to use by the *Athlete*.

7.0 **Conducting the Sample Collection Session**

7.1 **Objective**

To conduct the *Sample Collection Session* in a manner that ensures the integrity, security and identity of the *Sample* and respects the privacy of the *Athlete*.

7.2 **General**

The *Sample Collection Session* starts with defining overall responsibility for the conduct of the *Sample Collection Session* and ends once the *Sample* collection documentation is complete.

The main activities are:

a) Preparing for collecting the *Sample*;

b) Collecting the *Sample*; and

c) Documenting the *Sample* collection.
7.3 Requirements prior to Sample collection

7.3.1 The ADO shall be responsible for the overall conduct of the Sample Collection Session with specific responsibilities delegated to the DCO.

7.3.2 The DCO shall ensure that the Athlete is informed of his/her rights and responsibilities as specified in 5.4.1.

7.3.3 The DCO shall provide the Athlete with the opportunity to hydrate.

7.3.4 The Athlete shall only leave the Doping Control Station under continuous observation by the DCO/Chaperone and with the approval of the DCO. The DCO shall consider any reasonable request by the Athlete to leave the Doping Control Station, as specified in 5.4.5 and 5.4.6, until the Athlete is able to provide a Sample.

7.3.5 If the DCO gives approval for the Athlete to leave the Doping Control Station, the DCO shall agree with the Athlete on:

a) The purpose of the Athlete leaving the Doping Control Station; and
b) The time of return (or return upon completion of an agreed activity).

The DCO shall document this information and the actual time of the Athlete’s departure and return.

7.4 Requirements for Sample collection

7.4.1 The DCO shall collect the Sample from the Athlete according to the following protocol/s for the specific type of Sample collection:

a) Annex C: Collection of urine Samples
b) Annex D: Collection of blood Samples

7.4.2 Any behaviour by the Athlete and/or persons associated with the Athlete or anomalies with potential to compromise the Sample collection shall be recorded in detail by the DCO. If appropriate, the ADO shall institute Annex A – Investigating a possible failure to comply.

7.4.3 If there are doubts as to the origin or authenticity of the Sample, the Athlete shall be asked to provide an additional Sample. If the Athlete refuses to provide an additional Sample the DCO shall document in detail the circumstances around the refusal, and the ADO shall institute Annex A – Investigating a possible failure to comply.

7.4.4 The DCO shall provide the Athlete with the opportunity to document any concerns he/she may have about how the session was conducted.

7.4.5 In conducting the Sample Collection Session the following information shall be recorded as a minimum:
a) Date, time and type of notification (*No Advance Notice*, advance notice, *In-Competition or Out-of-Competition*);
b) Date and time of *Sample* provision;
c) The name of the *Athlete*;
d) The date of birth of the *Athlete*;
e) The gender of the *Athlete*;
f) The *Athlete’s* home address and telephone number;
g) The *Athlete’s* sport and discipline;
h) The name of the *Athlete’s* coach and doctor
i) The *Sample* code number;
j) The name and signature of the witnessing **DCO/Chaperone**;
k) The name and signature of the **Blood Collection Officer** who collected the blood *Sample*, where applicable;
l) Required laboratory information on the *Sample*;
m) Medications and supplements taken and recent blood transfusion details if applicable, within the timeframe specified by the lab as declared by the *Athlete*;
n) Any irregularities in procedures;
o) *Athlete* comments or concerns regarding the conduct of the session, if provided;
p) *Athlete* consent or otherwise for the processing of test data in **ADAMS**;
q) *Athlete* consent or otherwise for the use of the *Sample(s)* for research purposes;
r) The name and signature of the *Athlete’s* representative, if required; and
s) The name and signature of the *Athlete*;
t) The name and signature of the **DCO**.

**7.4.6 At the conclusion of the testing session the Athlete and DCO shall sign appropriate documentation to indicate their satisfaction that the documentation accurately reflects the details of the *Athlete’s Sample Collection Session*, including any concerns recorded by the *Athlete*. The *Athlete’s* representative and the athlete shall both sign the documentation if the *Athlete* is a *Minor*. Other persons present who had a formal role during the *Athlete’s Sample Collection Session* may sign the documentation as a witness of the proceedings.**

**7.4.7 The DCO shall provide the Athlete with a copy of the records of the *Sample Collection Session* that have been signed by the Athlete.**
8.0 Security/Post test administration

8.1 Objective

To ensure that all Samples collected at the Doping Control Station and Sample collection documentation are securely stored prior to their departure from the Doping Control Station.

8.2 General

Post test administration begins when the Athlete has left the Doping Control Station after providing his/her Sample/s, and ends with preparation of all of the collected Samples and documentation for transport.

8.3 Requirements for Security/post test administration

8.3.1 The ADO shall define criteria ensuring that any sealed Sample will be stored in a manner that protects its integrity, identity and security prior to transport from the Doping Control Station. The DCO shall ensure that any sealed Sample is stored in accordance with these criteria.

8.3.2 Without exception, all Samples collected shall be sent to a WADA accredited laboratory or as otherwise approved by WADA.

8.3.3 The ADO/DCO shall develop a system to ensure that the documentation for each sealed Sample is completed and securely handled.

8.3.4 The ADO shall develop a system to ensure that, where required, instructions for the type of analysis to be conducted are provided to the WADA accredited laboratory or as otherwise approved by WADA.

9.0 Transport of Samples and documentation

9.1 Objective

a) To ensure that Samples and related documentation arrive at the WADA accredited laboratory or as otherwise approved by WADA in proper condition to do the necessary analysis, and

b) To ensure the Sample Collection Session documentation is sent by the DCO to the ADO in a secure and timely manner.
9.2 General

Transport starts when the sealed Samples and documentation leave the Doping Control Station and ends with the confirmed receipt of the Samples and Sample collection documentation at their intended destinations.

The main activities are arranging for the secure transport of Samples and related documentation to the WADA accredited laboratory or as otherwise approved by WADA, and arranging for the secure transport of Sample collection documentation to the ADO.

9.3 Requirements for transport and storage of Samples and documentation

9.3.1 The ADO shall authorise a transport system that ensures Samples and documentation will be transported in a manner that protects their integrity, identity and security.

9.3.2 The ADO shall develop a system for recording the Chain of Custody of the Samples and Sample collection documentation which includes confirming that both the Samples and Sample collection documentation have arrived at their intended destinations.

9.3.3 Sealed Samples shall always be transported to the WADA accredited laboratory or as otherwise approved by WADA, using the ADO’s authorised transport method as soon as practicable after the completion of the Sample Collection Session.

9.3.4 Documentation identifying the Athlete shall not be included with the Samples or documentation sent to the WADA accredited laboratory or as otherwise approved by WADA.

9.3.5 The DCO shall send all relevant Sample Collection Session documentation to the ADO using the ADO’s authorised transport method as soon as practicable after the completion of the Sample Collection Session.

9.3.6 Chain of Custody shall be checked by the ADO if receipt of either the Samples with accompanying documentation or Sample collection documentation is not confirmed at their intended destination or a Sample’s integrity or identity may have been compromised during transport. In this instance, the ADO shall consider whether the Sample should be voided.

9.3.7 Samples shall be stored by the laboratory in accordance with the International Standard for Laboratories.

9.3.8 Documentation related to a Sample Collection Session shall be stored by the ADO for a minimum of 8 years.
9.3.9 Documentation related to an *Anti-Doping Rule Violation* shall be stored until no longer relevant

**10.0 Ownership of Samples**

10.1 The testing authority which initiates testing on the Athlete owns the *Samples* collected from the *Athlete*.

10.2 The testing authority may transfer ownership of the *Samples* to the result management authority.

10.3 When all procedures are completed or if, following the mandatory storage time, no requests for longer storage have been expressed by the testing authority, the *Samples* can either be discarded or, if *Athlete* consent has been granted, transferred to research after removing any identification code. In the latter case, anonymous research samples become the property of the laboratory.
PART THREE: ANNEXES

Annex A - Investigating a possible Failure to Comply

A.1 Objective

To ensure that any matters occurring before, during or after a Sample Collection Session that may lead to a determination of a Failure to Comply are assessed, documented and acted upon.

A.2 Scope

Investigating a possible Failure to Comply begins when the ADO or a DCO becomes aware of a potential Failure to Comply and ends when the ADO takes appropriate follow-up action based on the outcomes of its investigation.

A.3 Responsibility

A.3.1 The ADO is responsible for ensuring that:

   a) Athletes and support personnel are fully aware of their responsibilities under the Code.

   b) An investigation of the potential Failure to Comply is instigated based on all relevant information and documentation.

   c) The Athlete or other party is informed of the potential Failure to Comply in writing and has the opportunity to respond.

   d) The evaluation process is documented.

   e) The final determination is made available to other ADOs in accordance with the Code.

A.3.2 The DCO is responsible for:

   a) Informing the Athlete or other party of the consequences of a potential Failure to Comply

      a) Completing the Athlete’s sample collection session where possible.

      b) Providing a detailed written report of any potential Failure to Comply.

A.3.3 Sample Collection Personnel are responsible for:

   a) Informing the Athlete or other party of the consequences of a potential Failure to Comply
b) Reporting to the DCO any potential Failure to Comply.

A.4 Requirements

A.4.1 Any potential Failure to Comply shall be reported by the DCO and/or followed up by the ADO as soon as practicable.

A.4.2 If the ADO determines that, in accordance with its regulations, there has been a potential Failure to Comply the Athlete or other party shall be promptly notified in writing:
   a) Of the possible consequences;
   b) That a potential Failure to Comply will be investigated by the ADO and appropriate follow-up action will be taken.

A.4.3 Any additional necessary information about the potential Failure to Comply shall be obtained from all relevant sources, including the Athlete or other party as soon as possible and recorded.

A.4.5 The ADO shall establish a system for ensuring that the outcomes of its investigation into the potential Failure to Comply are considered for results management action and, if applicable, for further planning and Target Testing.
Annex B - Modifications for Athletes with disabilities

B.1 Objective

To ensure that the special needs of Athletes with disabilities are considered, where possible, in relation to the provision of a Sample, without compromising the integrity of the Sample Collection Session.

B.2 Scope

Determining whether modifications are necessary starts with identification of situations where Sample collection involves Athletes with disabilities and ends with modifications to Sample collection procedures and equipment where necessary and where possible.

B.3 Responsibility

The ADO has responsibility for ensuring, when possible, that the DCO has any information and Sample Collection Equipment necessary to conduct a Sample Collection Session with an Athlete with a disability.

The DCO has responsibility for Sample collection.

B.4 Requirements

B.4.1 All aspects of notification and Sample collection for Athletes with disabilities shall be carried out in accordance with the standard notification and Sample collection procedures unless modifications are necessary due to the Athlete’s disability.

B.4.2 In planning or arranging Sample collection, the ADO and DCO shall consider whether there will be any Sample collection for Athletes with disabilities that may require modifications to the standard procedures for notification or Sample collection, including Sample Collection Equipment and facilities.

B.4.3 The DCO shall have the authority to make modifications as the situation requires when possible and as long as such modifications will not compromise the identity, security or integrity of the Sample.

B.4.4 For Athletes with a physical disability or a sensorial disability, the Athlete can be assisted by the Athlete’s representative or Sample Collection Personnel during the Sample Collection Session where authorised by the Athlete and agreed to by the DCO.

B.4.5 For Athletes with an intellectual disability, the ADO or DCO shall determine whether the Athlete must have a representative at the Sample Collection Session and the nature of the assistance that the representative must provide. Additional assistance can be provided by the representative or Sample
Collection Personnel during the Sample Collection Session where authorised by the Athlete and agreed to by the DCO.

B.4.6 The DCO can decide that alternative Sample Collection Equipment or facilities will be used when required to enable the Athlete to provide the Sample as long as the Sample’s identity, security and integrity will not be affected.

B.4.7 Athletes who are using urine collection or drainage systems are required to eliminate existing urine from such systems before providing a urine Sample for analysis.

B.4.8 The DCO will record modifications made to the standard Sample collection procedures for Athletes with disabilities, including any applicable modifications specified in the above actions.
Annex C - Collection of urine Samples

C.1 Objective

To collect an Athlete’s urine Sample in a manner that ensures:

a) Consistency with relevant principles of internationally recognised standard precautions in healthcare settings so that the health and safety of the Athlete and Sample Collection Personnel are not compromised;

b) The Sample meets the Suitable pH for Analysis, the Suitable Specific Gravity for Analysis and the Suitable Volume of Urine for Analysis. Failure of a sample to meet these requirements in no way invalidates the suitability of the sample for doping control and for analysis. The determination of a Sample’s suitability for analysis is the decision of the relevant laboratory, in consultation with the ADO.

c) The Sample has not been manipulated, substituted, contaminated or otherwise tampered with in any way.

d) The Sample is clearly and accurately identified; and

e) The Sample is securely sealed.

C.2 Scope

The collection of a urine Sample begins with ensuring the Athlete is informed of the Sample collection requirements and ends with discarding any residual urine remaining at the end of the Athlete’s Sample Collection Session.

C.3 Responsibility

The DCO has the responsibility for ensuring that each Sample is properly collected, identified and sealed.

The DCO/Chaperone has the responsibility for directly witnessing the passing of the urine Sample.

C.4 Requirements

C.4.1 The DCO shall ensure that the Athlete is informed of the requirements of the Sample collection, including any modifications as provided for in Annex B – Modifications for Athletes with disabilities.

C.4.2 The DCO shall ensure that the Athlete is offered a choice of appropriate equipment for collecting the Sample. If the nature of an Athlete’s disability requires that he/she must use additional or other equipment as provided for in Annex B – Modifications for Athletes with disabilities, the DCO shall inspect that equipment to ensure that it will not affect the identity or integrity of the Sample.
C.4.3 The DCO shall instruct the Athlete to select a collection vessel.

C.4.4 When the Athlete selects a collection vessel and for selection of all other Sample Collection Equipment that directly holds the urine Sample, the DCO will instruct the Athlete to check that all seals on the selected equipment are intact and the equipment has not been tampered with. If the Athlete is not satisfied with the selected equipment, he/she may select another. If the Athlete is not satisfied with any of the equipment available for the selection, this shall be recorded by the DCO.

If the DCO does not agree with the Athlete’s opinion that all of the equipment available for the selection is unsatisfactory, the DCO shall instruct the Athlete to proceed with the Sample Collection Session. If the DCO agrees with the reasons put forward by the Athlete that all of the equipment available for the selection is unsatisfactory, the DCO shall terminate the collection of the Athlete’s urine Sample and this shall be recorded by the DCO.

C.4.5 The Athlete shall retain control of the collection vessel and any Sample provided until the Sample is sealed, unless assistance is required by an Athlete’s disability as provided for in Annex B – Modifications for Athletes with disabilities.

C.4.6 The DCO/Chaperone who witnesses the passing of the Sample shall be of the same gender as the Athlete providing the Sample.

C.4.7 The DCO/Chaperone and Athlete shall proceed to an area of privacy to collect a Sample.

C.4.8 The DCO/Chaperone shall ensure an unobstructed view of the Sample leaving the Athlete’s body and record the witnessing in writing.

C.4.9 The DCO shall verify, in full view of the Athlete, that the Suitable Volume of Urine for Analysis has been provided.

C.4.10 Where the volume of urine is insufficient, the DCO shall conduct a partial Sample collection procedure as prescribed in Annex E – Urine Samples – insufficient volume.

C.4.11 The DCO shall instruct the Athlete to select a Sample collection kit containing A and B bottles in accordance with C.4.4.

C.4.12 Once a Sample collection kit has been selected, the DCO and the Athlete shall check that all code numbers match and that this code number is recorded accurately by the DCO.

If the Athlete or DCO finds that the numbers are not the same, the DCO shall instruct the Athlete to choose another kit in accordance with C.4.4. The DCO shall record the matter.
C.4.13 The Athlete shall pour the minimum Suitable Volume of Urine for Analysis into the B bottle (to a minimum of 30mL for full or part menu analysis and 40mL for EPO analysis), and then pour the remainder of the urine into the A bottle (to a minimum of 45mL for full or part menu analysis and 60mL for EPO analysis). If more than the minimum Suitable Volume of Urine for Analysis has been provided, the DCO shall ensure that the Athlete fills the A bottle to capacity as per the recommendation of the equipment manufacture. Should there still be urine remaining, the DCO shall ensure that the Athlete fills the B bottle to capacity as per the recommendation of the equipment manufacture. The Athlete shall ensure that a small amount of urine is left in the collection vessel.

C.4.14 Urine should only be discarded when both the A and B bottles have been filled to capacity in accordance with C.4.13. The Suitable Volume of Urine for Analysis shall be viewed as an absolute minimum.

C.4.15 The Athlete shall seal the bottles as directed by the DCO. The DCO shall check, in full view of the Athlete, that the bottles have been properly sealed.

C.4.16 The DCO shall test the residual urine in the collection vessel to determine if the Sample is likely to meet the Suitable pH for Analysis and Suitable Specific Gravity for Analysis. If the requirements are not met, then the DCO shall follow Annex F - Urine Samples that do not meet requirements for Suitable pH for Analysis or Suitable Specific Gravity for Analysis.

C.4.17 The DCO shall ensure any residual urine that will not be sent for analysis is discarded in full view of the Athlete.
Annex D - Collection of blood Samples

D.1 Objective

To collect an Athlete’s blood Sample in a manner that ensures:

a) The health and safety of the Athlete and Sample Collection Personnel are not compromised;

b) The Sample is of a quality and quantity that meets the relevant analytical guidelines;

c) The Sample has not been manipulated, substituted, contaminated or otherwise tampered with in any way

d) The Sample is clearly and accurately identified; and

e) The Sample is securely sealed.

D.2 Scope

The collection of a blood Sample begins with ensuring the Athlete is informed of the Sample collection requirements and ends with properly storing the Sample prior to dispatch for analysis at the WADA accredited laboratory or as otherwise approved by WADA.

D.3 Responsibility

D.3.1 The DCO has the responsibility for ensuring that:

a) Each Sample is properly collected, identified and sealed; and

b) All Samples have been properly stored and dispatched in accordance with the relevant analytical guidelines.

D.3.2 The Blood Collection Officer has the responsibility for collecting the blood Sample, answering related questions during the provision of the Sample, and proper disposal of used blood sampling equipment not required for completing the Sample Collection Session.

D.4 Requirements

D.4.1 Procedures involving blood shall be consistent with relevant principles of internationally recognised standard precautions in health care settings.

D.4.2 Blood Sample Collection Equipment shall consist of an A sample tube and a B sample tube.

D.4.3 The DCO shall ensure that the Athlete is informed of the requirements of the Sample collection, including any modifications as provided for in Annex B – Modifications for Athletes with disabilities.
D.4.4 The DCO/Chaperone and Athlete shall proceed to the area where the Sample will be provided.

D.4.6 The DCO shall ensure the Athlete is offered comfortable conditions including being in a relaxed position for at least 10 minutes prior to providing a Sample.

D.4.7 The DCO shall instruct the Athlete to select the Sample collection kit/s required for collecting the Sample and to check that the selected equipment has not been tampered with and the seals are intact. If the Athlete is not satisfied with a selected kit, he/she may select another. If the Athlete is not satisfied with any kits and no others are available, this shall be recorded by the DCO.

If the DCO does not agree with the Athlete’s opinion that all of the available kits are unsatisfactory, the DCO shall instruct the Athlete to proceed with the Sample Collection Session.

If the DCO agrees with the reasons put forward by the Athlete that all available kits are unsatisfactory, the DCO shall terminate the collection of the Athlete’s blood Sample and this shall be recorded by the DCO.

D.4.8 When a Sample collection kit has been selected, the DCO and the Athlete shall check that all code numbers match and that this code number is recorded accurately by the DCO.

If the Athlete or DCO finds that the numbers are not the same, the DCO shall instruct the Athlete to choose another kit in accordance with D.4.6. The DCO shall record the matter.

D.4.9 The Blood Collection Officer shall clean the skin with a sterile disinfectant wipe or swab in a location unlikely to adversely affect the Athlete or his/her performance and, if required, apply a tourniquet. The Blood Collection Officer shall take the blood Sample from a superficial vein into the final collection container. The tourniquet, if applied, shall be immediately removed after the venipuncture has been made.

D.4.10 The amount of blood removed shall be adequate to satisfy the relevant analytical requirements for the Sample analysis to be performed.

D.4.11 If the amount of blood that can be removed from the Athlete at the first attempt is insufficient, the Blood Collection Officer shall repeat the procedure. Maximum attempts shall be three. Should all attempts fail, then the Blood Collection Officer shall inform the DCO. The DCO shall terminate the collection of the blood Sample and record this and the reasons for terminating the collection.

D.4.12 The Blood Collection Officer shall apply a dressing to the puncture site/s.
D.4.13 The **Blood Collection Officer** shall dispose of used blood sampling equipment not required for completing the Sample Collection Session in accordance with the required standards for handling blood.

D.4.14 If the Sample requires further processing, such as centrifugation or on-site separation of serum, the **Athlete** shall remain to observe the Sample until final sealing in secure, tamper evident kit.

D.4.15 The Athlete shall seal his/her Sample into the Sample collection kit as directed by the **DCO**. In full view of the **Athlete**, the DCO shall check that the sealing is satisfactory.

D.4.16 The sealed Sample shall be stored in a manner that protects its integrity, identity and security prior to transport from the Doping Control Station to the **WADA** accredited laboratory or as otherwise approved by **WADA**.
Annex E - Urine Samples - Insufficient volume

E.1 Objective

To ensure that where a Suitable Volume of Urine for Analysis is not provided, appropriate procedures are followed.

E.2 Scope

The procedure begins with informing the Athlete that the Sample is not of Suitable Volume of Urine for Analysis and ends with the provision of a Sample of sufficient volume.

E.3 Responsibility

The DCO has the responsibility for declaring the Sample volume insufficient and for collecting the additional Sample/s to obtain a combined Sample of sufficient volume.

E.4 Requirements

E.4.1 If the Sample collected is of insufficient volume, the DCO shall inform the Athlete that a further Sample shall be collected to meet the Suitable Volume of Urine for Analysis requirements.

E.4.2 The DCO shall instruct the Athlete to select partial Sample Collection Equipment in accordance with C.4.4.

E.4.3 The DCO shall then instruct the Athlete to open the relevant equipment, pour the insufficient Sample into the container and seal it as directed by the DCO. The DCO shall check, in full view of the Athlete, that the container has been properly sealed.

E.4.4 The DCO and the Athlete shall check that the equipment code number, and the volume and identity of the insufficient Sample are recorded accurately by the DCO. Either the Athlete or the DCO shall retain control of the sealed partial Sample.

E.4.5 While waiting to provide an additional Sample, the Athlete shall remain under continuous observation and be given the opportunity to hydrate.

E.4.6 When the Athlete is able to provide an additional Sample, the procedures for collection of the Sample shall be repeated as prescribed in Annex C – Collection of urine Samples until a sufficient volume of urine will be provided by combining the initial and additional Sample/s.
E.4.7 When the DCO is satisfied that the requirements for Suitable Volume of Urine for Analysis have been met, the DCO and Athlete shall check the integrity of the seal/s on the partial Sample container/s containing the previously provided insufficient Sample/s. Any irregularity with the integrity of the seal/s will be recorded by the DCO and investigated according to Annex A – Investigating a possible failure to comply.

E.4.8 The DCO shall then direct the Athlete to break the seal/s and combine the Samples, ensuring that additional Samples are added sequentially to the first Sample collected until, as a minimum, the requirement for Suitable Volume of Urine for Analysis is met.

E.4.9 The DCO shall check the residual urine to ensure that it meets the requirements for Suitable pH for Analysis and the Suitable Specific Gravity for Analysis.

E.4.10 Urine should only be discarded when both the A and B bottles have been filled to capacity in accordance with C.4.13. The Suitable Volume of Urine for Analysis shall be viewed as an absolute minimum.

E.4.11 The DCO and Athlete shall then continue with C.4.11.
Annex F - Urine Samples that do not meet requirements for Suitable pH for Analysis or Suitable Specific Gravity for Analysis

F.1 Objective

To ensure that when the urine Sample does not meet the requirements for Suitable pH for Analysis or Suitable Specific Gravity for Analysis, appropriate procedures are followed.

F.2 Scope

The procedure begins with the DCO informing the Athlete that a further Sample is required and ends with the collection of a Sample that meets pH and specific gravity requirements, or appropriate follow-up action by the ADO if required.

F.3 Responsibility

The ADO is responsible for establishing procedures to ensure that a suitable sample is collected, and that criteria for postponing a Sample Collection Session in exceptional circumstances are in place. If the additional Sample/s collected do not meet this International Standard's requirements for analysis, and the DCO determines that for logistical reasons it is impossible to continue with the Sample Collection Session in accordance with the criteria set by the ADO, the ADO is responsible for scheduling a new Sample Collection Session for the Athlete and, if required, taking subsequent appropriate action.

The DCO is responsible for collecting additional Samples until a suitable sample is obtained or until it is determined that a new Sample Collection Session must be scheduled.

F.4 Requirements

F.4.1 The DCO shall determine that the requirements for Suitable pH for Analysis or Suitable Specific Gravity for Analysis have not been met.

F.4.2 The DCO shall inform the Athlete that he/she is required to provide a further Sample.

F.4.3 While waiting to provide additional Samples, the Athlete shall remain under continuous observation.
F.4.4 The **Athlete** shall be encouraged not to hydrate excessively, since this may delay the production of a suitable **Sample**.

F.4.5 When the **Athlete** is able to provide an additional **Sample**, the **DCO** shall repeat the procedures for collection of the **Sample** as prescribed in Annex C – Collection of urine **Sample**.

F.4.6 The **DCO** shall continue to collect additional Samples until the requirements for **Suitable pH for Analysis** or **Suitable Specific Gravity for Analysis** are met, or until the **DCO** determines that for there are exceptional circumstances which mean that for logistical reasons it is impossible to continue with the **Sample Collection session**.

F.4.7 The **DCO** shall record that the **Samples** collected belong to a single **Athlete** and the order in which the **Samples** were provided.

F.4.8 The **DCO** shall then continue with C.4.16.

F.4.9 If it is determined that none of the **Athlete’s Samples** meet the requirements for **Suitable pH for Analysis** or **Suitable Specific Gravity for Analysis** and the **DCO** determines that for logistical reasons it is impossible to continue with the **Sample Collection session**, the **ADO** is responsible for scheduling a new **Sample Collection Session** for the **Athlete**.

F.4.10 If the subsequent Target Testing **Sample Collection Session** also results in **Samples** that do not meet the requirements for **Suitable pH for Analysis** or **Suitable Specific Gravity for Analysis**, the **ADO** shall investigate a possible **Anti-Doping Rule Violation**.

F.4.11 The **DCO** shall send to the laboratory for analysis all samples which were collected, irrespective of whether or not they meet the requirements for **Suitable pH for Analysis** or **Suitable Specific Gravity for Analysis**. Failure of a sample to meet these requirements in no way invalidates the suitability of the sample for doping control and for analysis. The determination of a **Sample’s** suitability for analysis is the decision of the relevant laboratory in conjunction with the **ADO**.

F.4.12 The relevant laboratory shall, in conjunction with the **ADO**, determine which samples shall be analyzed in accordance with the ISL.
Annex G - Sample Collection Personnel Requirements

G.1 Objective
To ensure that Sample Collection Personnel have no conflict of interest and have adequate qualifications and experience to conduct Sample collection sessions.

G.2 Scope
Sample Collection Personnel requirements start with the development of the necessary competencies for Sample Collection Personnel and end with the provision of identifiable accreditation.

G.3 Responsibility
The ADO has the responsibility for all activities defined in this Annex G.

G.4 Requirements - Qualifications and Training

G.4.1 The ADO shall determine the necessary competence and qualification requirements for the positions of Doping Control Officer, Chaperone and Blood Collection Officer. The ADO shall develop duty statements for all Sample Collection Personnel that outline their respective responsibilities. As a minimum:

  a) Sample Collection Personnel shall be of adult age.
  b) Blood Collection Officers shall have adequate qualifications and practical skills required to perform blood collection from a vein.

G.4.2 The ADO shall ensure that Sample Collection Personnel that have an interest in the outcome of the collection or testing of a Sample from any Athlete who might provide a Sample at a session are not appointed to that Sample collection session. Sample Collection Personnel are deemed to have an interest in the collection of a Sample if they are:

  a) which Testing is being conducted; or
  b) Related to, or involved in the personal affairs of any Athlete who might provide a Sample at that session.

G.4.3 The ADO shall establish a system that ensures that Sample Collection Personnel are adequately trained to carry out their duties.

G.4.3.1 The training program for Blood Collection Officers as a minimum shall include studies of all relevant requirements of the Testing
process and familiarization of relevant standard precautions in healthcare settings.

G.4.3.2 The training program for Doping Control Officers as a minimum shall include:

a) Comprehensive theoretical training in different types of Testing activities relevant to the Doping Control Officer position;
b) Observation of all doping control activities related to requirements in this standard, preferably on site;
c) The satisfactory performance of one complete Sample collection on site under observation by a qualified Doping Control Officer or similar. The requirement related to actual passing of Sample shall not be included in the on-site observations.

G.4.3.3 The training program for Chaperones shall include:

a) Studies of all relevant requirements of the testing process.

G 4.4 The ADO shall maintain records of education, training, skills and experience.

G.5 Requirements - Accreditation, re-accreditation and delegation

G.5.1 The ADO shall establish a system for accrediting and re-accrediting Sample Collection Personnel.

G.5.2 The ADO shall ensure that Sample Collection Personnel have completed the training program and are familiar with the requirements in this testing standard before granting accreditation.

G.5.3 Accreditation shall only be valid for a maximum of two years. Sample Collection Personnel shall be required to repeat a full training program if they have not participated in Sample collection activities within the year prior to re-accreditation.

G.5.4 Only Sample Collection Personnel that have an accreditation recognised by the ADO shall be authorised by the ADO to conduct Sample collection activities on behalf of the ADO.

G.5.5 Doping Control Officers may personally perform any activities involved in the Sample Collection Session, with the exception of blood collection unless particularly qualified, or they may direct a Chaperone to
perform specified activities that fall within the scope of the Chaperone’s authorised duties.
This declaration represents our commitment to go beyond discussion and to establish clear rules of conduct in the pursuit of the positive values in youth sport.

We declare that:

1. We will promote the positive values in youth sport more actively with sustained effort and good planning.
   - In training and competition we will aim for four major objectives in a balanced way: the development of motor (technical, tactical) competence, a healthy and safe competitive style, a positive self-concept, and good social skills. In this we will be guided by the needs of children.
   - We believe that striving to excel and to win and to experience both success and pleasure, and failure and frustration, are all part and parcel of competitive sport. We will give children the opportunity to cultivate and to integrate (within the structure, the rules and the limits of the game) this in their performance and will help them to manage their emotions.
   - We will give special attention to the guidance and education of children according to those models which value ethical and humanistic principles in general and fair-play in sport in particular.
   - We will ensure that children are included in the decision making about their sport.

2. We will continue our effort to eliminate all forms of discrimination in youth sport.
   This coheres with the fundamental ethical principle of equality, which requires social justice, and equal distribution of resources. Late developers, the disabled and less talented children will be offered similar chances to practise sport and be given the same professional attention available to early developers, able-bodied, and more talented children without discrimination by gender, race or culture.

3. We recognise and adopt the fact that sports also can produce negative effects and that preventive and curative measures are needed to protect children.
   - We will maximise the children’s psychological and physical health through our efforts to prevent cheating, doping, abuse and exploitation, and to help children to overcome the possible negative effects of these.
   - We accept that the importance of children’s social environment and of the motivational climate is still underestimated. We will therefore develop, adopt and implement a code of conduct with clearly defined responsibilities for all stakeholders in the network around youth sport: sport governing bodies, sport leaders, parents, educators, trainers, sport managers, administrators, medical doctors, physical therapists, dieticians, psychologists, top athletes, children themselves, etc.
   - We strongly recommend that the establishment of bodies on appropriate levels to govern this code should be seriously considered.
   - We encourage registration and accreditation systems for trainers and coaches.

4. We welcome the support of sponsors and media but believe that this support should be in accordance with the major objectives of youth sport.
   - We welcome sponsorship from organisations and companies only when this does not conflict with the pedagogical process, the ethical basis of sport and the major objectives of youth sport.
   - We believe that the function of the media is not only to be re-active, i.e. holding the mirror up to the problems of our society, but also to be pro-active, i.e. stimulating, educational and innovative.

5. We therefore formally endorse ‘The Panathlon Charter on the Rights of the Child in Sport’.

All children have the right
   - to practise sports
   - to enjoy themselves and to play
   - to live in a healthy environment
   - to be treated with dignity
   - to be trained and coached by competent people
   - to take part in training that is adapted to their age, individual rhythm and competence
   - to match themselves against children of the same level in a suitable competition
   - to practise sport in safe conditions
   - to rest
   - to have the opportunity to become a champion, or not to be a champion

All this can only be achieved when governments, sports federations, sports agencies, sports goods industries, media, business, sport scientists, sport managers, trainers, parents and children endorse this declaration.
Helsinki, September 8th 2006
Proposal to the IFF Central Board

Participating team and Association tickets at IFF Events

Changes needed to be made in the Competition regulations

The IFF Central Board has in its meeting in Nacka in May 2006 given the so called “ticket group” the task to make a proposal for the CB in Finland in September to solve the issue with the number of tickets for the participating nations in IFF Events.

In the RACC Workshop, held in Finland in 2005, the discussion on the number of free tickets and the duration of these was raised and the discussion has been going on since then. The main issue being, that with the present regulations, the organiser is forced to give the participating teams 27 tickets and an additional 10 tickets for the participating associations, the total number of tickets that the organiser needs to reserve for this is very big, with 16 teams still almost 600 tickets.

To organise the Floorball WFC’s is not an easy task ad the organiser needs to have a possibility to sell as much tickets as possible in the final matches, since that is an important source of income. Even though the WFC’s will be played in bigger and bigger arenas, we still need to secure that the tickets are used and to have more organisers, we need to free more space for potential spectators.

Further more the IFF needs to secure that the IFF member associations participating in the IFF General Assembly and the IFF Presidential Meeting will receive tickets to the event after the meetings.

The new ticketing system would look like this:

§ 16 TICKETS

16.1. Participating Teams

16.1.1. Each participating team is entitled to a maximum of 27 tickets/reserved seats automatically valid for the time the team is playing in the Championships, free of charge, for the players and officials of the team. The accreditation ends on the same day when the teams are played their last match in the competition.

The teams must inform the organiser no later than 30 days in advance of the start of the Championship which tickets they will use.

In the Club Competitions, however all the teams are entitled to receive tickets for the whole duration of the Championships, but must inform if they will use them.

16.1.2. The organiser of the Championship must reserve the needed amount/reserved seats of tickets for all the participating teams for the group rounds.

For the play off rounds the organiser needs to reserve the same amount of tickets/places that there are teams still participating in the tournament at that stage to an equal number of the accredited teams.

16.1.3. The participating teams are entitled to reserve and purchase tickets for the play off phase of the tournament to the lowest price category, no later than six months prior to the start of the Championships.

16.1.4. If a team, which has reserved and paid tickets for the play offs, would qualify for the play offs, the organiser would reimburse the price of the tickets.
16.2. Participating Associations

16.2.1. Each participating member Association, in National Team Competitions, is entitled to a maximum of 5 tickets (2 VIP and 3 ordinary) valid for the entire Championships, free of charge.

16.2.2. Each participating club is entitled to a maximum of 5 tickets (2 VIP and 3 ordinary) valid for the entire EuroFloorball Cup, free of charge.

Each member Association with a participating club is entitled to a maximum of 3 (1 VIP and 2 ordinary) valid for the entire European Cup, free of charge.

16.3 Participating Associations at the IFF General Assembly/Presidential Meeting

Each participating member Association, not taking part in the Championship, but attending the IFF General Assembly/Presidential meeting is entitled to 2 VIP tickets for the rest of the Championships after the IFF General Assembly/Presidential Meeting.

16.4 Each participating member Association is entitled to purchase tickets.

The ticket quota of each participating member Association shall be fixed by IFF RACC in consultation with the organizer, and shall be divided as follows:

a) For their own team’s matches in the group
b) For matches played by other teams in the same group
c) For matches in other groups
d) For their own team’s matches in continued play after group matches
e) For other matches in continued play after group matches
Mr. John Liljelund  
Secretary General  
International Floorball Federation  

Alakiventie 2, 00920. Helsinki.  
Finland  

Fax: 358 9 454 21450  

Dear Mr. Liljelund,  

We include the following documents according of our memberships to the IFF:  
1. Acknowledgement from the NOC Armenia;  
2. Copy and translation of the registration of our organization.  
The both documents lacked of in our packet documents to join in the IFF. Other information about of our federation is invariable.  
We, also, again would like to ask you to reconsider our request for entree the AFF to the International Floorball Federation.

Sergey Sargsyan  
President of the AFF  

August 19, 2006
TO: The International Floorball Federation

OBJECT: Acknowledgement

DATE: 20.08.2006

Dear President,

Hereby, we confirm you that Armenian Floorball Federation (AFF)

President Mr. Sergey Sargsyan

is recognized of the NOC of Armenia and the AFF is organization responsible for development the floorball in Armenia.

Armen Gregoryan
Secretary General of the NOC Armenia
Republic of Armenia
Ministry of Justice

State's Emblem

Non-Governmental Organization
state's registration
Certificate
No. 964

Yerevan s.

Republic of Armenia
Minister of Justice

the date of march 10, 1999
reg. number 506 is registered

Armenian Floorball Federation
Non-Governmental Organization

Minister of Justice
Signature and seal
D. Harutyunyan

The Copy and Translation of this
document is correctly and right.

Reg. No. 6-49
Notary Public of the national territory

V. Melikyan
10.01.2006
April 26, 2002

Stefan Kratz
Secretary General
International Floorball Federation

Fax: 46 882 22 14

Dear Mr. Kratz,

Our association's president Mr. Sergey Sargsyan and I would like to attend incoming the IFF Congress in Helsinki.
Could we receive the official invitation to this event.
Thank you in advance for your assistance. I look forward to hearing from you soon.
Sincerely,

Rita Aloyan
Secretary General

Our fax number is: 095 925 86 07 Moscow

32, G. Lasavorich str. Vanadzor, 377200, Armenia. – Tel. 3745142352; Fax: 3745142123.
Армения, 377200, Ванадзор, ул. Г. Лусаворич, 32 – Тел. 3745142352; Факс: 3745142123
e-mail: coser@xar.am
February 17, 2002

Mr. Tomas Eriksson
President of
International Floorball Federation

Box 1047, SE – 17121 Solna
Sweden

Dear Mr. Eriksson,

The Armenian Floorball and Unihockey Association wishes to join the International Floorball Association.
We, hereby, guarantee to keep the IFF Statute and Rules.
Thank you for your confidence to us.
Sincerely,

[Signature]
Sergey Sargsyan
President of AFUA

32, Gr. Lusavorich str. Vanadzor. 377200. Armenia. -Tel. 3745142352; Fax: 3745142123
Armenia. 377290, Vanadzor, ул. Г. Лусаворича, 32 -Тел. 3745142352; Факс 3745142123
e-mail coser@xar.am
The Minute of Constituent Assembly of AFUA

Vanadzor (Armenia)
October 10, 2001

Participated the 41 persons from regional organizations

AGENDA

1. Necessity of development the new sports floorball and unihockey in Armenia
2. Establishment of the Statute of the AFUA
3. Election of the Executive Committee of the AFUA

1) On the first question has speech Sergey Sargsyan. He has noted that in republic many young man are engaged in a new sports a floorball and unihockey, therefore there is a necessity to develop these kinds of sports. In regions there are all conditions to train and to play by floorball and unihockey, consequently, it is need organize Association which could provide the players, coaches and umpires.

2) On second question has speech Rita Aloyan. He has presented the Statute of new founded association and has put on the voting of the project.

The Statute was accepted unanimously

3) By open voting were elected the President, Secretary General and Members of the Armenian Floorball and Unihockey Association.

Sergey Sargsyan was elected as President of the AFUA
Rita Aloyan was elected as Secretary General

By presidency Sergey Sargsyan were elected the Vice Presidents and Members of Association.

Samvel Muradian was elected as 1-st Vice President
Kare Ayvazyan - Vice President
Suren Arakelyan - Member
Samvel Avetyan - Member
Hrant Ayvazyan - Member

The Minute translation from armenian is right

Rita Aloyan
Secretary General of AFUA
Executive Committee of AFUA

1. SERGEY SARGSYAN - PRESIDENT
2. SAMVEL MURADIAN - FIRST VICE PRESIDENT
3. KAREN AYVAZIAN - VICE PRESIDENT
4. RITA ALOYAN - SECRETARY GENERAL
5. SUREN ARAKELYAN - MEMBER
6. HRANT AYVAZIAN - MEMBER
7. SAMVEL AVETYAN - MEMBER

The name and address of AFUA

Armenian Floorball and Unihockey Association

32, Gr. Lusavorich Street, Vanadzor. 377200. Armenia

Tel. 374 51 423 52
Fax: 374 51 421 23
E - Mail coser@xar.am
Sargsyanabi@mail.ru
STATUTE

CHAPTER I. DENOMINATION, CONSTITUTION, DOMICILE AND DURATION

Art. 1
Armenian Floorball and Unihockey Association (Hayastani Horboli ev Unihockeyi Assosiatns) A.F.U.A. is a floorball and unihockey sports organization in charge, under the jurisdiction and rules of the International Floorball Federation (IFF) and recognized by the Armenian National Olympic Committee, of all floorball and unihockey activities in its different categories in the country that accept its constitution and regulations. It is by nature autonomous, non-governmental, non-political, non-racial and non-profitable.

Art. 2
AFUA is constituted by the Federations or Associations, Organizations and Clubs that may organize, promote, encourage and develop the floorball and unihockey in their respective regions.

Art. 3
The seat of the AFUA is Vanadzor city.

Art. 4
AFUA is an organization of indefinite duration, unless its members declare it dissolved according to Charter XII, art. 44 of this Statute.

CHAPTER II - PURPOSE

Art. 5
The objectives of the A.F.U.A. are:

a) to promote and encourage the development of floorball and unihockey in Armenia,

b) to promote and organize all republican official competitions and different tournaments for clubs and teams at all levels and ages categories.

c) To establish the rules and regulations that shall govern all floorball and unihockey competitions authorized by AFUA,

d) To control all the games between the members of AFUA or their affiliated clubs, so that they are played in accordance and after the dispositions and rules of the IFF,

e) To form the National Teams all ages categories and to establish its participation in the World and European official Championships and Tournaments,

f) To promote and encourage the technical clinics for officials, players, umpires and scorers in order to come uniformity.

CHAPTER III - PERTAINING TO THE MEMBERSHIP

Art. 6
To become a member of the A.F.U.A. the following is required the regional Federations or Associations, Organizations, also their affiliate Clubs and individual persons that recognize the present Statute and that applies for affiliation in the AFUA.

Art. 7
Each region will be represented by only one Federation/Association, Organization affiliated to AFUA. Each member has one vote.
Art. 8
All applications for affiliation to AFUA must be submitted to the Executive Committee accompanied by affiliation fee as established by the General Assembly.

The application must include:
   a) certified copy of its statute,
   b) the names and addresses of the board members.

Accepted the application as such, the affiliation will be submitted to a General Assembly which will decide its acceptance or rejection by majority. Necessary documents for Certification will follow.

Art. 9
The AFUA can also accept associated members. They have no voting power.

Art. 10
The members and associated members can only be accepted by the General Assembly, after advice of the Executive Committee.

Art. 11
The members and Associated members pay an annual contribution fixed by the General Assembly.

Art. 12
Only the members and Associated members that have paid their contribution can participate in the General Assembly. The members that have not paid to AFUA their contribution cannot take part in any event. If the members of AFUA have not paid their contribution during three years they will be excluded in every way.

Art. 13
Every members can resign. Such resignation must be presented in writing and under condition that the resigning member gives notice to the Secretariat of AFUA three months in advance.

Art. 14
The members or associated members which do not fulfill the aims of AFUA or that do not comply with statute, rule and regulations, can be excluded from AFUA. The exclusion will be pronounced by the General Assembly with a 2/3 majority of the present vote.

Art. 15
The right of the members of the AFUA are:
   a) to have the right to speak and vote in the deliberations of the General Assembly,
   b) to elect and to be elected to perform executive positions,
   c) to participate in the competitions organized and sanctioned by AFUA,
   d) to receive the services and benefits established by AFUA,
   e) to propose reforms and innovations in the organization or performance of AFUA,
   f) any other designated by this Statute and Regulations.

Art. 16
The duties of the members of AFUA are:
   a) to comply with the Statute, regulations and resolutions,
   b) to attend punctually the meeting and Congresses,
   c) to pay on time the fees fixed by the Executive Committee and that should be paid not later December 31,
   d) to accept and perform the positions entrusted to them,
   e) to actively participate in the program of AFUA,
   f) to inform the Secretariat of the AFUA member of leagues, clubs and players affiliated to the Federation/Association, Clubs affiliated,
   g) any other as established by this Statute and regulations.

CHARTER IV - ORGANS

1) The General Assembly
Art. 17
The General Assembly is the supreme authority of AFUA. The General Assembly is composed of the delegates who represent the members. The delegates of the associated members may attend the meeting and take part in the discussions.

Art. 18
The Ordinary General Assembly is held every ears. The General Assembly will be convoked by the Executive Committee, the place and date being fixed during former meeting.

The Secretary General will inform the members at least month before beginning the meeting.
Art. 19
Ordinary Congress Assembly will be validly formed if half plus one of the voting members will be present and the agreement of the Congress will require, except when other things may be disposed in this Statute, the absolute majority of the votes that are present.

Art. 20
Each member of AFUA can be represented in any Congress by up to three delegates with right to speak but only one of them will have the right to vote. Delegates must be member of affiliated federations or associated members.

Art. 21
An Extraordinary General Assembly will be convoked after a decision of the Executive Committee, or on a written request of 1/3 of the members. The Executive Committee will realize this meeting not later than month after the date of the notification, wherein the reasons will be stated for the meeting.

Art. 22
During an Extraordinary General Assembly only the points on the agenda will be discussed. The majority for voting will be half the number of the members present. If the members are in inferior number, the motion will be considered as refused and can no more be presented until the next Ordinary General Assembly.

The invitation to the General Assembly will be sent out two month before the established date, with a list of the arguments on the agenda that will also include the financial report of the Treasurer.

If other point or decision is urgent, the Executive Committee can ask a vote for the proposed argument on agenda.

Art. 23
The attributions of the General Assembly are:
   a) to elect the President, 1st Vice President, Vice president, Secretary General, 3 Members, who will be members of the Executive Committee. The candidates must be present during the election or are have indicated previously in writing their availability for the job.
   b) Approval of the report on the activities and the financial report,
   c) Admission or exclusion of members and associated members,
   d) Fix the amount of the fees and special contributions,
   e) Approval of the budget for the coming year,
   f) Alteration of the Statute,
   g) The dissolution of AFUA
   h) All matters proposed by the Executive Committee or the members,
   i) To award special distinctions to persons for their exceptional merits in the service of the development of floorball and unihockey.

The decisions of the General Assembly, legally adopted, are mandatory for its members.

Art. 24
The Executive Committee has the right to invite other persons than the delegates, to take part in the discussions at the General Assembly.

Art. 25
The President of the Association must preside all the meeting of the General Assembly. In case of absence he will be replaced by 1st Vice President and if necessary by Vice President. The members of the Executive Committee cannot be at the same time delegate of an affiliated members.

Art. 26
The report of the General Assembly will be considered approved by the members, if no observations in writing have arrived at the Secretary General, two month after the reception of the report.

Eventual observation will be put on the agenda of the next General Assembly.

2) The Executive Committee

Art. 27
The Executive Committee is composed of 7 (seven) members, elected in function by the General Assembly, for a period of 4 (four) years.

The members are: the President of Association, the 1st Vice President, Vice President, Secretary General and 3 (three) Members.

The members of the Executive Committee have no voting power in the General Assembly, but they take part in the work.

Art. 28
Each members of AFUA has the right to nominate candidates for the Executive Committee. The nomination of candidates will be communicated at least three months before the date of the General Assembly, by registered mail to the Secretariat of AFUA. The nomination will be added to the items on the agenda.

Art. 29
The candidate elected as a member of the Executive Committee resides in his personal capacity. He can be reelected.
Art. 30
The Executive Committee meets on convocation of the President or request of 6 (six) members, after the necessities and at least two times a year.

Art. 31
During the meeting, announced two weeks before the fixed date, and on condition that at least six of its members are present, the Executive Committee can take every decision in its competence. In case of equality of votes the President decides.

Art. 32
The Executive Committee will be responsible for all its activities towards the General Assembly.

The Executive Committee has the right:
   a) to accept the demands for affiliation from the regional organizations on the approval by the General Assembly,
   b) to interpret the Statute of the Association, on condition of approval by the General Assembly and to enforce the Rules,
   c) to decide and to take action in all matters regarding the Association,
   d) to make decisions in urgent cases. These decisions will become immediately into force on condition of ratification by the next General Assembly.

The Executive Committee creates Commissions and nominates its members.

Art. 33
In case of the 4 (four) or more members of the Executive Committee, an Extraordinary General Assembly will be convened within 2 months the reelection of new Executive Committee.

Art. 34
The President of Association is responsible the general and moral attitude of AFUA

Art. 35
If the President is absent his function will be taken care off by the 1st Vice President. The other members of the Executive Committee will be informed in this case.

Art. 36
The Secretary General-Treasurer is responsible for the organization and administration, as well as the finances of Association.

Art. 37
The Secretary General-Treasurer will take charge of the administration of AFUA. He will make the report of the meeting of the General Assembly and of the Executive Committee that will be approved by the President. He keeps the correspondence and the archives of the Association. He presents the written reports the activities of the Association, including the reports of the Commissions, of the past period to the General Assembly. He keeps the list of the members, associated members and the Commissions.

The Secretary General-Treasurer and the President are responsible for the financial means of the Association. At each General Assembly or on demand of the Executive Committee, the Secretary General-Treasurer will present a financial report of the Association. Discharge on the financial report will be given only after advance of the Members, who have the responsibility to control the incomes and expenses of the Association.

3) The Auditors

Art. 38
The 2 (two) Auditors are elected for a period of 4 (four) years by the General Assembly. They control the financial accounts of Association.

CHAPTER Y - COMMISSIONS

Art. 39
Within AFUA a Technical Commission is provided to be in charge of all including the technical organization of all republican official competitions authorized by the Technical Commission and the Rules governing it are established by the Internal Rules.

Art. 40
The Executive Committee has the right to appoint, upon proposal of the AFUA President, among the Technical Commission, 1 (one) Chairman and 1 (one) Secretary. The Chairman of the Commission will attend all the meeting of the Executive Committee and attend Extraordinary Congresses, where he shall have the right to speak an advisory capacity vote.

Art. 41
The Executive Committee has the right to appoint, if necessary, other advisory perform other duties. The duties and regulations of each Commission will be issued the Committee.

The Technical Commission and other Commissions will report to the Executive Committee action.
CHARTER VI REFORMS OF STATUTE

Art. 42
The General Assembly can change the Statute after a proposition of a member or of the Executive Committee. The propositions for alterations will be put on the first point of the agenda of the General Assembly, and circulated to the member Federations/Associations, Organizations. These propositions will arrive at the secretariat not later than three months before the fixed date of the Assembly.
Art. 43
The 2/3 of the members must be present before an alteration of the Statute can be put on vote. The alteration is only accepted if 2/3 of the votes present are for it.

CHARTER VII DISSOLUTION

Art. 44
The dissolution of AFUA can only be pronounced during an Extraordinary General Assembly on proposal of a member or of the Executive Committee, with a majority of 2/3 of the members.
In case of dissolution the Extraordinary General Assembly will decide the destination of the possessions of AFUA.

CHARTER VIII GENERAL DISPOSITION

Art. 45
The official languages of AFUA are Armenian, Russian and English.
Art. 46
The application of this Statute, as well as all cases not foreseen in it, are fixed by the Internal Rules, approved by the Executive Committee.

The Statute translation from Armenian is right

Sergey Sargsyan
The President
Armenian Figure and Umbreley Association

February 18, 2002
Vanadzor, Armenia
- Sports massage therapist (2001)
- Material keeper/masseuse for the women’s national team (2002- )
- Involved with floorball since 1993, as a coach since 2001 (girls)
- Student at Vierumäki Sport Institute; Degree Programme in Sports and Leisure Management
- Work placement at IFF September 2006 – March 2007

Coaching Manual
For IFF

- A coaching material for:
  ➢ Coaches on different levels depending on the level of the sport in that specific country
  ➢ Those who seek English material about coaching floorball

- Consists of three sections
  I. Individual Skills
  II. Team Tactics
  III. Special Situations

- Drills combined with drawings and explanations

- Emphasis on explanations answering questions WHY to teach certain skills and especially HOW to teach

- Easily downloaded from IFF’s web site

- Editable version with drill templates

- Can be used in addition to the material in the Coaching Seminars

- Open for all ideas and suggestions